

KC-NOV-2018

Supplier:	PHOTODYNAMIC PHOTOCOPIER MACHINE, SUPPLIES & SERVICES	PO No. DSWD7-18-0022 B
Address:	#30 G/F BENZ Bldg., Osmeña Blvd., Cebu City	Date: July 4, 2018
Contact No.:	505-8160 / 512-0191	Mode of Procurement: Small Value Procurement
Contact Person:	mr. Alfredo C. Sosmeña	TIN: 943-799-208-001

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD Field Office VII, Cebu City	Delivery Term:	Delivery of equipments rental is upon the receipt of Approved PO and services are within the covered period of time stated in contract.
Date of Delivery:		Payment Term:	within 30 calendar days after receipt of every billing

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	months	Office Equipment Rental for the 2nd Semester of year 2018 <i>(July-December 2018)</i>	6 <i>1</i>	.35 cents/copy x 40,000 copies x 14,000/months	84,000.00
		Photocopier			
		as offered: Konica Minolta brand (China) either model bizhud 500 or 501 (2-units)			
		<u>Specification</u>			
		40,000 copies per month			
		Resolution: 600 dpi			
		as offered: 1200 x600 dpi			
		Zoom: 50%-200% (enlarger/reducer)			
		as offered: zoom 25% -400 % (enlarger/reducer)			
		Memory: 16 MB			
		as offered:576 MB			
		Paper input capacity: Standard Tray 500 sheets			
		/ Bypass Tray 100 sheets			
		Paper Output Capacity: 250 sheets			
		as offered: 500 sheet paper output capacity			
		Paper Size Capacity: Paper Tray: A5-A3/			
		Bypass Tray: A6-A3			
		Paper Weight: Paper Trays: 60-90 gsm/			
		Bypass Tray: 52-162 gsm			
				5%	3,750.00
				<i>5.2%</i>	<i>3,750.00</i>
				Total after tax	78,750.00
					<i>7,500.00</i>
		Purpose:			
		Office Equipment Rental (Photocopier) for FO VII-KC-NCDDP. [Ref: PR No.: DSWD7-18-0038]			<i>76,500.00</i>
(Total Amount in Words)		Seventy Eight thousand and seven hundred fifty pesos only		Net of tax	78,750.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Ronald E. Manangan*
Signature over Printed Name of Supplier

Very truly yours,
Shalaine Marie S. Lucero
SHALAIN MARIE S. LUCERO
Director III / ARD for Operations

Date	
Funds Available:	ALOBS No. : _____ Amount : _____
LOUIE RAY V. VILLARIN, CPA Regional Accountant	