



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2024-1670  
 Date : December 11, 2024

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **December 16, 2024 at 5:00PM.**

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **to be finalized by the end-user.**
4. Place of Delivery: **Inayagan, City of Naga, Cebu**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_


**RFQ No. DSWD7-2024-1670**  
**Date: December 11, 2024**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of ICT Materials</b>				
1	4	unit	<p><b>LAPTOP</b></p> <p><b>TECHNICAL SPECIFICATIONS:</b></p> <p>Processor:                      Frequency; at least 2.0GHz to 4.5GHz maximum boost technology                      Cores: 6 cores in total                      Threads: at least 12 threads in total                      cache: at least 12MB</p> <p>Operating System:                      Type: Latest stable proprietary OS 64-bit                      Version: Professional version (Capability to join Active Directory)</p> <p>Office Productivity Software:                      Type: Latest stable proprietary OPS for Corporate Application Perpetual License                      Version: Standard, Inclusive of Word Processor, Spreadsheet, and Presentation                      Memory Capacity: at least 16 GB DDR4</p> <p>Input Devices:                      Keyboard: Built-in with Backlight</p> <p>Input Type:                      Touchpad with multi-gesture and scrolling function</p> <p>Inclusion:                      Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</p> <p>Graphics Controller:                      Integrated UHD graphics</p> <p>I/O Ports:                      2 x USB 3.2 Type A port                      1 x USB 3.2 Type C port                      1 x HDMI</p> <p>Display:                      at least 14" inches LED/LCD Display with a built-in webcam</p> <p>Storage:                      atleast 512GB NVME SSD</p> <p>Communication: Wireless LAN 802.11 ac/a/b/g/n/ac/ax</p> <p>Bluetooth:                      at least Version 5.0</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<p>Battery: at least 11 hours runtime Lithium Ion</p> <p>Audio: Optimized bass response micro speaker distortion prevention, microphone, noise reduction</p> <p>Warranty &amp; SLA: Three (3) years Hardware Warranty One (1) year on mouse</p> <p><b>ADDITIONAL SPECIFICATIONS:</b></p> <p>To protect DSWD from unreliable and unproven products the following are required: -providers must have a certificate from the Operating System manufacturer as authorized reseller/dealer and/or a vendor partner. -providers must present Manufacturer's parts and replacement certification and logistics warehouse location (Preferably within Cebu City, Mandaue City, City of Talisay, and City of Lapu-lapu) to prove they can meet 4-hour on-site response time. -providers should have a support office (with standby support engineers) within Metro Cebu and nearby cities and/or municipalities</p> <p>-providers must present a valid and verifiable Warranty Certificate from the Equipment Manufacturer indicating their name as partner and level of partnership. -provider must present valid and verifiable certificate that they are allowed to sell products under the category of computers. -offered brand of the laptop computers must be present and available in the Philippine market in the last ten(10) years. And is marketed globally and have an international presence (physical stores, centers, or offices) in at least 5 countries. -offered laptop models should be available in the Market and should not be custom-made or made to order just to comply with the required specifications.</p>				
2	3	unit	<p><b>ALL IN ONE PRINTER COLOR</b></p> <p><b>SPECIFICATIONS:</b></p> <p>Function: printing, scanning, copying Print Speed: Draft Text Memo, A4 up to 33.0 ppm / 15.0ppm Print Resolution: &gt;5760 x 1440 dpi Optical Resolution: &gt;1200 x 2400 dpi Scanner Bit depth: &gt;48-bit input, 24-bit output Scan size maximum (ADF): Legal File format Supported: PDF, TIFF, JPEG</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			*Copying Copy Speed: > A4 7.7 ipm (black) > 3.8 ipm (colour) Maximum Copy Resolution: > 600 x 600 dpi *Document and media handling Document Feeder Sheet Capacity: >100 sheets Document Feeder Maximum Size capacity: Legal Maximum Copy Size: Legal Paper Tray Sheet Capacity: >100 sheets Paper Tray Max Size: Legal  *PC Connectivity Connection: Hi-Speed USB 2.0 Ethernet 10/100Base Warranty: 1 year Hardware warranty For inclusion of ink: Black Ink Bottle- 60 bottles Cyan Ink Bottle- 20 bottles Magenta Ink Bottle- 20 bottles Yellow Ink Bottle- 20 bottles				
3	1	unit	<b>PROJECTOR</b>  Native: > WXGA Brightness: > 3000 ANSI lumens Contrast: > 5000:1 Video Compatibility: NTSC/PAL/SECAM I/O Connectors: HDMI, VGA, USB Keystone Correction: Manual Vertical + 3° Manual Horizontal + 3°  Accessories: Cable (must be same type with the integration cable) for Ceiling Mount, Power Cable Warranty & SLA: 1 Year warranty				
Total Amount:							
Approved Budget for the Contract: <b>Php 349,996.00</b>				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>RRCY FOR GIRLS</b>							
PURPOSE : For the use of RRCY for Girls							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

Signature of Supplier / Authorized Representative  
Over Printed Name

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