



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2025-0247  
 Date : March 13, 2024

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

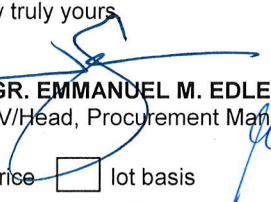
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **March 18, 2025 at 5:00PM**.

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order**.
4. Place of Delivery: **Regional Haven for Women, AVRC Compound, Camomot Franza Road, Brgy. Labangon, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No.: DSWD7-2025-0247  
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Furniture and Fixtures</b>				
1	7	unit	Office Staff Table with Fixed Center and Side Drawers, melamine laminated materials, W120xD60xH75 cm  Please see the attached image				
2	1	unit	File Cabinet, 4 Drawers Vertical Filing, W46xD62xH140 cm, Central Locking Key, Powder Coated Metal Smooth Finish, Color: Gray  Please see the attached image				
3	1	unit	File Cabinet, 4 Drawers Lateral Filing, W90xD45xH138 cm., Full Extended Heavy Duty Drawer Slides for Full Filing, Central Locking Key, Powder Coated Metal Smooth Finish, Color: Gray  Please see the attached image				
4	1	unit	Locker, 6 Doors Metal, W91.4xW45.7xH183 cm., Each Doors with Keylock, Adjustable Shelves and Hanging Rods, Powder Coated Metal Smooth Finish, Color: Gray (Doors) , Dark Gray  Please see the attached image				
5	1	unit	Display Cabinet, 2 Doors Swing Doors Display, W90xD40xH185 cm., With Adjustable Shelves, Powder Coated Metal Smooth Finish, With Keylock  Please see the attached image				
<b>Total:</b>							
<b>Approved Budget for the Contract: Php 120,000.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>Regional Haven for Women</b>							
PURPOSE : For Regional Haven for Women use.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative  
 Over Printed Name

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2 Doors Swing Doors Display Cabinet



4 Drawers Vertical Filing Cabinet



WITH HANGER ROD AND ADJUSTABLE SHELVES

Office Staff Table with Fixed Center and Side Drawers



4 Drawers Lateral Filing Cabinet