

## NOTICE TO PROCEED

**October 02, 2024**

**JOSEPH A. ROSARIO**

Branch Head - Cebu

Microgenesis Software Inc. / Microgenesis Business Systems

Unit #313 3/F Jessa IT Center, General Maxilom, Cebu City

Dear **Mr. Rosario**:

Greetings!

Please be informed that you may now proceed as the Supplier for the contract entitled "Negotiated Procurement After Two-Failed Biddings for the Supply and Delivery of Ink, Toners and Cartridges for DSWD Field Office VII with Contract / ITB No. DSWD7-NP-2024-01", amounting to **Three Million Two Hundred Sixty Eight Thousand Two Hundred Forty Two Pesos and 08/100 (PHP 3,268,242.08)**, inclusive of all applicable taxes.

This Notice binds you to your schedule of requirements, specifications, financial proposal, and other terms and conditions stipulated in the Contract. Please note that delivery will start upon receipt of this notice. Further, we acknowledge receipt of your Performance Security in a form of:

(Please check type of Security)	Form of Performance Security	Amount of Performance Security/ Remarks
	Cash or Cashier's / Manager's Check	
	Bank Draft/Guarantee or irrevocable letter of credit	
✓	Surety Bond	Php 980,472.62

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,



**SHALAINIE MARIE S. LUCERO, CESO III**  
 Regional Director

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**CONFORME:**

**JOSEPH A. ROSARIO**  
 Branch Head - Cebu

Date: 10/4/24