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PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

KC-NCDDP

Supplier :	IGOT'S CATERING	PO No.: KC-NCDDP-17-512
Address :	Provincial Road Calumbuyan, Sogod, Cebu	Date : October 9, 2017 ^
Contact No.	0916-184-0587	Mode of Procurement: Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Sogod, Cebu	Delivery Term: upon actual conduct of scheduled activity
Date of Delivery		Payment Term: 30 days from delivery and final receipt of billing of every activity

Item No.	Qty.	Unit	Purchaser's Specifications	Unit Cost	Amount
			I. Activity Title:		
			MUNICIPAL FIDUCIARY ^		
1	83	pax	Batch I (2 days)	265.00	43,990.00
			Activity Date: 377 areas to be conducted within the month of October to November 2017 ^		
2	83	pax	Batch II (2 days)	265.00	43,990.00
			Activity Date: 377 areas to be conducted within the month of November 2017 ^		
			II. Catering Services:		
			• Buffet Lunch: Rice, Soup, 2 main dishes (with choices of vegetable, fish, chicken & pork/beef) ^		
			• Natural Juice		
			• AM/PM Snacks: Choice of Native Food, Bread & Pastries with drinks ^		
			• Others: Purified Drinking Water ^		
			III. Venue of the Activity: Sogod, Cebu		
					87,980.00
			Note: First day will be guaranteed pax of 80% from the total number of pax in the Purchase Order while the second day will be based on the actual number of attendees.	3%	2,639.40
				2%	1,759.60
					4,399.00
			RFQ#KC-NCDDP-17-896 ^		
			PR#KC-NCDDP-17-336 ^		
(Total Amount in Words)			Eighty seven thousand nine hundred eighty pesos only	Total (less tax)	83,581.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *ELDA P. IGOT* 10/13/17
(Signature over printed name)

Very truly yours,
MA. EVELYN B. MACAPOBRE 10/12/17
Director IV

Funds Available: *[Signature]*
LOUIE RAY C. VILLARIN
Accountant III

Amount OR #

[Handwritten signature]