



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : DSWD7-2025-0327
 Date : March 20, 2025

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **March 25, 2024 at 5:00PM**.

Very truly yours,

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **RRCY, Brgy. Candabong Binlod, Argao, Cebu**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
Company Address _____
Contact Person _____
Contact No. _____
PhilGEPS Registration No.: _____
Tin Number: _____

RFQ No.: DSWD7-2025-0327

Date: March 20, 2025

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of Toiletries and Janitorial Supplies				
			A. Toiletries				
1	1200	pcs	Bath Soap, Bath, Germicidal/Moisturizer, reg. atleast 135grams				
2	1	case	Soap, Detergent bar, laundry (white color) 48 bars/4 cuts/bar) case				
3	300	pack	Laundry Powder , at least 1 kg/pack, scented				
4	200	pcs	Toothbrush, Portable and compact for travel with cover, Folding, for adult, good quality.				
5	150	tube	Toothpaste, at least 150 ml/tube				
6	50	bottle	Cologne - for male, at least 125 ml/bottle				
7	150	bottle	Shampoo with conditioner, atleast 170-180ml				
8	100	pcs	Disposable Razor shaver, 2 layer blades				
9	500	pcs	Deodorant lotion - for male, 3ml/sachet				
			B. Janitorial Supplies				
10	50	bottle	Dishwashing liquid - antibacterial at least 475-500 ml, known brand				
11	40	pcs	Brush, toilet, plastic handle				
12	100	pcs	Broom - soft, tambo				
13	100	pcs	Broom - stick, tingting, at least 760 mm min with handle				
14	50	galloon	Conditioner, fabric, scented in galloon				
15	30	pcs	Doormat, rag, cotton, cloth, at least 22x16 inches				
16	30	pcs	Doormat, rubberized, washable, at least 35x55 inches				
17	250	pcs	Mop head - cotton, No. 400				
18	50	pcs	Mop handle - aluminum, Standard, side lock				
19	175	bottle	Cleaner - toilet bowl and urinal, at least 1000 ml/bottle				
20	50	can	Cleanser - scouring powder, at least 350g/can				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
21	50	pcs	Dust pan - plastic, detachable handle				
22	75	pcs	Scouring pads - at least 4.5"x2.7"x.06"mm, heavy duty				
23	50	pcs	Scouring pads with sponges - at least 4.5"x2.7"x.06"mm, heavy duty				
24	50	pcs	Steel wool, at least 3m, heavy duty, good quality				
25	24	pcs	Toilet pump - rubber, standard size				
26	30	pcs	Laundry basin - Aluminum, round, medium size, at least 20" inches in diameter and 10" inches in height, thick, good quality				
27	100	bottle	Hand Soap, liquid, antibacterial, at least 800ml				
28	150	pcs	Pail - w/o cover, plastic, good quality, at least 16 ltrs				
29	150	pcs	Dipper, plastic - good quality				
30	15	can	Air freshener - aerosol, 400g/can				
31	20	rolls	Trash bag - plastic, transparent, 840mm x 1016mm, 10pcs/roll				
32	10	pcs	Heavy duty Plastic trash bin, good for 50L				
33	12	galloon	Bleaching liquid, disinfectant various scent, 3.6 L				
			Place of Delivery: Regional Rehabilitation Center for Youth, Candabong Binlod, Argao Cebu				
Total:							
Approved Budget for the Contract: Php 517,960.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: RRCY							
PURPOSE : For residents' and center use for 1st Semester of 2025							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.



CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name

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