



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 SHOPPING**

RFQ No. : **DSWD7-2025-0130**
 Date : **February 14, 2024**

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 887-9720; 233-0261; 231-2172 local 17140 or 17110 or e-mail to bac.fo7@dswd.gov.ph on or before **February 19, 2025 at 5:00PM**.

Very truly yours,

ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

1. Award shall be made on per: item basis total quoted price lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **DSWD FO VII, Corner M.J. Cuenco Avenue and Gen. Maxilom Ext., Carreta, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City


Company Name _____
Company Address _____
Contact Person _____
Contact No. _____
PhilGEPS Registration No.: _____
Tin Number: _____

RFQ No.: DSWD7-2025-0130

Date: February 14, 2024

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Furniture and Fixtures							
1	8	unit	Office Table with Fixed Center and Side Drawers -Dim: W120xD60xH75 cm. -Melamine Laminated -Metal Drawer Slides -Drawer with Keys -Color: Gray				
2	6	piece	Office Chair with Arm Rest -Mesh Upholstered Backrest -Foam Cushioned Seatrest -Plastic Armrest -With Tilt, Swivel and Height Adjustment Function -Metal Base with Casters in Chrome Finish -Color: Black				
3	3	unit	5-seater Stainless Steel Gang Chair -with Middle Leg -Dim: W296xD68xH80 cm. -Stainless Material: Seatrest, Arm and Legs -Powder Coated Metal Beam -Color: Gray				
4	5	unit	18-door Metal Locker -Dim: W90xD45xH185 cm. -Each Doors with Keylock -Powder Coated Metal Smooth Finish -Color: Gray (Doors), Dark Gray (Body)				
			Delivery Area: CIS Building, Carreta, Cebu City				
Total:							
Approved Budget for the Contract: Php 241,500.00				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: PSD-CIS							
PURPOSE : For AICS use							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
Canvasser

Signature of Supplier / Authorized Representative Over
Printed Name

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ITEM	PICTURE
<p>Office Table with Fixed Center and Side Drawers -Dim: W120xD60xH75 cm. -Melamine Laminated -Metal Drawer Slides -Drawer with Keys -Color: Gray</p>	
<p>Office Chair with Armrest -Mesh Upholstered Backrest -Foam Cushioned Seatrest -Plastic Armrest -With Tilt, Swivel and Height Adjustment Function -Metal Base with Casters in Chrome Finish -Color:Black</p>	
<p>5 Seaters Stainless Gang Chair -with Middle Leg -Dim: W296xD68xH80 cm. -Stainless Material: Seatrest, Arm and Legs -Powder Coated Metal Beam -Color: Gray/Silver</p>	
<p>18 Doors Metal Locker -Dim: W90xD45xH185 cm. -Each Doors with Keylock -Powder Coated Metal Smooth Finish -Color: Gray (Doors), Dark Gray(Body)</p>	