

BAC SECRETARY  
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**NOTICE TO PROCEED**

September 21, 2018

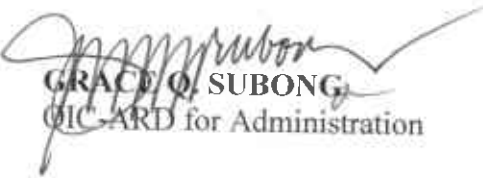
**Ms. JOCELYN C. SY**  
Proprietor  
Trimax Computer Supplies and General Merchandise  
Aya-ay Arcade, General Maxilom Ave., Cebu City

Dear Ms. Sy:

In connection with the **Contract for Lot 1 (ICT Equipment and Accessories) of Supply and Delivery of ICT and Sound Equipment and Accessories with ITB No. DSWD7-PB-2018-21** awarded to your firm in the amount of **One Million Three Hundred Nine Thousand Five Hundred Pesos (P1,309,500.00)**, you are hereby directed to implement the work/services in accordance with the **terms and conditions of the Agreement, Section VI. Schedule of Requirements and Supplemental/Bid Bulletin**, effective upon receipt of this notice.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the DSWD-Field Office VII.

Very truly yours,

  
**GRACE O. SUBONG**  
OIC-ARD for Administration

I acknowledge receipt of this Notice on \_\_\_\_\_

9/24/18

  
**JOCELYN C. SY**  
Proprietor