



**REQUEST FOR QUOTATION**  
**SHOPPING**

RFQ No. : DSWD7-2024-1246A  
 Date : October 24, 2024

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

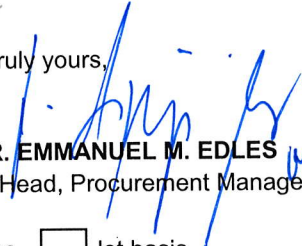
**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested supplier/s are required to submit true copies of their **valid Mayor's Permit and Philgeps Registration Number** upon submission of quotation/s.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **October 29, 2024 at 4:00PM.**

Very truly yours,  
  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order**
4. Place of Delivery: **Regional Haven for Women, AVRC Compound, Camomot Franza Road, Brgy. Labangon, Cebu City**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BENJAMINE B. LIM**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service Provider / Authorized Representative)



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

RFQ No. DSWD7-2024-1246A  
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Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			<b>Supply and Delivery of Grocery Items</b>				
1	2	case	<b>Milk</b> , Infant formula for 0-6 months old, 6 boxes/case, at least 2kg/box				
2	15	tie	<b>Coffee</b> , twin pack, 3-in-1, 12sachets/pack				
3	80	pack	<b>Biscuit</b> , variety (with fillings), at least 10 pieces per pack				
4	80	pack	<b>Biscuit</b> , crackers, at least 10 pieces per pack				
5	50	gallon	<b>OIL</b> , vegetable , 1 gallon, good quality				
6	2	case	<b>Canned Corned Beef</b> , at least 150 grams/tin, 48 tins/box, not karne norte				
7	15	gallon	<b>Sauce</b> , Toyo, 1 gallon, known brand				
8	15	gallon	<b>Vinegar</b> , 1 gallon, good quality, 3.75 liters				
9	80	pack	<b>SOAP, Laundry Powder</b> , 1 kg/pack, scented				
10	5	bottle	<b>Soap, Baby Milk Bath</b> , at least 500 ml				
			<b>Other Specifications:</b> 1. All food items must be in good quality, free from abnormal discoloration, foul smelling odor and molds and fit for human consumption. Canned goods must be free from rusts and dents. 2. The packaging should be free from tears and holes.				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			3. Has label and must indicate the manufacturing or expiration date and expiration date must be at least six months to one year from the delivery./				
Approved Budget for the Contract: <b>Php 76,400.00</b>				Note:			
End User: <b>HAVEN</b> ✓				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
PURPOSE : For Regional Haven for Women use,							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

  
**BENJAMINE B. LIM**  
 Canvasser

\_\_\_\_\_  
 Signature of Supplier / Authorized Representative Over  
 Printed Name

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