



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION SHOPPING

RFQ No. : DSWD7-2025-0850  
Date : June 5, 2025

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

### Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **June 10, 2025 at 5:00PM**.

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
AO V/Head, Procurement Management Section

### Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order**.
- Place of Delivery: **Regional Haven for Women, AVRCC Compound, Camomot Franza Road, Brgy. Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement**.
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

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Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_

RFQ No.: DSWD7-2025-0850  
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Personal Belongings</b>				
1	80	piece	BRA, sizes: 32A, 34A, 36B, 38B bra pads, plain color, 24pcs/sizes				
2	50	piece	PAJAMA, terno for adult, very soft & comfy, fits small to large frame, cotton, plain color				
3	30	set	PAJAMA, terno, microfiber for kids, good quality, unisex, plain color, size: S/M, 15pcs/size				
4	300	piece	SHORTS, plain color, Material: Linen Garterized and stretchable waist, with Side Pocket, Free size, Color: Black, Navy Blue, Army Green, Violet Sizes: S=25/color, M=25/color, L=25/color				
5	40	set	Panty, Underwear for Ladies, Cotton, Medium				
6	40	set	Panty, Underwear for Ladies, Cotton, Large				
7	12	piece	BRIEF, for children, inside garter, assorted printed color, fits to 1 to 3 years old				
8	12	piece	BRIEF, for children, inside garter, assorted printed color, fits to 4 to 8 years old				
9	15	piece	KID WEAR, terno for boys, high quality, fits to 1-3 years old				
10	15	piece	KID WEAR, terno for boys, high quality, fits to 4-8 years old				
11	24	piece	DRESS, casual dress for women, plain color, size: S/M; 12pcs/sizes				
12	24	piece	DRESS, casual dress for women, plain color, size: L= 12pcs, XL= 12 pcs				
13	24	piece	DRESS, long dress, 5-14 years old, good quality, Small				
14	24	piece	DRESS, long dress, 5-14 years old, good quality, Medium				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
15	30	piece	BABY DRESS, assorted sizes: 1-5, assorted color, good quality				
16	72	pair	DOLL SHOES, for women, (size: 35", 36", 37", 38", 39", 40") assorted colors, 12pairs/sizes				
17	30	pair	SLIPPER, rubber for children, assorted colors, 1-3 years old				
18	50	pair	SLIPPER, rubber for women, assorted colors, (size: 5", 6", 7", 8", 9"), 10pairs/sizes				
19	240	piece	SHIRT, adult women's shirt, round neck, dri-fit, Color: White, Red, Yellow, Blue, Violet & Pink; Size: S=15 pcs, M=15 pcs, L=5pcs, XL=5 pcs				
20	150	piece	SHIRT, children, round neck, dri-fit; Color: White, Red, Yellow, Blue, Violet & Pink; Size: XS=10pcs/color, S=10pcs/color, M=5pcs/color				
21	50	piece	BAG PACK, black, good quality				
22	50	piece	BAG, Laminated bag, travelling w/ zipper, 80x60x25cm, 100% produced w/ recycle materials				
23	50	piece	Slacks, for women, black, garterized, free size				
24	15	piece	Kids' Slacks, for girls, black, garterized (small-5, med-5, large-5)				
25	15	piece	Kids' Slacks, for boys, black, garterized (small - 5, medium 5, large-5)				
26	15	piece	JOGGER, for children, plain color, garterized with cord, (small/medium/large)				
27	15	piece	MUSCLE T-SHIRT, for children, assorted sizes, white, fits to 1-3 yo				
28	15	piece	MUSCLE T-SHIRT, for children, assorted sizes, white, fits to 4-8 yo				
29	40	piece	SHORTS, kids, plain color, Material: Linen Garterized and stretchable waist, with Side Pocket, Free size, Color: Black, Navy Blue, Army green, Violet , fits 4-8 years old				



Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
30	40	piece	SHORTS, kids, plain color, Material: Linen Garterized and stretchable waist, with Side Pocket, Free size, Color: Black, Navy Blue, Army green, Violet, fits 1-3 years old				
31	50	piece	BATH TOWEL, standard size, plain color, good quality				
32	20	piece	BATH TOWEL, kids, standard size, plain color, good quality				
33	100	piece	Spoon and Fork Set w/ case				
34	100	piece	Water Tumbler, 1L, pp plastic				
35	30	dozen	Hanger, plastic, good quality				
36	30	piece	Clip Hanger, plastic, good quality				
<b>Total</b>							
Approved Budget for the Contract: <b>Php 351,140.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>Regional Haven for Women</b>							
PURPOSE : For Regional Haven for Women use							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name

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