



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2024-0580
 Date : May 6, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or e-mail to **kalahiaf7.procurement23@gmail.com** on or before **May 13, 2024 at 3:00 PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES
 Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: **DSWD Field Office VII, Cebu City**
5. Terms of Payment: **within 30 calendar days from the completion of delivery and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____

CRISMARIE S. EROJO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)




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| Item No. | Qty. | Unit of Measure | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|----------|------|-----------------|---|--|-------------------------|-----------|------------|
| 1 | 5 | UNIT | <p>MONOCHROME PRINTER</p> <p><u>SPECIFICATIONS:</u></p> <p>Function: Print (duplex), scan, copy Output type: Monochrome Compatibility: Compatible with Windows and Mac Connectivity: USB 2.0, ethernet Print Speed: =>20ppm (simplex), =>15ppm (duplex) Monthly Duty Cycle: => 10,000 impressions Technology: Laser Black Resolution: => 600dpi Max Media Size: Legal Warranty: 1-year Hardware Warranty</p> <p>For inclusion of cartridge/toner: 5 cartridges/toner/genuine</p> | | | | |
| 2 | 3 | UNIT | <p>ALL IN ONE PRINTER COLOR</p> <p><u>SPECIFICATIONS:</u></p> <p>Function: print, scan, copy Print Speed: >up to 33.0 ppm / 15.0 Print Resolution: >5760 x 1440 dpi Optical Resolution: >1200 x 2400 dpi Bit depth: >48 bit input, 24-bit output Scan size max (ADF): Legal File format supported: PDF, TIFF, JPEG *Copying Copy Speed: >7 cpm (black) >5 cpm (color) Copy Resolution: >300 dpi *Document and media handling Document Feeder Sheet Capacity: >100 Sheets Document Feeder Max Size capacity: Legal Max copy size: Legal Paper Tray Sheet Capacity: >100 sheets Paper Tray Max Size: Legal *PC Connectivity Connection: Hi-speed USB 2.0 Ethernet 10/100Base Warranty: 1 year Hardware warranty</p> <p>For inclusion of Ink: Black Ink Bottle - 60 bottles Cyan Ink Bottle - 20 bottles Magenta Ink Bottle - 20 bottles Yellow Ink Bottle - 20 bottles</p> | | | | |

| Item No. | Qty. | Unit of Measure | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|---|------|-----------------|---|--|-------------------------|---------------|------------|
| 3 | 3 | UNIT | PROJECTOR | | | | |
| | | | <u>SPECIFICATIONS:</u> Native Resolution: >SGVA Brightness: >3300 ANSI Lumens Contrast: > 15000:1 I/O Connectors USB Interface USB Type A: 1 (for USB memory, USB Document Camera for Wireless LAN unit) USB Type B: 1 (for USB Display, Mouse, K/B, Control firmware update) Analog input: D-sub 15 pin: 1 (Blue Moding) Composite: RCA x 1 (yellow) Digital input: HDMI: 1 (MHL not supported) Audio Input: 2 RCA (White/Red): 1 Vertical/Horizontal Keystone: +-30 x +-30 Auto Keystone: Vertical Only Horizontal Slide Keystone Correction Quick Corner Accesories: VGA Cable (must be same type with the integration cable) | | | | |
| | | | | | | Total: | |
| Approved Budget for the Contract: Php306,000.00 | | | | Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin); or may copy "Articles/Description" stated if applicable. | | | |
| End User: Tara Basa | | | | | | | |
| Purpose : ICT Equipment for TARA, BASA Staff and STU Staff use. | | | | | | | |

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CRISMARIE S. EROJO
 Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name