



**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2024-1410  
 Date : October 10, 2024

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.


Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 15, 2024 at 5:00PM**.

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days**.
3. Good/s or Services shall be delivered **to be finalized by the end-user**.
4. Place of Delivery: **Inayagan, City of Naga, Cebu**
5. Terms of Payment: **within 30 days from the receipt of billing statement**.
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed**.
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_


**RFQ No. DSWD7-2024-1410**  
**Date: October 10, 2024**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of ICT Materials</b>				
1	4	unit	<p><b>LAPTOP COMPUTER</b></p> <ul style="list-style-type: none"> <li>• Processor:                      Frequency: at least 3.30GHz to 4.40GHz maximum boost technology                      Cores: at least 8 Cores in total                      Threads: at least 12 Threads in total                      Cache: at least 12MB</li> <li>• Operating System:                      Type: Latest Stable Proprietary OS 64-bit                      Version: Professional version (Capability to join Active Directory)</li> <li>• Office Productivity Software:                      Type: Latest Stable Proprietary OPS for Corporate Application Perpetual License                      Version: Standard, Inclusive of Word Processor, Spreadsheet, and Presentation</li> <li>• Memory:                      Capacity: at least 8Gb DDR4</li> <li>• Input Devices:                      Keyboard: Built-in with Backlight                      Input Type: Touchpad with multi-gesture and scrolling function                      Inclusion: Standard Optical Mouse USB (mouse should be the same brand of the laptop being offered)</li> <li>• Graphics Controller: integrated UHD graphics</li> <li>• I/O Ports:                      2 x USB 3.2 Type A port                      1 x USB 3.2 Type C port                      1 x RJ-45 LAN port                      1 x HDMI</li> </ul>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<ul style="list-style-type: none"> <li>• Display: at least 15.6" inches LED/LCD Display with a built-in webcam</li> <li>• Storage: at least 512GB NVMe SSD</li> <li>• Card Reader: microsd card</li> </ul> Carrying Case: Laptop Bag (Same brand as the offered) <ul style="list-style-type: none"> <li>• Communication:               <ul style="list-style-type: none"> <li>Wireless LAN: 802.11 ac/a/b/g/n/ac/ax</li> <li>Bluetooth: at least Version 5.1</li> <li>Ethernet: Gigabit Ethernet</li> </ul> </li> <li>• Battery: at least 11 hours' runtime, Lithium Ion</li> <li>• Audio: Optimized bass response, microspeaker distortion prevention, microphone noise reduction</li> <li>• Warranty &amp; SLA:               <ul style="list-style-type: none"> <li>Three (3) years Hardware Warranty</li> <li>One (1) year on Mouse</li> </ul> </li> </ul> To protect DSWD from unreliable and unproven products the following is required: <ul style="list-style-type: none"> <li>a. Offered brand of the laptop computers must be present and available in the Philippine market in the last ten (10) years. And is marketed globally and have an international presence (physical stores, centers, or offices) in at least 5 countries.</li> <li>b. Offered laptop models should be available in the Market and should not be custom-made or made to order just to comply with the required specifications.</li> </ul>				
2	3	unit	<p><b>LASER ALL IN ONE PRINTER</b>  <b>with following specs</b>            Function: Print, Scan, Copy            Technology: Laser            Duty Cycle: &gt; 5,000 impressions</p> <p><b>Copying</b>            Copy Speed: &gt; 20 ppm</p> <p><b>Scanning</b>            Optical Resolution: &gt; 200 dpi            Bit Depth: &gt; 24 bit            File Format Supported: PDF, TIFF, JPEG            Document and Media Handling</p>				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Document Feeder Sheet Capacity: > 20 Sheets Paper Tray Sheet Capacity: > 100 Sheets Paper Size: up to Legal PC Connectivity Connection:USB 2.0; Ethernet 10/100 Base-T Inclusion: with 6 bottles ink (black) and 4 sets (colors) Warranty: 1-year Hardware Warranty Delivery Period: 30 Calendar Days				
3	1	unit	<b>PROJECTOR</b> Native: > WXGA Brightness: > 3000 ANSI lumens Contrast: > 5000:1 Video Compatibility: NTSC/PAL/SECAM I/O Connectors: HDMI, VGA, USB Keystone Correction: Manual Vertical + 3° Manual Horizontal + 3° Accessories: Cable (must be same type with the integration cable) for Ceiling Mount, Power Cable Warranty & SLA: 1 Year warranty				
<b>Total Amount:</b>							
<b>Approved Budget for the Contract: Php 399,836.00</b>				<b>Note:</b> "Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: <b>RRCY FOR GIRLS</b>							
PURPOSE : For the use of RRCY for Girls							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**CHARL ALBERT J. TORREFIEL**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative  
 Over Printed Name

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