



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2025-0833

Date : June 3, 2025

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

### Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **June 9, 2025 at 5:00PM**.


Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**

AO V/Head, Procurement Management Section

### Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 calendar days from receipt and conformity of Purchase Order.**
- Place of Delivery: **Home for Girls, Camomot Franza Rd., Brgy Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



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Field Office VII, Cebu City

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Contact No.: \_\_\_\_\_  
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Tin Number: \_\_\_\_\_

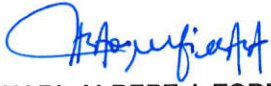
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Kitchenware and other Supplies</b>				
1	24	piece	Air Freshener, for vehicle				
2	1	piece	Rack, for chopping board and knife, approximately 15cm x 15cm x 23.5cm, stainless steel, flat bar design				
3	100	piece	Tumbler, drinking glass, clear, transparent, acrylic, capacity of at least 300ml (10 oz.)				
4	5	piece	Can Opener, Stainless steel, heavy duty				
5	3	piece	Ladle, basting spoon, stainless steel, length of at least 14 inches				
6	3	piece	Ladle, turner/flipper, stainless steel, length of at least 14 inches				
7	3	piece	Ladle, for soup, stainless steel, length of at least 14 inches				
8	3	piece	Ladle, slotted skimmer, stainless steel, length of at least 14 inches				
9	100	piece	Teaspoon, thickness of at least 2.5mm, stainless steel, length of at least 14cm long, 4 piece/set				
10	100	piece	Pastry Fork, thickness of at least 2.0mm, stainless steel, length of at least 14cm long, 4 piece/set				
11	3	piece	Tong, stainless steel, length of at least 8 inches				
12	3	piece	Noodle tong, stainless steel, length of at least 8 inches				
13	100	piece	Tablefork, thickness of at least 2.5mm, stainless steel, length of at least 7.5 inches				
14	100	piece	Tablespoon, thickness of at least 2.5mm, stainless steel, length of at least 7.5 inches				
15	2	piece	Pan, wok, for stir-fry, round, stainless steel, with dual steel helper handle, diameter of at least 50cm				
16	2	piece	Cover, for wok pan with diameter of at least 50cm				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
17	1	set	Kitchen knife, 6 pieces/set with the following: 8 inches Chef's knife, 8" Bread knife, 8" slicer, 5" utility knife, stainless block, 3.5" pairing knife, stainless steel				
<b>Total</b>							
Approved Budget for the Contract: <b>Php 51,790.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>Home for Girls</b>							
PURPOSE : For Home for Girls office use.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name

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