

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Supplier :	SAN REMIGIO CULTURAL CENTER & LEISURE	PO No.: KC-2018-0123
Address :	Poblacion, San Remigio, Cebu	Date : March 9, 2018
Contact No.:	9176328107	Mode of Procurement: Shopping
Gentlemen:	ms. Josephine T. Javier	

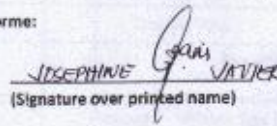
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	San Remigio, Cebu	Delivery Term: upon actual conduct of scheduled or every meeting.			
Date of Delivery:		Payment Term: 30 days from complete delivery and upon receipt of every billing.			
Item No.	Qty.	Unit	Purchaser's Specifications	Unit Cost	Amount
			<i>Food and Venue</i>		
			I. Training Title		
			Monthly Cluster Technical Session Cebu Cluster 1		
			Venue: Within San Remigio, Cebu		
			Dates: Within March-June 2018 (4 months)		
44	PAX		Details: Buffet Lunch, Dinner, AM&PM Snacks	490.00	86,240.00
			Menu:		
			Buffet Lunch and Dinner: Rice, Soup, 3 main dishes (vegetables, fish, chicken and pork/beef). Dessert (preferably fruits) and natural juices		
			*AM&PM Snacks: Variation of Pasta, bread, native snacks and natural/local juice such as calamansi, pandan, lemon grass, buko etc.		
			* NO SOFTDRINKS		
			*Others: Flowing Purified Drinking Water / No serving of cream dowry fish		
			Requirement/Inclusions:		
1	venue		*Conference Room Requirement:	FREE BY THE LGU	
			*Use of one (1) Function Room (7AM-9PM as the maximum) that can accommodate the indicated number of pax for the preliminaries. Availability of room for activity.		
			*Space Requirements: Conference Type. Provision of 2 tables for the registration and working table for secretariat and for the laptop/projector.		
			*Audio Requirement: Use of Sound system and at least 2 microphones/function hall.		
			*Other Requirements: Provision of backdrop and Welcome streamers/Lobby posting. There has to be one stand-by waiter to assist the participants.		
			* Statement of Account must be released on the last day of the activity		

			<i>Note: The renting facility must not offer short-term lodging services (e.g. Motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.</i>	
				86,240.00
				5%
				3,850.00
				2%
				1,540.00
				5,390.00
			PR & RFQ# KC-2018-0123	
(Total Amount in Words)			Eighty six thousand and two hundred forty pesos only	Total (less tax)
				80,850.00

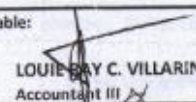
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme: 
 JOSEPHINE T. JAVIER
 (Signature over printed name)

MA. EVELYN B. MACAPOBRE, CESO III
 Director IV

Philatino 3/15
 JOSEPHINE C. MACAPOBRE
 et al. Welfare Division

Funds Available:		Amount OR #
 LOUIE RAY C. VILLARIN Accountant III		