



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII

Department of Social Welfare and Development

Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2021-1265

Date : October 28, 2021

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A, please attach in your quotation/s a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their valid **Mayor's Permit & Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; **233-0261**; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **November 03, 2021 at 5:00pm**.

Very truly yours,


ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered within 30 days calendar from receipt and conformity of Purchase Order.
- Place of Delivery: **DSWD Field Office VII, Carreta, Cebu City**
- Terms of Payment: **within 30 calendar days from the receipt of Billing Statement / Sales Invoice.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty Period, if applicable: _____


BRYAN C. LAGARE

Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier /
Authorized Representative)

RFQ No.:
 Date:

 DSWD7-2021-1265
 October 28, 2021

Company Name _____

Company Address _____

Contact Person _____

Contact No. _____

PhilGEPS Registration No.: _____

Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
1	7	pc	UNINTERRUPTABLE POWER SUPPLY Specification: Nominal Input Voltage: \geq V Max Output Input Frequency = 50/60 Hz +/- 3 Hz (auto sensing) Output Frequency = 50/60 Hz +/- \geq Hz Output Power Capacity \geq 325 Watts / \geq 600 VA Max Configurable Power \geq 325 Watts / \geq 600 VA Nominal Output Voltage \geq 220 V Max Output Protection- Battery and surge protected outlets -Surge only outlets Battery Type: Maintenance-free sealed Lead-Acid Battery Typical Recharged Time: \geq 6 hours WARRANTY & SLA \geq Two (2) years Hardware Warranty				
2	15	pc	MOUSE PAD Specification: Good Quality				
3	2	pc	USB COMPUTER HEADSET Specification: > In-line flips up/down microphone with mute control; comfortable fit with an adjustable headband with soft foam ear cups; Echo and noise cancellation; Type A male USB 2.0; Should have left and right audio speakers; Cable length of at least 1.8 meters; Compatible with web conferencing applications such as Skype for Business; Plus-and-play compatibility with operating system Windows 7,8, or 10 (latest version) and Mac (latest version) Warranty: At least three (3) months warranty if found defective, a replacement must be delivered within seven (7) working days after the escalation of issue,				

Item No.	Qty.	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
4	2	pc	PORTABLE SPEAKERPHONE Specification: > Microphone Type: Omnidirectional microphone; Microphone frequency range: From 150Hz to 6.5 KHz; Microphone pick up range: Up to at least 1.5m; Speaker size: at least 0 50mm x 22.6mm; Speaker frequency range: From 250Hz to 14KHz; Speaker Bandwidth-Conference mode: From 250Hz to 7.5 KHz (wideband), from 250Hz to 3.5KHz (narrowband) > Battery: Rechargeable lithium-ion > Connectivity: USB 2.0 and bluetooth connection > Warranty: at least 1 year				
Approved Budget for the Contract: Php 78,000.00				Note: "Bidder's Specifications" column may be filled up with supplier's offer (brand, model, origin) or may copy "Articles/Description" stated if applicable.			
End User: SOCPEN							
Purpose : For the use in Social Pension staff.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

 Signature of Supplier / Authorized Representative
 Over Printed Name


BRYAN C. LAGARE
 Canvasser