



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 Field Office VII  
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION  
 SHOPPING**

RFQ No. : DSWD7-2024-0049  
 Date : January 18, 2024

Company Name : \_\_\_\_\_  
 Company Address : \_\_\_\_\_  
 Contact Person : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

**Sir/Madam:**

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A**, please attach in your quotation a duly notarized certification to this effect.

Interested service providers are required to submit true copies of their valid **Mayor's/Business Permit & Philgeps Registration Number** upon submission of quotation.

Please accomplish and submit this **form** together with **Annex A** and **Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 233-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **January 22, 2024 at 5:00PM.**

Very truly yours,

  
**ENGR. EMMANUEL M. EDLES**  
 AO V/Head, Procurement Management Section

**Terms and Conditions:**

1. Award shall be made on per:  item basis  total quoted price  lot basis
2. Quotation validity shall be not less than **60 calendar days.**
3. Good/s or Services shall be delivered **within 30 days calendar from receipt and conformity of Purchase Order.**
4. Place of Delivery: **RRCY, Brgy. Candabong Binlod, Argao, Cebu**
5. Terms of Payment: **within 30 days from the receipt of billing statement.**
6. Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
7. In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
8. Warranty period, if applicable: \_\_\_\_\_

  
**BONAPARTE D. CASENAS II**  
 Canvasser

I am interested to quote and agree to the terms and conditions.

\_\_\_\_\_  
 (Signature over Printed Name of Supplier / Service  
 Provider / Authorized Representative)



**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**  
 Field Office VII, Cebu City

Company Name \_\_\_\_\_  
 Company Address \_\_\_\_\_  
 Contact Person \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
 Tin Number: \_\_\_\_\_

**RFQ No. DSWD7-2024-0049**

**Date: January 18, 2024**

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
<b>Supply and Delivery of Personal Belongings</b>							
1	400	piece	Briefs, 100% cotton - good quality; assorted colors, plain, • Large = 200 pcs • Xlarge = 200 pcs				
2	100	piece	Long pants, maong, Sizes = • 29 = 10 pcs • 30 = 30 pcs • 31 = 30 pcs • 32 = 20 pcs • 33 = 10 pcs				
3	100	pair	Shoes, rubber, with laces, basketball, sizes; • 7 = 10 pairs • 8 = 40 pairs • 9 = 50 pairs				
4	200	piece	Short pants, daily wear, free size, jersey (garterized)				
5	200	pair	Slippers, rubber, good quality; sizes = • 9 = 50 pairs • 10 = 70 pairs • 11 = 80 pairs				
6	100	pair	Socks, white, good quality, cotton, middle height, breathable, eco-friendly, free size				
7	100	piece	Towels, bath - 100% cotton, good quality, assorted plain colorm at least 27" x 54"				
8	120	piece	T-shirt white, 100% cotton, round neck, Sizes = • M = 20 • L = 50 • Xlarge = 50				

Item No.	Quantity	Unit of Measure	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
9	600	piece	T-Shirt, daily wear - 100% cotton, round neck, sizes (M, L, XL), color blue, green, yellow, red, gray (40 pcs./color)				
10	120	piece	Pillow cases, medium size, good quality - plain color (sky blue, yellow and green @ 40 pcs./color)				
11	100	piece	Polo shirt, with collar, 100% cotton, round neck; color = Sky blue; Sizes • Medium = 20 pcs • Large = 40 pcs • XL = 40 pcs				
12	60	piece	Black leather shoes Sizes = • 42 = 10 pairs • 43 = 30 pairs • 44 = 20 pairs				
13	100	set	Sleeping wear - good quality (set) free size, garterized				
14	250	piece	Face towels				
15	100	piece	Back pack - Travelling bag, plain color, good quality, known brand				
16	120	piece	Walking Shorts - Semi formal attire, plain color, sizes = • 29 = 15 pcs • 30 = 25 pcs • 31 = 30 pcs • 32 = 20 pcs • 33 = 10 pcs				
17	100	piece	Pillows, Medium, foam				
18	120	piece	Blankets, single, plain color, 100 pcs (light blue) 100 pcs. (light brown) ; more or less 42" x 80"				
19	50	dozen	Cloth hanger, plastic, thick, good quality				
<b>Total:</b>							
<b>Approved Budget for the Contract: Php 772,250.00</b>				<b>Note:</b>			
End User: <b>RRCY</b>				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
<b>PURPOSE :</b> For Residents issuances for the 1st quarter of 2024							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.

*Bonaparte D. Caseñas II*  
**BONAPARTE D. CASEÑAS II**  
 Canvasser

Signature of Supplier / Authorized Representative  
 Over Printed Name

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