



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : **DSWD7-2025-0845**
Date : **June 3, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes; and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit and Philgeps Registration Number** upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **June 9, 2025 at 05:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 calendar days from receipt and conformity of Purchase Order.**
- Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

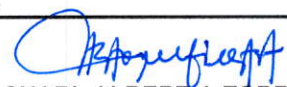
RFQ No.: DSWD7-2025-0845

Date: June 3, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of ICT Equipment				
1	6	unit	Desktop Computer Specifications: Type: Tower Microprocessor: at least Intel i7, at least 14th generation or higher, at least 20 total cores, at least 28 threads, at least 33MB cache, with latest chipset and integrated graphics Memory: at least 32GB DDR5 or equivalent Storage: at least 500GB or higher PCIE 4.0 NVME M.2, 1TB or higher SSD Network Connectivity: integrated LAN 1GBe, WiFi 6 + Bluetooth Display: at least 24 inches, antiglare, and at least 1920x1080P resolution or higher Peripherals: Wired Keyboard and Mouse same brand as the computer Softwares: Pre-installed Windows 11 Pro, 64-bit, MS Office Home and Student 2021 Environment: With Eco labels such as but not limited to Energy Star, EPEAT, TCO, 80 Plus, and CEC Environmental Protection. The supplier shall submit a copy of certification for this purpose. Warranty: At least 3-years on all parts and services. At least 3- years on-site next business day service warranty. The Supplier shall provide a call center (tollfree) and/or contact number of technical assistances within working hours available from Mondays to Fridays. Must have a support office within Metro Cebu with standby Engineers				
2	1	unit	Laptop Computer Microprocessor: at least Intel i7, at least 13th generation or higher, at least 14 total cores, at least 20 threads, at least 24MB cache, with latest chipset and integrated graphics Memory: at least 32GB DDR5 or equivalent Storage: at least 512GB SSD or higher GPU: at least 6GB DDR6				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>Network Connectivity: integrated LAN 1GBe, WiFi 6 + Bluetooth</p> <p>Display: at least 15.6 inches, and at least 1920x1080P resolution or higher, at least 120Hz</p> <p>Inclusion: Backpack</p> <p>Softwares: Pre-installed Windows 11 Pro, 64-bit, MS Office Home and Student 2021</p> <p>Environment: With Eco labels such as but not limited to Energy Star, EPEAT, TCO, 80 Plus, and CEC Environmental Protection. The supplier shall submit a copy of certification for this purpose.</p> <p>Warranty: At least 3-years on all parts and services. At least 3- years on-site next business day service warranty. The Supplier shall provide a call center (tollfree) and/or contact number of technical assistances within working hours available from Mondays to Fridays. Must have a support office within Metro Cebu with standby Engineers</p> <p>Other Requirements:</p> <p>1. The Supplier shall have an authorized Certificate of Resellership or Certificate of Authority to sell desktop computers</p> <p>2. The Supplier shall deliver any globally recognized brand of computer and has been marketed in the Philippines for the last ten (10) years.</p> <p>3. The Supplier must present a Certificate of Authenticity of the Operating System and MS Office from manufacturer and the Supplier must present certificate of partnership from Microsoft</p> <p>4. The computers and its peripherals shall be brand new and free from any defects.</p> <p>5. The computers shall be a derived model that is readily available in the Philippine market and not a cloned unit or custombuilt.</p> <p>6. The Supplier shall ensure the availability of spare parts and components, for the computers, for a period of five (5) years, thus, the equipment to be delivered shall not be an end-of-life (EOL) model at the time of this procurement.</p> <p>7. The Supplier shall deliver equipment made with sustainable materials, energy-efficient power supply, and with recyclable packaging.</p>				
TOTAL:							
Approved Budget for the Contract: Php 683,680.00				Note:			
ICTMS				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : For the following end-users: CIS, SWAD Bohol, Pantawid, SLP, DRMD, and PPD, 1 Laptop ARTU							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

(page 2 of 2)