



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

## REQUEST FOR QUOTATION SHOPPING

RFQ No. : **DSWD7-2025-0780**

Date : **May 27, 2025**

Company Name : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact Person : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

### Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph) on or before **June 02, 2025 at 5:00PM**.

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**

AO V/Head, Procurement Management Section

### Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days**.
- Good/s or Services shall be delivered **within 30 calendar days from receipt and conformity of Purchase Order.**
- Place of Delivery: **RRCY, Brgy. Candabong Binlod, Argao, Cebu**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**

Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
(Signature over Printed Name of Supplier / Service  
Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
Company Address \_\_\_\_\_  
Contact Person \_\_\_\_\_  
Contact No. \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_  
Tin Number: \_\_\_\_\_


RFQ No.: DSWD7-2025-0780

Date: May 27, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Linens, Ready-to-Wear Clothes and Footwears and Other Personal Belongings for Residents of RRCY for 2nd Semester</b>				
1	100	pcs	Blankets, single, plain color, at least 65 x 90 inches, 100% cotton, plain color : Light Blue				
2	85	pcs	Pillow cases, good quality - plain color, size 20x26" inches : Light Blue				
3	30	pcs	Bath Towel, for adult, assorted colors, 100% cotton, good quality, assorted plain color , at least 28x55" inches				
4	100	pair	Adult Sleepwear for men, pajama set (short sleeves top and long pants), 100% cotton, plain color, good quality, garterized, free size				
5	20	set/pack	Cloth hanger, plastic, thick, good quality, 12pcs/ set or pack				
6	75	pcs	Pocket Comb for men, good quality				
7	50	pcs	Nail Cutter, at least 3.14 inches/8cm				
8	100	pcs	T-shirt - 100 % cotton, round neck, long sleeve, plain color, navy blue, sizeS L- 50, XL-50				
9	650	pcs	T-shirts, short sleeve - 100 % cotton, round neck, Blue (M)= 30, (L)=60, (XL)=30, (XXL)=10 Green (M)= 30, (L)=60, (XL)=30, (XXL)=10 Yellow (M)= 30, (L)=60, (XL)=30, (XXL)=10 Red (M)= 30, (L)=60, (XL)=30, (XXL)=10 Gray (M)= 30, (L)=60, (XL)=30, (XXL)=10				
10	200	pcs	Men's Short pants, free size, jersey short, plain design, dark color (garterized) with cord				
11	40	pcs	Walking Men's short pants, Adult, semi-formal attire, with 2 back pocket (with buttons) and 2 side pockets, polyester cloth, assorted plain colors (Khaki/Dark Blue/ Black) Waist sizes: 31"- 16pcs 32"-8pcs. 34"-6pcs. 35"-5pcs 36"-5pcs.				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost				
12	100	pcs	Men's Long pants, adult, blue maong, regular fit / straight cut Sizes-(30"-20pcs), (31"-20pcs), (32"-20pcs), (33"-20pcs), (34"-10pcs), (35"-10pcs)								
13	100	pair	Socks for adult men, white/black, crew sock, good quality, cotton, breathable, eco-friendly, free size								
14	75	pair	Shoes, rubber sole, assorted color/sizes, with shoe laces, men's basketball, low cut (Size 41-10pairs, Size 42-10pairs, Size 43-10pairs, Size 44-25pairs, Size 45-20pairs)								
15	40	pair	Shoes - Casual leather, men's shoes, black, without shoe laces, slip on Size 42-25pairs, Size 44-15pairs								
16	100	pair	Slippers for adult, rubber, for men, good quality, assorted color and sizes, (Size 9-10pair, 10 -20pairs, Size 11-70pairs)								
17	200	pcs.	Face Towel, 100% pure cotton, Soft & absorbent, white in color, at least 28cm(W) and 68cm (L)								
			<b>Place of Delivery:</b> Regional Rehabilitation Center for Youth, Candabong Binlod, Argao Cebu								
<b>Total:</b>											
<b>Approved Budget for the Contract: Php 674,525.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.							
End User: <b>RRCY</b>											
<b>PURPOSE :</b> For residents' issuances for 2nd semester July-December of 2025											

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

Signature of Supplier / Authorized Representative Over  
Printed Name

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