

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Supplier :	PANDA TEA GARDEN SUITES	PO No.: KC-2019-0022
Address :	Dao Dist., Tagbilaran City	Date : January 29, 2019
Contact No.	501-8773/422-8078	Mode of Procurement: Shopping
Gentlemen:	c/o Ms. Trinidad D. Bayron	

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:			Dimiao, Bohol	Delivery Term: upon actual conduct of scheduled of activity	
Date of Delivery				Payment Term: 30 days from delivery and final receipt billing of activity	
Item No.	Qty.	Unit	Purchaser's Specifications	Unit Cost	Amount
			I. Title of Activity:		
1	230	pax	Municipal Inter-Barangay Forum for Participatory Resource Allocation (MIBF-PRA)	248.00	57,040.00
			II. Catering Services		
			-Buffet Lunch : Rice, soup, 3 main dishes (with choices of vegetable, fish, chicken & pork/beef) for 1 day		
			-Natural Juice		
			-AM & PM Snacks: Choice of Native Food, Bread and Pastries with drinks for 1 day		
			-Others: Purified Drinking Water		
			III. Activity Date:		
			within the month of January-February 2019		
			IV. Venue of Activity:		
			<i>Dimiao, Bohol</i>		
					57,040.00
				5%	2,546.43
				2%	1,018.57
					3,565.00
			PR & RFQ# KC-2019-0022		
(Total Amount in Words)			<i>Fifty Seven Thousand Forty Pesos Only</i>	Total (less tax)	53,475.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Trinidad D. Bayron

(Signature over printed name)

Very truly yours,

Shalaine Marie S. Lucero

SHALAINE MARIE S. LUCERO
Director III/ARD for Operations

Funds Available:

Louie Ray C. Villarain

LOUIE RAY C. VILLARIN
Accountant III

Amount
OR #