



REQUEST FOR QUOTATION
SHOPPING

RFQ No. : DSWD7-2024-1466
 Date : October 23, 2024

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____
 PhilGEPS Registration No.: _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 28, 2024 at 5:00PM.**

Very truly yours, -


ENGR. EMMANUEL M. EDLES
 AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
- Place of Delivery: **VDRC, Brgy. Tingub, Mandaue City**
- Terms of Payment: **within 30 days from the receipt of billing statement.**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____


CHARL ALBERT J. TORREFIEL
 Canvasser

I am interested to quote and agree to the terms and conditions.

 (Signature over Printed Name of Supplier / Service
 Provider / Authorized Representative)




DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII, Cebu City

Company Name _____
 Company Address _____
 Contact Person _____
 Contact No. _____
 PhilGEPS Registration No.: _____
 Tin Number: _____

RFQ No. **DSWD7-2024-1466** ✓
 Date: **October 23, 2024** ✓

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
Supply and Delivery of Office Table and Metal Locker							
1	10	unit	Office Table with 1 Center and 3 Side Drawers Laminated Material with at least 25mm table top Powder Coated Body and Drawers Color: Gray Dimension: W = +/- 120 cm D = +/- 70 cm H = +/- 75 cm				
2	10	unit	15 Doors Metal Locker Each doors with keylocks Powder Coated Metal Body in Smooth Finish Color: Gray (Doors), Dark Grey (Body) Dimension: W = +/- 90 cm D = +/- 45 cm H = +/- 185 cm Place of Delivery: VDRC, Brgy. Tingub, Mandaue City Payment: Shall be processed after delivery is completed and the required documents are submitted.				
Total:							
Approved Budget for the Contract: Php 250,000.00 ✓				Note: "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: VDRC ✓							
PURPOSE : For VDRC Staffs and personnel ✓							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


CHARL ALBERT J. TORREFIEL
 Canvasser

Signature of Supplier / Authorized Representative
Over Printed Name



OFFICE TABLE WITH 1 CENTER AND 3 SIDE DRAWERS



15 DOORS METAL LOCKER