

Supplemental/Bid Bulletin

**Addendum No. 1
 May 31, 2022**

Project Identification No: ITB No. DSWD7-NP-2022-01

***Project Title: NEGOTIATED PROCUREMENT AFTER TWO-
 FAILED BIDDINGS for the “Provision of Sanitization and
 Disinfection Services”***

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **May 31, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Invitation to Bid	<ul style="list-style-type: none"> ✚ It is clarified that this project is authorized through <i>Fiscal Year 2022 General Appropriations Act</i>. ✚ Spelling for the area of Lot 2 is corrected to DSWD FIELD OFFICE VII & CRISIS INTERVENTION SECTION (CIS) ✚ It is also emphasized by the presider that the Bids and Awards Committee (BAC) will no longer accept OR for renewal of Mayor’s Permit in the absence of a valid Mayor’s Permit. Thus, the BAC shall ONLY accept Valid Mayor’s Permit.
Schedule of Requirements	<ul style="list-style-type: none"> ✚ Spelling for the area of Lot 2 is corrected to DSWD FIELD OFFICE VII & CRISIS INTERVENTION SECTION (CIS) to be consistent with changes in <i>Invitation to Bid</i>.
Technical Specifications	<ul style="list-style-type: none"> ✚ Third provision under Technical Specifications has been modified based on the discussion and agreement of the attendees - prospective participating service providers, BAC members and TWG members. Changes are true to all lots.
Financial Bid Form	<ul style="list-style-type: none"> ✚ A separate template for each lot has been provided for convenience of the participating service providers.

Attached herewith is the revised **Invitation to Bid, Schedule of Requirements, Technical Specifications and Financial Bid Form**.

For guidance and information of all concerned.

AILEEN G. CUEVAS
 Presider / Chairperson, Bids and Awards Committee II

REVISED INVITATION TO BID

NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “*Provision of Sanitization and Disinfection Services*”

Project Identification No.: ITB No. DSWD7-NP-2022-01

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2022 General Appropriations Act* intends to apply the sum of **Two Million One Hundred Forty Thousand Pesos Only (₱2,140,000.00)** as payment under the contract for the **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Provision of Sanitization and Disinfection Services”**, consisting of three (3) lots, broken down below:

Lot No.	AREA	ABC
1	VISAYAS DISASTER RESOURCE CENTER (VDRC)	Php 720,000.00
2	DSWD FIELD OFFICE VII & CRISIS INTERVENTION SECTION (CIS)	Php 340,000.00
3	CENTERS AND RESIDENTIAL CARE FACILITIES (CRCF)	Php 1,080,000.00
TOTAL		Php 2,140,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *DSWD Field Office VII* now invites bids from **PhilGEPS registered service providers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC)** similar to the Project, **at least 50% of the ABC**. Details are as follows:

Lot No.	AREA	SLCC (50% of ABC)
1	VISAYAS DISASTER RESOURCE CENTER (VDRC)	Php 360,000.00
2	DSWD FIELD OFFICE VII & CRISIS INTERVENTION SECTION (CIS)	Php 170,000.00
3	CENTERS AND RESIDENTIAL CARE FACILITIES (CRCF)	Php 540,000.00
Total		Php 1,070,000.00

The SLCC must be supported with the following documents:

- i.) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and;
- ii.) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.

6. Below is the schedule of negotiation activities:

Activity	Schedule	Venue
Negotiation Conference	May 31, 2022, 10:30 AM	DSWD Field Office VII Conference Room
Deadline for Submission Bids	June 7, 2022, 10:15 AM	
Opening of Bids	June 7, 2022, 10:30 AM	

The *DSWD Field Office VII* will hold a Negotiation Conference and Opening of Bids on the above-mentioned schedules at ***DSWD Field Office VII Conference Room, Cebu City*** and/or through ***video-conferencing via Google Meet using the code: procurement7***, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature check for all personnel, visitor’s and client. For your protection, please wear your mask and face shield at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE’s security guard prior to entering the premise.

7. Participating bidders shall submit two (2) copies of their duly accomplished eligibility and technical and financial requirements listed below:

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); **and**
- (b) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, **and**
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Area; **and**
- (d) Tax Clearance per E.O No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
 - i.) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and
 - ii.) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.
- (g) Original copy of the Bid Security. If in the form of Surety Bond, submit also a certification issued by the Insurance Commission, **or** Original copy of Notarized Bid Securing Declaration; **and**

The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:

- The amount of not less than *two percent (2%) of ABC*, if bid security is in cash, cashier’s/manager’s check, bank draft / guarantee or irrevocable letter of credit; or
- The amount of not less than *five percent (5%) of ABC*, if bid security is in Surety Bond.

Lot No.	2% of the ABC	5% of the ABC
1	Php 14,400.00	Php 36,000.00
2	Php 6,800.00	Php 17,000.00
3	Php 21,600.00	Php 54,000.00
TOTAL	Php 42,800.00	Php 107,000.00

or

- Original copy of Notarized Bid Securing Declaration; **and**

(h) Conformity with the Schedule of Requirements and Technical Specifications, which may include production / delivery schedule, manpower, requirement, and/or after-sales/parts, if applicable; **and**

(i) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Technical Documents

(j) The Supplier's audited financial statement, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or** A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(l) If applicable, a duly signed joint venture (JVA) in case the joint venture is already in existence; **Or**

Duly notarized statements from all the potential venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(m) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original duly signed and accomplished Financial Bid Form; **and**
- (b) Original duly signed and accomplished Priced Schedule(s) / Financial Proposal Sheet(s)

8. The *DSWD-FO VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.

10. For further information, please refer to:

MS. ROSEMARIE S. SALAZAR
Head, BAC Secretariat
DSWD – Field Office VII
M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City
Tel. Nos. (032) 233-8785 local 17140 or 17149
Email Add: bac.fo7@dswd.gov.ph
Website: <https://fo7.dswd.gov.ph/>

May 25, 2022

(SGD)AILEEN G. CUEVAS
Chairperson, Bids and Awards Committee I

Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

No.	Item Description	Unit	Qty.	Delivery Schedule
LOT 1: VISAYAS DISASTER RESOURCE CENTER (VDRC)				
1	Provision of Sanitization and Disinfection Services	Lot	1	Must be done at least twice a month, end user to update schedule to the winning bidder.

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date _____

Revised Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

No.	Item Description	Unit	Qty.	Delivery Schedule
LOT 2: DSWD FIELD OFFICE VII AND CRISIS INTERVENTION SECTION (CIS)				
2	Provision of Sanitization and Disinfection Services	Lot	1	Must perform treatment at every 7 days interval for a period of 9 months (40 weeks)

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date _____

Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

No.	Item Description	Unit	Qty.	Delivery Schedule
LOT 3: CENTER AND RESIDENTIAL CARE FACILITIES (CRCF)				
3	Provision of Sanitization and Disinfection Services	Lot	1	Must perform treatment at every 7 days interval for a period of 9 months (40 weeks)

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date _____

Revised Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification.

LOT 1: VISAYAS DISASTER RESOURCE CENTER (VDRC)		
No.	Item Description	Statement of Compliance
1	SCOPE OF WORK:	
	<ul style="list-style-type: none"> • Building and grounds – estimated floor area is ± 5,000 sq.m. 	
	<ul style="list-style-type: none"> • Must sanitize and disinfect all areas / concerns by misting or residual spraying 	
	<ul style="list-style-type: none"> • Service Provider must be a Licensed Pest Control Operator issued by the National Committee on Urban Pest Control (NCUPC) or has an active membership with ANY associations recognized by Food and Drugs Administration (FDA) or Fertilizer and Pesticide Authority (FPA). <p><i>***Certificate or proof being a Licensed Pest Control Operator must be attached with Technical Specifications.</i></p>	
	<ul style="list-style-type: none"> • Must sanitize and disinfect all areas/corners of the compound by misting or residual spraying. 	
	<ul style="list-style-type: none"> • Must perform treatment in accordance with Center of Disease Control (CDC) 	
	<ul style="list-style-type: none"> • Perform inspection in the warehouse and provide recommendations 	
	<ul style="list-style-type: none"> • Must submit periodic reports indication findings and recommendations 	
	CHEMICALS:	
	<ul style="list-style-type: none"> • All chemicals to be used must 100% organic, multi-purpose solution that deodorizes, disinfects and removes grease from all types of surfaces 	
	<ul style="list-style-type: none"> • Must be effective against disease-causing bacteria 	
	<ul style="list-style-type: none"> • Must be colorless, odorless, non-corrosive and non-toxic 	

	<ul style="list-style-type: none"> • Preferably any of the 2 of the following: <ul style="list-style-type: none"> a. iSolve (Botanical Extract) b. Bestaquam (Didecyl dimethyl ammonium bromide) c. Mediclean (isopropyl Alcohol) d. Viralcye (Glutaraldehyde, quaternary ammonium salt) 	
	<p>LOCATION:</p> <ul style="list-style-type: none"> • VDRC, Tingub, Mandaue City 	
	<p>PAYMENT:</p> <ul style="list-style-type: none"> • Payment may be made every after submission of billing on a month interval or after all service conducted. 	

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification.

LOT 2: DSWD FIELD OFFICE VII AND CRISIS INTERVENTION SECTION (CIS)		
No.	Item Description	Statement of Compliance
1	SCOPE OF WORK:	
	<ul style="list-style-type: none"> • Building and grounds (DSWD Main & CIS Building/Facility) – estimated floor area is ± 4,400 sq.m. 	
	<ul style="list-style-type: none"> • Including 15-units DSWD Vehicles 	
	<ul style="list-style-type: none"> • Service Provider must be a Licensed Pest Control Operator issued by the National Committee on Urban Pest Control (NCUPC) or has an active membership with ANY associations recognized by Food and Drugs Administration (FDA) or Fertilizer and Pesticide Authority (FPA). <p><i>***Certificate or proof being a Licensed Pest Control Operator must be attached with Technical Specifications.</i></p>	
	<ul style="list-style-type: none"> • Must sanitize and disinfect all areas/corners of the compound by misting or residual spraying. 	
	<ul style="list-style-type: none"> • Perform inspections on strategic areas of the structure and provide recommendations to facilitate speedy control. 	
	<ul style="list-style-type: none"> • Must perform treatment in accordance with Center of Disease Control (CDC) 	
	<ul style="list-style-type: none"> • May submit periodic reports indicating the findings and recommendations for the structure contracted. 	
	CHEMICALS:	
	<ul style="list-style-type: none"> • All chemicals to be used must 100% organic, multi-purpose solution that deodorizes, disinfects and removes grease from all types of surfaces 	
	<ul style="list-style-type: none"> • Must be colorless, odorless, non-corrosive and non-toxic disinfectant 	
	<ul style="list-style-type: none"> • Chemicals that are preferably fit for the interior and exterior buildings/offices that can eliminate viruses and bacteria 	

	<ul style="list-style-type: none"> • Preferably any of the 2 of the following: <ul style="list-style-type: none"> e. iSolve (Botanical Extract) f. Bestaquam (Didecyl dimethyl ammonium bromide) g. Mediclean (isopropyl Alcohol) h. Viralcye (Glutaraldehyde, quaternary ammonium salt) 	
	<p>LOCATION:</p> <ul style="list-style-type: none"> • DSWD FIELD OFFICE VII, M.J. CUENCO AVENUE CORNER GENERAL MAXILOM AVENUE, BRGY. CARRETA, CEBU CITY 6000 	
	<p>PAYMENT:</p> <ul style="list-style-type: none"> • Payment may be made every after submission of billing on a month interval or after all service conducted. 	

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification.

LOT 3: CENTER AND RESIDENTIAL CARE FACILITIES (CRCF)		
No.	Item Description	Statement of Compliance
1	<p>SCOPE OF WORK:</p> <ul style="list-style-type: none"> ● Building and grounds location & area: <ul style="list-style-type: none"> ✚ HFG / RSCC Compound / Buildings = ±4,000 sq.m. <ul style="list-style-type: none"> - HFG Admin & Infirmary Building, Old Dormitory, Kitchen, Dormitory & Productivity Skills Building, Covered Court, Display Center, Guardhouse - RSCC Old and New Building with ramp, Guardhouse ✚ AVRC Compound / Buildings = ±4,180 sq.m. <ul style="list-style-type: none"> - AVRC II Main Building (New/Old), Multi-purpose Building, Canteen, Guardhouse, Covered Court ✚ Haven Compound / Buildings = ±1,250 sq.m. <ul style="list-style-type: none"> - RHW Old and New Building, Kitchen/Dining Area, Storage Room, Kiosk, Guardhouse ✚ RRCY Compound / Buildings = ±3,350 sq.m. <ul style="list-style-type: none"> - Admin Building, School/Training Center, Kitchen, RDC Building, Guesthouse, Covered Court, Guardhouse ✚ Regional Warehouse – Annex = ±950 sq.m. <ul style="list-style-type: none"> - Regional Warehouse Building with mezzanine 	
	<ul style="list-style-type: none"> ● Including 11-units DSWD Vehicles 	
	<ul style="list-style-type: none"> ● Service Provider must be a Licensed Pest Control Operator issued by the National Committee on Urban Pest Control (NCUPC) or has an active membership with ANY associations recognized by Food and Drugs Administration (FDA) or Fertilizer and Pesticide Authority (FPA). <p>***Certificate or proof being a Licensed Pest Control Operator must be attached with Technical Specifications.</p>	
	<ul style="list-style-type: none"> ● Must sanitize and disinfect all areas/corners of the compound by misting or residual spraying. 	
	<ul style="list-style-type: none"> ● Perform inspections on strategic areas of the structure and provide recommendations to facilitate speedy control. 	
	<ul style="list-style-type: none"> ● Must perform treatment in accordance with Center of Disease Control (CDC) 	

	<ul style="list-style-type: none"> • May submit periodic reports indicating the findings and recommendations for the structure contracted. 	
	<p>CHEMICALS:</p>	
	<ul style="list-style-type: none"> • All chemicals to be used must 100% organic, multi-purpose solution that deodorizes, disinfects and removes grease from all types of surfaces 	
	<ul style="list-style-type: none"> • Must be colorless, odorless, non-corrosive and non-toxic disinfectant 	
	<ul style="list-style-type: none"> • Chemicals that are preferably fit for the interior and exterior buildings/offices that can eliminate viruses and bacteria 	
	<ul style="list-style-type: none"> • Preferably any of the 2 of the following: <ul style="list-style-type: none"> i. iSolve (Botanical Extract) j. Bestaquam (Didecyl dimethyl ammonium bromide) k. Mediclean (isopropyl Alcohol) l. Viralcyde (Glutaraldehyde, quaternary ammonium salt) 	
	<p>LOCATION:</p> <ul style="list-style-type: none"> • Home for Girls (HFG), Reception and Study Center for Children (RSCC), Area Vocational Rehabilitation Center II (AVRC II), Regional Haven for Women (RHW) and Regional Warehouse – Annex Buildings/Compounds at Camomot-Franza Road, Labangon, Cebu City • Regional Rehabilitation Center for Youth (RRCY) at Candabong, Argao, Cebu 	
	<p>PAYMENT:</p> <ul style="list-style-type: none"> • Payment may be made every after submission of billing on a month interval or after all service conducted. 	

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

BID FORM

Date : _____

Project Identification No. : **ITB No. DSWD7-NP-2022-01**
Lot 1 - VISAYAS DISASTER RESOURCE CENTER (VDRC)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Provision of Sanitization and Disinfection Services” – Lot 1 VISAYAS DISASTER RESOURCE CENTER (VDRC)** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state “None”)		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.1

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date : _____

Project Identification No. : **ITB No. DSWD7-NP-2022-01**

Lot 2 - DSWD FIELD OFFICE VII AND CRISIS INTERVENTION SECTION (CIS)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [*insert numbers*], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Provision of Sanitization and Disinfection Services” – Lot 2 DSWD FIELD OFFICE VII AND CRISIS INTERVENTION SECTION (CIS)** in conformity with the said PBDs for the sum of [*total Bid amount in words and figures*] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: [*specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties*], which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state “None”)		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.1

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date : _____

Project Identification No. : **ITB No. DSWD7-NP-2022-01**
Lot 3 - CENTER AND RESIDENTIAL CARE FACILITIES (CRCF)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Provision of Sanitization and Disinfection Services” – Lot 3 CENTER AND RESIDENTIAL CARE FACILITIES (CRCF)** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.1

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-NP-2022-01
Lot 1

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Unit	Qty.	Unit Cost	Total Price
LOT 1 - VDRC					
1.	Provision of Sanitization and Disinfection Services	LOT	1		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-NP-2022-01
Lot 2

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Unit	Qty.	Unit Cost	Total Price
LOT 2 – DSWD FIELD OFFICE VII & CIS					
1.	Provision of Sanitization and Disinfection Services	LOT	1		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-NP-2022-01
Lot 3

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Unit	Qty.	Unit Cost	Total Price
LOT 3 – CRCF					
1.	Provision of Sanitization and Disinfection Services	LOT	1		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative