



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2023-1458
 Date : October 24, 2023

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.


Please accomplish and submit this form together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 17126 or e-mail to **kalahiaf7.procurement23@gmail.com** on or before **October 31, 2023 at 10:00 AM**.

Very truly yours,


ENGR. EMMANUEL M. EDLES
 Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
4. Place of Delivery: **DSWD Field Office VII, Cebu City**
5. Terms of Payment: **within 30 calendar days from the completion of delivery and receipt of Billing Statement / Sales Invoice.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty Period, if applicable: _____


CRISMARIE S. EROJO
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier /
 Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

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Company Name _____

Company Address _____

Contact Person _____

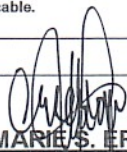
Contact No. _____

PhilGEPS Registration No.: _____

Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	8	Unit	LAPTOP				
			1. Processor: CPU Architecture Technology: Processor model should at least be the latest release Base Speed: 2.4 GHz, up to 4.2 GHz Cores: ≥ 6 Cores, 12 Threads Cache: ≥ 12MB Smart Cache 2. Operating System: Type: Latest Stable Proprietary OS 64-bit Version: Professional version (Must have the capability to join Active Directory) A certificate of Authenticity (COA), Genuine Label or Equivalent of the licence from the OS provider should be provided (Holographic Image Sticker) 3. Office Productivity Software: Type: Latest Stable Proprietary OPS for Corporate Application Perpetual Version: Standard, Inclusive of Word Processor, Spreadsheet, Presentation & Email for offline use 4. Memory: Capacity: ≥8 Gb DDR4 Speed frequency: DDR4 - ≥ 3200Mhz 5. Keyboard: Built-in 6. Pointing Devices/Mouse: Type: Touchpad with multi-gesture and scrolling function and inclusive of Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered) 7. Graphics Controller: Integrated and Dedicated VRAM (6GB GDDR6) 8. I/O Ports: All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters) ≥ 2 x USB 3.0 port 1 x headphone / microphone or combo jack c. 1 x RJ-45 LAN Port d. 1 x HDMI 9. Display: ≥15.6" inch IPS 1920 x 1080 Display with a built-in webcam 10. Drive: ≥ 512GB M.2 NVME SSD 11. Sound Controller: Integrated/built-in High Definition Audio system 12. Weight: ≤ at least 2.5 kg. including battery 13. Communication: MUST BE INTEGRATED / BUILT-IN (no USB conversions/extension/adapters) a. Wireless - Integrated Dual Band Wireless - 802.11 ac/a/b/g/n; Wireless LAN Model Wifi 6AX 1650i Bluetooth 4.0/5.0/5.1 b. Ethernet - Integrated 10/100/1000 Base - TX				

Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>14. Battery: Battery at least 5 hours' operation with one full charge</p> <p>15. Warranty & SLA: Three (3) years Hardware Warranty One (1) year on Mouse < 4 hours' response time for issues reported (thru Help Desk) For reported hardware replacement, the Service Provider shall be the one to pull out the unit.</p> <p>16. To protect DSWD from unreliable and unproven products the following is required: 1. Manufacturer of the proposed brand should be ISO 9000 certified 2. Proposed BRAND should be Energy Star compliant and have an existing technical web support system where the brand providers/ bidders can log-in and key-in product service codes/item codes for faster tracking of defective / RMA products and faster turn-around of technical support 3. With at least 1 or more accredited service center in the area 4. Manufacturer's proposed brand is an International Brand Name, marketed globally and have international presense (physical stores, centers, satellite offices) in at least 5 countries. The brand should be marketed continuously in the Philippines for the last ten (10) years.</p>				
Approved Budget for the Contract: Php556,240.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: KC-PMNP							
Purpose : ICT Equipment for KC - PMNP staff use							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CRISMARIE S. EROJO
 Canvasser

 Signature of Supplier / Authorized Representative
 Over Printed Name