



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION SHOPPING

RFQ No. : **DSWD7-2025-0848**

Date : **June 5, 2025**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit, Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **June 10, 2025 at 5:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **Home for Girls, Camomot Franza Rd., Brgy Labangon, Cebu City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

CHARL ALBERT J. TORREFIEL

Canvasser

I am interested to quote and agree to the terms and conditions.

(Signature over Printed Name of Supplier / Service
Provider / Authorized Representative)



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Field Office VII, Cebu City


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Company Address _____
Contact Person _____
Contact No. _____
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Tin Number: _____

RFQ No.: DSWD7-2025-0848

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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of Linens and Other Supplies				
1	55	piece	Pillow, soft, approximately 4.5 x 14 x 23 inches, Hypoallergenic synthetic foam material				
2	100	piece	Drinking glass, at least 13 oz capacity, Capacity: 13 ounces (37 cl). Height: Approximately 5-6 inches (10-15 cm). Bottom Diameter: 2 3/8 inches. Top Diameter: 2 5/8 inches. Material: Glass. Color: Clear. Features: Dishwasher safe, lead-free.				
3	60	piece	Curtain, semi-blackout or Reduce light by 70-80% light blocking, at least 55" wide x 60" length, beige/nude color, with eyelet diameter of at least 1 inch				
4	30	piece	Curtain, semi-blackout or Reduce light by 70-80% light blocking, at least 55" wide x 85" length, beige/nude color, with eyelet diameter of at least 1 inch				
5	60	piece	Curtain, semi-blackout or Reduce light by 70-80% light blocking, at least 55" wide x 60" length, Peach color, wwith eyelet diameter of at least 1 inch				
6	30	piece	Curtain, semi-blackout or Reduce light by 70-80% light blocking, at least 55" wide x 85" length, peach color, with eyelet diameter of at least 1 inch				
7	50	piece	Pipe, chrome, steel material, diameter of at least 3/4 inches and length of at least 16 feet				
Total							
Approved Budget for the Contract: Php 147,000.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: Home for Girls							
PURPOSE : For Home for Girls client use.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

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