

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT**

**FIELD OFFICE VII**

**CEBU CITY**

**BIDDING DOCUMENTS FOR**

**Repair and Maintenance of the Mechanized  
Production System and Design, Fabrication and  
Installation of Automated Vacuum Packaging  
System for the Visayas Disaster Resource  
Center (VDRC)**

**ITB No. DSWD7-PB-2024-40**

**June 2024**

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## *Section I. Invitation to Bid*

### **Project Title: Repair and Maintenance of the Mechanized Production System and Design, Fabrication and Installation of Automated Vacuum Packaging System for the Visayas Disaster Resource Center (VDRC)**

**Project Identification No.: ITB No. DSWD7-PB-2024-40**

- The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2024 General Appropriations Act* intends to apply the sum of **One Hundred Forty-One Million Two Hundred Twenty-Five Thousand Three Hundred Sixty-Three Pesos Only (₱ 141,225,363.00)** as payment under the contract for the **Repair and Maintenance of the Mechanized Production System and Design, Fabrication and Installation of Automated Vacuum Packaging System for the Visayas Disaster Resource Center (VDRC)**, consisting of two (2) lots, broken down below:

LOT NO.	NAME OF PROJECT	ABC
1	Repair and Maintenance of the Mechanized Production System at the Visayas Disaster Resource Center	Php 18,551,970.96
2	Design, Fabrication, and Installation of Automated Vacuum Packaging System of Visayas Disaster Resource Center	Php 122,673,392.04
<b>TOTAL</b>		<b>Php 141,225,363.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The *DSWD Field Office VII* now invites bids from **PhilGEPS registered service provider**. Completion of the Work are reflected as follows:

LOT NO.	NAME OF PROJECT	COMPLETION OF WORK (From receipt of Notice to Proceed)
1	Repair and Maintenance of the Mechanized Production System at the Visayas Disaster Resource Center	<b>180 Calendar Days</b>
2	Design, Fabrication, and Installation of Automated Vacuum Packaging System of Visayas Disaster Resource Center	<b>180 Calendar Days</b>

Bidders should have completed a contract similar to the project. A **Single Largest Completed Contract (SLCC)** similar to the Project, **at least 50% of the ABC**. However, it can also be an *aggregate of two or more similar completed contracts, provided that there is one contract equivalent to at least half of the 50% of the ABC*. Details are as follows:

<b>Lot No.</b>	<b>50% of the ABC (Single Contract)</b>	<b>Having a largest contract at least 50% of the SLCC (Aggregate Contract)</b>
<b>1</b>	<b>Php 9,275,985.48</b>	<b>Php 4,637,992.74</b>
<b>2</b>	<b>Php 61,336,696.02</b>	<b>Php 30,668,348.01</b>

The SLCC should be supported with the following documents:

- i. Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and
- ii. Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **June 04, 2024** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:*

<b>Approved Budget for the Contract</b>		<b>Bidding Document Fee</b>
<b>Lot 1</b>	<b>Php 18,551,970.96</b>	<b>Php 25,000.00</b>
<b>Lot 2</b>	<b>Php 122,673,392.04</b>	<b>Php 50,000.00</b>

The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

6. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **June 13, 2024, Thursday, 2:30 PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through **video-conferencing via Google Meet using the code: procurement7**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **June 25, 2024, Tuesday, 2:15PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.
9. Bid opening shall be on **June 25, 2024, Tuesday, 2:30PM**, at **DSWD Field Office VII Conference Room, Cebu City** and/or **via Google Meet using the code: procurement7**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
11. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

**AILEEN G. CUEVAS**

*Head, BAC Secretariat*

*DSWD – Field Office VII*

*M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City*

*Tel. Nos. (032) 2338785 local 17140 and 17149*

*Email Add: [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph)*

*Website: <https://fo7.dswd.gov.ph/>*

**June 04, 2024**

**Sgd. ROSEMARIE S. SALAZAR**

*Chairperson, Bids and Awards Committee I*

## ***Section II. Instructions to Bidders***

### **1. Scope of Bid**

The Procuring Entity, *Department of Social Welfare and Development Field Office VII* invites Bids for the ***Repair and Maintenance of the Mechanized Production System and Design, Fabrication and Installation of Automated Vacuum Packaging System for the Visayas Disaster Resource Center (VDRC)***, with Project Identification number **ITB No. DSWD7-PB-2024-40**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

### **2. Funding Information**

2.1. The GOP through the source of funding as indicated below for **CY 2024** in the amount of ***One Hundred Forty-One Million Two Hundred Twenty-Five Thousand Three Hundred Sixty-Three Pesos Only (₱ 141,225,363.00)***.

2.2 The source of funding is NGA, the General Appropriations Act or Special Appropriations.

### **3. Bidding Requirements**

The Bidding for the Projects shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary sources thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

### **4. Corrupt, Fraudulent, Collusive, and Coercive Practices**

The Procuring Entity, as well as the Bidders and Contractors shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an

agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the project.

## **5. Eligible Bidders**

5.1. Only Bids of Bidders found to be legally, technically and financially capable will be evaluated.

5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

## **6. Origin of Associated Goods**

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

## **7. Subcontracts**

7.1 The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that *Subcontracting is not allowed*.

7.2. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor’s own acts, defaults, or negligence, or those of its agents, servants, or workmen.



## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this project on *June 13, 2024, Thursday, 2:30 PM* at *DSWD Field Office VII, M.J. Cuenco Avenue corner General Maxilom Avenue, Carreta, Cebu City* and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity either at its given address or through electronic mail indicated in the **IB**, at least ten (10) days before the deadline set for the submission and receipt of Bids.

## 10. Documents Comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.

10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

## 11. Documents Comprising the Bid: Financial Component

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## **12. Alternative Bids**

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

## **13. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

## **14. Bid and Payment Currencies**

14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

14.2. Payment of the contract price shall be in **Philippine Pesos**.

## **15. Bid Security**

15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

15.2. The Bid and bid security shall be valid until *120 calendar days* from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## **16. Sealing and Marking Bids**

*Each Bidder shall submit one copy of the first and second components of its Bid.*

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid,

which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **17. Deadline for Submission of Bids**

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **18. Opening and Preliminary Examination of Bids**

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

## **20. Post-Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## *Section III. Bid Data Sheet*

ITB Clause	
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <b>REPAIR / IMPROVEMENT / INSTALLATION OF PRODUCTION MACHINE / SYSTEM</b>
7.1	<i>Subcontracting is not allowed.</i>
10.3	<i>[Specify if another Contractor license or permit is required.]</i>
10.4	The key personnel must meet the required minimum years of experience set below: <u>Key Personnel</u> <u>General Experience</u> <u>Relevant Experience</u> <u>Project Manager</u> <u>Site Engineer</u> <u>Materials Engineer</u> <u>Safety Officer</u> <u>Leadman</u>
10.5	The minimum major equipment requirements are the following: <u>Equipment</u> <u>Capacity</u> <u>Number of Units</u> Electric Drill Electric Grinder Hand Tools
12	<i>No further instructions</i>
15	<i>Each Bidder shall submit <b>ONLY</b> one (1) original copy of the first and second components of its bid.</i>

15.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <i>five percent (5%) of ABC</i>, if bid security is in Surety Bond. Details as follows:</p> <table border="1" data-bbox="461 562 1331 701"> <thead> <tr> <th data-bbox="461 562 667 622">Lot No.</th> <th data-bbox="667 562 1002 622">2% of the ABC</th> <th data-bbox="1002 562 1331 622">5% of the ABC</th> </tr> </thead> <tbody> <tr> <td data-bbox="461 622 667 663">1</td> <td data-bbox="667 622 1002 663">Php 371,039.42</td> <td data-bbox="1002 622 1331 663">Php 927,598.55</td> </tr> <tr> <td data-bbox="461 663 667 701">2</td> <td data-bbox="667 663 1002 701">Php 2,453,467.84</td> <td data-bbox="1002 663 1331 701">Php 6,133,669.60</td> </tr> </tbody> </table>	Lot No.	2% of the ABC	5% of the ABC	1	Php 371,039.42	Php 927,598.55	2	Php 2,453,467.84	Php 6,133,669.60
Lot No.	2% of the ABC	5% of the ABC								
1	Php 371,039.42	Php 927,598.55								
2	Php 2,453,467.84	Php 6,133,669.60								
19.2	Partial bid is not allowed.									
20	<i>No further instructions</i>									
21	<i>No further instructions</i>									
21.2	<p>1. Latest Income and Business Tax Returns, filed and paid through Electronic Filing and Payments System (EFPS), consisting of the following:</p> <p>a. Income Tax Return with proof of payment, and</p> <p>b. VAT Returns (Form 2550Q) with proof of payment covering the period.</p>									

# ***Section IV. General Conditions of Contract***

## **1. Scope of Contract**

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

## **2. Sectional Completion of Works**

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

## **3. Possession of Site**

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

## **4. Contractor's Obligation**

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

## **5. Performance Security**

5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

## **6. Site Investigation Reports**

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

## **7. Warranty**

7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

## **8. Liability of the Contractor**

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## **9. Termination for Other Causes**

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

## **10. Dayworks**

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

## **11. Program of Work**

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

## **12. Instructions, Inspections and Audits**

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

## **13. Advance Payment**

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.



## **14. Progress Payments**

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

## **15. Operating and Maintenance Manuals**

15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the **SCC**.

15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

## *Section V. Special Conditions of Contract*

GCC Clause	
2	No further instructions.
4.1	The <b>Procuring Entity</b> shall give possession of all parts of the Site to the Contractor <i>immediately after issuance of Notice to Proceed.</i>
6	The site investigation reports are: <i>[list here the required site investigation reports.]</i>
7.2	<p><i>[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:]</i> Fifteen (15) years.</p> <p><i>[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:]</i> Five (5) years.</p> <p><i>[In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:]</i> Two (2) years.</p>
10	No day works are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity’s Representative within <i>five (5)</i> days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is <i>[N/A]</i> .
13	The amount of the advance payment <i>shall not exceed 15% of the total contract price and schedule of payment.</i>
14	Materials and equipment delivered on the site but not completely put in place shall be included for payment.
15.1	<p>The date by which operating and maintenance manuals are required is <i>[date]</i>.</p> <p>The date by which “as built” drawings are required is <i>[date]</i>.</p>
15.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is <i>[amount in local currency]</i> .

# *Section VI. Specifications*

## **Lot 1 - Repair and Maintenance of the Mechanized Production System at the Visayas Disaster Resource Center**

### **Specifications:**

#### **a. ENGINEERING / PLANNING**

1. SITE INSPECTION
2. DOCUMENTATION
3. GANTT CHARTS/EXECUTION PLAN
4. LAY-OUTS & DRAWINGS
5. MOBILIZATION / DEMOBILIZATION
6. TEMPORARY FACILITIES

#### **b. SUPPLY, DELIVERY, AND INSTALLATION OF THE FOLLOWING PARTS, AND MATERIALS FOR:**

##### **1. BAGGING MACHINES**

<b>No.</b>	<b>Description</b>
1.1	Webster Griffin, Knife / Cutter 460mm for Welding Group, Product Code: Z105-508813
1.2	Stretcher for Horizontal resistance TENDITORE.ORIZZONTALE
1.3	Stretcher for vertical resistance TENDITORE.VE
1.4	Horizontal Resistance Wire TC 520 mm For Ropex Sealer
1.5	Resistance 460 TC RESISTENZAT
1.6	Teflon Adhesive zone tape 38mm x 50 m
1.7	Teflon non -adhesive reel 55mm x 30m
1.8	Teflon adhesive reel 15mm x 30m TEFLONA15
1.9	Expanded silicone rubber 25 x 4 75mm in reel of 5 GOMMASILICO
1.10	Linatex Toothed Timing Belt, Circumference: 685.8mm, No. of teeth: 72, Belt width: 50mm, Color: Red
1.11	Ropex - Power Group Ropex RES408, Heat Controller; Product Code: W105-508225
1.12	Sensor SI12-C2 PNP H tilting seat doser & pliers w SENSORE.RIBA
1.13	Pneumatic valve 1/8" for CV4000 code

	2541.52.00.36.02
1.14	Set of springs for all packaging machines
1.15	Servo Motor 3Kw for CV4000
1.16	Drive for servo motor

## 2. CHAINVEY

No.	Description
2.1	4/5" 8T Complete Sprocket, Assembly with stainless steel hub.
2.2	Bimba Solenoid Valve 24VDC
2.3	5HP/60HZ/230460 V (CV NO VFD), MOTOR
2.4	Drive Unit Sprocket Shaft
2.5	3"ID x 4"L 16 oz pe vent sock
2.6	DRIVE UNIT SHAFT SEAL
2.7	Roller-Plunger Tension, Limit Switch
2.8	4/5" 8T Complete Sprocket, Assembly with stainless steel hub, For Turnaround
2.9	6" (4.22" Compressed) Spring, 1307#/IN
2.10	Flange Brg Double Seal Plated
2.11	Teflon Slide Plate
2.12	5/16"-18 x 3/4" 3-Arm Knob
2.13	1/2" Sleeve Bearing
2.14	5" Split Disc Replacement kit, inclusive of split disc and hardware (nut, bolt and washers)
2.15	5" split UHMW discs & CS chain
2.16	5" Polyurethane Cleanout Disc
2.17	5" Connector Link Assembly CS
2.18	5" connector link split UHMW puck (2 piece set)
2.19	5" Polycarbonate Sight Glass

### 3. CASE ERECTOR

No.	Description
3.1	LINEAR BEARING LMF-25UU
3.2	LINEAR BEARING LM-20UU
3.3	FLANGE LINEAR BEARING BASE, LMK25UU
3.4	LONGER CONNECTING LINEAR BEARING
3.5	U LINEAR BALL BEARING WITH METAL HOUSING
3.6	Drive Motor
3.7	EVERROLL Driving Belt for Case Erector, Dimensions: 50mm x 1905 mm
3.8	Cylinder 40x600, ASR40-600FA
3.9	CYLINDER MSR32-75SDB
3.10	CYLINDER ASR 63-125 CB
3.11	PUSHER CYLINDER, MSR32- 125SP+FA
3.12	Vacuum cup for EC-801N (Rubber only)
3.13	Vacuum cup assembly
3.14	PHOTO SENSOR
3.15	Photo Sensor for 801N (OMRON)
3.16	Solenoid VALVE FOR EC-801N
3.17	Solenoid VALVE, ( SMC SOLENOID VALVE with coil, 5/2 Way, 24 Volts
3.18	DIAL GAUGE (Option) COUNTER(ADJUSTING SCREW) Option

### 4. CARTOON SEALER

No.	Description
4.1	Knife 2"
4.2	E20-0290A Irreversible Roller Ass. 2" E20-0290/0300
4.3	Rubber roller(S)
4.4	Rubber roller(M) 2"
4.5	Extension spring(rear) MAIN SPRING
4.6	EVEROLL Driving belt 50mmWx1334mmL (FOR EC-703)

## 5. CHECK WEIGHER SPARE PARTS

No.	Description
5.1	Control Panel 920i Motoweigh integrator
5.2	Ind OPT Ethernet TCP/IP
5.3	INTRALOX BELT S1100,FT PP WHITE
5.4	SPROCKET S1100, 16T, 3.1PD 1.5"SB
5.5	MOTOR

## 6. CONVEYOR SPARE PARTS

No.	Description
6.1	S900,FG,PP BLUE,w/ FRICTION TOP 406MM X 6M-INCLINED CONVEYOR
6.2	SPROCKET S900,18T,1.5" RB
6.3	S2400,FG,ACETAL BLUE,W/ HOLD DOWN 406MM X6M- CURVE CONVEYOR
6.4	SPROCKET S2400,20T,1.5"SB,
6.5	S900, FT, ACETAL BLUE, 406MM X 7M-straight con. Aftr.curve line 1
6.6	SPROCKETS S900,18T,1.5"RB
6.7	S900, FT, ACETAL BLUE, 406MM X 6.5M-straight con. Aftr.curve line 2
6.8	SPROCKETS S900,18T,1.5"RB
6.9	S900,FT,ACETAL BLUE,405MM X 11.5M-Inclined Con after CW
6.10	SPROCKETS S900,18T,1.5"RB
6.11	S900,FT,ACETAL BLUE,405MM X 37.5M-Straight conveyor before distribution
6.12	SPROCKETS S900,18T,1.5"RB
6.13	S900,FT,ACETAL BLUE,405MM X 33M- DISTRIBUTION CONVEYOR
6.14	SPROCKETS S900,18T,1.5"RB
6.15	S900,FT,ACETAL BLUE,405MM X 35M- PACKING CONVEYOR
6.16	SPROCKETS S900,18T,1.5"RB
6.17	S900,FT,WITH FRICTION BLUE,405MM X 8M- TRUCK LOADING
6.18	SPROCKET S900, 18T, 1.5" SB

6.19	MOTOR NMRV 063, Ratio 40, 0.75kw-Inclined con. Bagging Machine
6.20	MOTOR NMRV 063, Ratio 40, 0.75kw-Curve Conveyor
6.21	MOTOR NMRV 075, Ratio 20, 0.75kw-Curve Conveyor 1
6.22	MOTOR NMRV 063, Ratio 15, 0.75kw-Curve Conveyor 2
6.23	MOTOR NMRV 063, Ratio 15, 0.75kw- CW Outfeed
6.24	MOTOR NMRV 063, Ratio 15, 0.75kw-Straight Con outfeed of Inclined
6.25	MOTOR NMRV 075, Ratio 25, 1.5kw-Distribution Conveyor
6.26	MOTOR NMRV 075, Ratio 60, 1.5kw Packing Conveyor
6.27	MOTOR NMRV 075, Ratio 60, 1.5kw -Truck Loading Conveyor

## 7. ELECTRICAL PARTS

	Description
7.1	Circular Metric Connectors Sensor I/O Connector
7.2	S-SERIES INVERTER SINGLE PHASE IN, 3 PHASE OUT, 220 VOLTS , 1HP
7.3	Schneider Miniature Circuit Breaker, Single Phase, 10 Ampere,
7.4	Schneider Miniature Circuit Breaker, Single Phase, 6 Ampere,
7.5	SMC FILTER REGULATOR

## 8. COMPRESSOR

	Description
8.1	Lubricating Oil
8.2	Oil Filter
8.3	Belt
8.4	Air Filter
8.5	Oil Gas Separator
8.6	Cooler
8.7	Safety Valve

8.8	Pressure Valve
8.9	Pressure Gauges
8.10	Pneumatic Hoses

**TERMS OF PAYMENT**

Payment shall be made within 30 days from receipt of the billing statement and on a monthly basis.

**PROVISION OF WARRANTY**

1. Provision of at least One (1) Year Maintenance Program
2. Provision of at least One (1) Year Warranty after the date of completion for the supplied parts, materials, and workmanship to include the equipment manufacturer’s warranty.

\*\*\*\*\*END OF SPECIFICATIONS\*\*\*\*\*



# *Section VI. Specifications*

## **Lot 2 - Design, Fabrication, and Installation of Automated Vacuum Packaging System of Visayas Disaster Resource Center**

### **Specifications:**

#### **1.1.1 ENGINEERING / PLANNING**

1. SITE INSPECTION
2. DOCUMENTATION
3. GANTT CHARTS/EXECUTION PLAN
4. LAY-OUTS & DRAWINGS
5. MOBILIZATION / DEMOBILIZATION
6. TEMPORARY FACILITIES

#### **1.1.2 SUPPLY & INSTALLATION OF MECHANIZED PACKING SYSTEM EQUIPMENT & MACHINERY**

1. Rice Loading Platform (5 Units)
  - Painted MS Checkered Plates
  - Stainless Chutes
  - MS Supports
  - Chute Dimension : 1m x 1m x 0.5m
  - Platform Dimension : (L)3m x (W)2m x (H)1m
2. Rice Transfer Z-Conveyor (Infeed to Bagging Machine) (5 Units)
  - Speed : variable
  - Capacity : 0.5kg-1kg per bucket
  - Drive : geared motor (hollow shaft)
  - Belt : modular plastic belting w/ bucket
  - Framing : SS 304 steel
3. Bagging Machine Service Platform and Main Hopper (5 Units)
  - Painted MS Checkered Plates
  - Stainless Chutes
  - MS Supports
  - Platform Dimension : (W)1.5m x (L)3m x (H)3m
4. Auto Vacuum Rice Packing System (Bagging Machine) with Dual Vacuum Chamber & Sealing System (5 Units)
  - Packing Range: 2~5kgs
  - Packing Speed: at least 1,000 bags/hr @ 3kgs/bag
  - Made of Carbon Steel with Powder Coated Surface
  - Fully automatic FLAT shape vacuum packing touch screen
  - PLC centralize control,
  - Intelligent control weighing, filling, vacuum, heat sealing, unloading bags,
  - Real-time tracking system working state,
  - Friendly Interface easy to operate;
  - High reliability and long service life;

- Vacuum pumps are stable and reliable;
- Vacuum packing intelligent control information presentation system;
- Fully automatic flat shape vacuum packing machine.
- Vacuum Rice Bag Sealing Pass Rate: at least 98%

5. Bagging Machine Outfeed Conveying System (Inclined) (5 Units)

- Stainless Steel 304 Framings and Supports
- Food Grade Plastic Carry Ways
- Modular Plastic Belting System
- Variable Drive System
- Hollow Shaft Geared Motor Drive Systems

6. Bagged & Vacuumed Rice Accumulation Conveying System (5 Units)

- Stainless Steel 304 Framings and Supports
- Food Grade Plastic Carry Ways
- Modular Plastic Belting System
- Variable Drive System
- Hollow Shaft Geared Motor Drive Systems

7. Case Erector (Box Former) (5 Units)

- Speed: at least 15 cases/min
  - Automatic carton erector and bottom sealer
  - Efficiency rate: 98%
  - Adjustable to various carton size:
- (L) : 250-570mm  
(W) : 170-400mm  
(H) : 90-550mm

8. Case Erector Outfeed Conveying System (Rice Case Packing Conveyor) (5 Units)

- Stainless Steel 304 Framings and Supports
- Food Grade Plastic Carry Ways
- Modular Plastic Belting System
- Variable Drive System
- Hollow Shaft Geared Motor for Drive Systems

9. Packing Conveyors (Can Goods Case Packing Conveyor) (5 Units)

- Stainless Steel Framings 304 and Supports
- Food Grade Plastic Carry Ways
- Modular Plastic Belting System
- Variable Drive System
- Hollow Shaft Geared Motor for Drive Systems

10. Heavy Duty Tape Sealer (5 Units)

- Auto uniform carton sealer
  - Tape seal automatically
  - Manual adjustments
  - Top & Side belt driven
  - Suitable for uniform carton sizes in batches
  - Carton size range:
- (L) : 150mm to N mm (6in to N in)  
(W) : 100mm to 340mm (4in to 13.3in)  
(H) : 100mm to 500mm (4in to 20in)

- Tape Size: 2 in
- Speed : at least 20 cases/min.

#### 11. 50 HP Screw Air Compressor (2 Units)

- Power : 37 KW
- Working Pressure : 8 kg./cm<sup>2</sup>
- Capacity : 6.19 cu.m/min.

#### 12. Air Drying System (2 Units)

- Airflow Capacity : 13.5 cu.m
- Inlet Air Temp : 5-65 deg.C
- Inlet Air Pressure: 0.15 to 1.0 MPa
- Dew Point : 10 deg.C
- Power Supply : Single Phase 220V, 60Hz
- Cooling Method : Air-Cooled Refrigeration
- Auto Drain Function Port Size: R2

#### 13. Compressed Air Tanks (3 Units)

- Pressure: 80-100 PSI
- Capacity: 1,000L

### 1.1.3 MECHANICAL WORKS

1. Supply, Fabrication & Installation of Air Line Pippings & Supports
2. Positioning & Installation of Rice Transfer Z-Conveyors (Infeed to Bagging Machine.
3. Positioning & Installation of bagging Machine Service Platforms & Main Hoppers
4. Positioning & Installation of Auto Vacuum Rice Packing System (Bagging Machine) with Auto Sealing Machines
5. Positioning & Installation of Bagging Machine Outfeed Conveying Systems
6. Positioning & Installation of Accumulation Conveying System
7. Positioning & Installation of Case Erector Systems (Box Former)
8. Positioning & Installation of Case Erector Outfeed Conveying Systems
9. Positioning & Installation of Packing Conveyor
10. Positioning & Installation of Heavy Duty Tape Sealers
11. Positioning & Installation of Tape Sealer Outfeed Conveying Systems (Gravity Conveyor)
12. Positioning & Installation of 2 Units 50HP Air Compressors
13. Positioning and Installation of 2 Units Air Drying Systems
14. Positioning & Installation of 3 Units (Compressed Air) Tanks

### 1.1.4 ELECTRICAL WORKS

1. Supply, Positioning & Installation of Systems Main Control Panel
2. Supply, Fabrication & Installation of Cable Trays
3. Supply & Installation of Power Cables from Main Power Supply to Main Control Panel
4. Supply & Installation of Power Cables from Main Control Panel to Various Equipment (Auto-Vacuum Bagging Systems, Conveying Systems, Case Erectors & Tape Sealers)

### **1.1.5 TESTING, COMMISSIONING, DOCUMENTATION TRAINING & TURN-OVER OF THE SYSTEM**

- RICE TRANSFER Z-CONVEYOR (INFEED TO BAGGING MACHINE
- AUTO VACUUM RICE PACKING SYSTEM (BAGGING MACHINE) with AUTO SEALING MACHINE
- BAGGING MACHINE OUTFEED CONVEYING SYSTEM
- ACCUMULATION CONVEYING SYSTEM
- CASE ERECTOR SYSTEM (BOX FORMER)
- CASE ERECTOR OUTFEED CONVEYING SYSTEM
- PACKING CONVEYORS
- HEAVY DUTY TAPE SEALER
- TAPE SEALER OUTFEED CONVEYING SYSTEM (GRAVITY CONVEYOR)
- 50HP AIR COMPRESSOR
- AIR DRYING SYSTEM
- (COMPRESSED AIR) TANKS
- INTERLOCKING SYSTEMS
- Other necessary materials and parts for the functionality of the system.

### **1.1.6 PROVISION OF WARRANTY**

1. Provision of at least One (1) Year Maintenance Program
2. Provision of at least One (1) Year Warranty after the date of completion for the supplied parts, materials, and workmanship to include the equipment manufacturer's warranty.

### **PAYMENT AND DELIVERY TERMS**

- 15% Mobilization
- Progress Payment - 30 days upon receipt of complete billing documents
- Duration of Project is 180 calendar days

\*\*\*\*\*END OF SPECIFICATIONS\*\*\*\*\*

## ***Section VII. Drawings***

*[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]*

## *Section VIII. Bill of Quantities*

<b>LOT 1 - Repair and Maintenance of the Mechanized Production System at the Visayas Disaster Resource Center</b>					
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
<b>1. BAGGING MACHINES</b>					
1.1	Webster Griffin, Knife / Cutter 460mm for Welding Group, Product Code: Z105-508813	6	pcs.		
1.2	Stretcher for Horizontal resistance TENDITORE.ORIZZONTALE	8	pcs.		
1.3	Stretcher for vertical resistance TENDITORE.VE	4	pcs.		
1.4	Horizontal Resistance Wire TC 520 mm For Ropex Sealer	40	pcs.		
1.5	Resistance 460 TC RESISTENZAT	20	pcs		
1.6	Teflon Adhesive zone tape 38mm x 50 m	8	pcs.		
1.7	Teflon non -adhesive reel 55mm x 30m	4	pcs.		
1.8	Teflon adhesive reel 15mm x 30m TEFLONA15	4	pcs		
1.9	Expanded silicone rubber 25 x 4 75mm in reel of 5 GOMMASILICO	4	pcs		
1.10	Linatex Toothed Timing Belt, Circumference: 685.8mm, No. of teeth: 72, Belt width: 50mm, Color: Red	12	pcs		
1.11	Ropex - Power Group Ropex RES408, Heat Controller; Product Code: W105-508225	2	pcs		
1.12	Sensor SI12-C2 PNP H tilting seat doser & pliers w SENSORE.RIBA	4	pcs.		
1.13	Pneumatic valve 1/8" for CV4000 code 2541.52.00.36.02	4	pcs		
1.14	Set of springs for all packaging machines	2	pcs		
1.15	Servo Motor 3Kw for CV4000	2	pcs		
1.16	Drive for servo motor	2	pcs		
<b>SUB-TOTAL (1. BAGGING MACHINES)</b>					
<b>2. CHAINVEY</b>					
2.1	4/5" 8T Complete Sprocket, Assembly with stainless steel hub.	2	pcs.		
2.2	Bimba Solenoid Valve 24VDC	2	pcs.		
2.3	5HP/60HZ/230460 V (CV NO VFD), MOTOR	2	pcs.		
2.4	Drive Unit Sprocket Shaft	2	pcs.		
2.5	3"ID x 4"L 16 oz pe vent sock	2	pcs		

2.6	DRIVE UNIT SHAFT SEAL	4	pcs.		
2.7	Roller-Plunger Tension, Limit Switch	2	pcs.		
2.8	4/5" 8T Complete Sprocket, Assembly with stainless steel hub, For Turnaround	2	pcs		
2.9	6" (4.22" Compressed) Spring, 1307#/IN	2	pcs		
2.10	Flange Brg Double Seal Plated	4	pcs		
2.11	Teflon Slide Plate	8	pcs		
2.12	5/16"-18 x 3/4" 3-Arm Knob	4	pcs.		
2.13	1/2" Sleeve Bearing	8	pcs		
2.14	5" Split Disc Replacement kit, inclusive of split disc and hardware (nut, bolt and washers)	40	pcs		
2.15	5" split UHMW discs & CS chain	20	ft		
2.16	5" Polyurethane Cleanout Disc	12	pcs		
2.17	5" Connector Link Assembly CS	4	pcs		
2.18	5" connector link split UHMW puck (2 piece set)	8	pcs		
2.19	5" Polycarbonate Sight Glass	4	pcs		
<b>SUB-TOTAL (2. CHAINVEY)</b>					
<b>3. CASE ERECTOR</b>					
3.1	LINEAR BEARING LMF-25UU	2	pcs.		
3.2	LINEAR BEARING LM-20UU	2	pcs.		
3.3	FLANGE LINEAR BEARING BASE, LMK25UU	2	pcs.		
3.4	LONGER CONNECTING LINEAR BEARING	2	pcs.		
3.5	U LINEAR BALL BEARING WITH METAL HOUSING	1	unit		
3.6	Drive Motor	2	pcs.		
3.7	EVERROLL Driving Belt for Case Erector, Dimensions: 50mm x 1905 mm	2	pcs.		
3.8	Cylinder 40x600, ASR40-600FA	1	pc		
3.9	CYLINDER MSR32-75SDB	1	pc		
3.10	CYLINDER ASR 63-125 CB	1	pc		
3.11	PUSHER CYLINDER, MSR32-125SP+FA	1	pc		
3.12	Vacuum cup for EC-801N (Rubber only)	6	pcs.		
3.13	Vacuum cup assembly	6	pcs		
3.14	PHOTO SENSOR	1	pc		
3.15	Photo Sensor for 801N (OMRON)	1	pc		
3.16	Solenoid VALVE FOR EC-801N	1	pc		
3.17	Solenoid VALVE, ( SMC SOLENOID VALVE with coil, 5/2 Way, 24 Volts	1	pc		
3.18	DIAL GAUGE (Option)	1	pc		

	COUNTER(ADJUSTING SCREW) Option				
<b>SUB-TOTAL (3. CASE ERECTOR)</b>					
<b>4. CARTOON SEALER</b>					
4.1	Knife 2"	1	pc		
4.2	E20-0290A Irreversible Roller Ass. 2" E20-0290/0300	1	pc		
4.3	Rubber roller(S)	1	pc		
4.4	Rubber roller(M) 2"	1	pc		
4.5	Extension spring(rear) MAIN SPRING	1	pc		
4.6	EVEROLL Driving belt 50mmWx1334mmL (FOR EC-703)	1	pc		
<b>SUB-TOTAL (4. CARTOON SEALER)</b>					
<b>5. CHECK WEIGHER SPARE PARTS</b>					
5.1	Control Panel 920i Motoweigh integrator	1	pc		
5.2	Ind OPT Ethernet TCP/IP	1	pc		
5.3	INTRALOX BELT S1100,FT PP WHITE	1	pc		
5.4	SPROCKET S1100, 16T, 3.1PD 1.5"SB	7	pcs.		
5.5	MOTOR	1	pc		
<b>SUB-TOTAL (5. CHECK WEIGHER SPARE PARTS)</b>					
<b>6. CONVEYOR SPARE PARTS</b>					
6.1	S900,FG,PP BLUE,w/ FRICTION TOP 406MM X 6M-INCLINED CONVEYOR	2	pcs.		
6.2	SPROCKET S900,18T,1.5" RB	16	pcs.		
6.3	S2400,FG,ACETAL BLUE,W/ HOLD DOWN 406MM X6M- CURVE CONVEYOR	2	pcs.		
6.4	SPROCKET S2400,20T,1.5"SB,	16	pcs.		
6.5	S900, FT, ACETAL BLUE, 406MM X 7M-straight con. Afr.curve line 1	1	pc		
6.6	SPROCKETS S900,18T,1.5"RB	8	pcs.		
6.7	S900, FT, ACETAL BLUE, 406MM X 6.5M-straight con. Afr.curve line 2	2	pcs.		
6.8	SPROCKETS S900,18T,15"RB	16	pcs		
6.9	S900,FT,ACETAL BLUE,405MM X 11.5M-Inclined Con after CW	1	pc		
6.10	SPROCKETS S900,18T,1.5"RB	8	pcs		
6.11	S900,FT,ACETAL BLUE,405MM X 37.5M-Straight conveyor before distribution	1	pc		
6.12	SPROCKETS S900,18T,1.5"RB	8	pcs		
6.13	S900,FT,ACETAL BLUE,405MM X 33M- DISTRIBUTION CONVEYOR	1	pc		
6.14	SPROCKETS S900,18T,1.5"RB	8	pcs		
6.15	S900,FT,ACETAL BLUE,405MM X	3	pcs		



	35M- PACKING CONVEYOR				
6.16	SPROCKETS S900,18T,1.5"RB	24	pcs		
6.17	S900,FT,WITH FRICTION BLUE,405MM X 8M- TRUCK LOADING	2	pcs		
6.18	SPROCKET S900, 18T, 1.5" SB	16	pcs		
6.19	MOTOR NMRV 063, Ratio 40, 0.75kw-Inclined con. Bagging Machine	2	pcs		
6.20	MOTOR NMRV 063, Ratio 40, 0.75kw-Curve Conveyor	2	pcs		
6.21	MOTOR NMRV 075, Ratio 20, 0.75kw-Curve Conveyor 1	1	pc		
6.22	MOTOR NMRV 063, Ratio 15, 0.75kw-Curve Conveyor 2	1	pc		
6.23	MOTOR NMRV 063, Ratio 15, 0.75kw- CW Outfeed	1	pc		
6.24	MOTOR NMRV 063, Ratio 15, 0.75kw-Straight Con outfeed of Inclined	1	pc		
6.25	MOTOR NMRV 075, Ratio 25, 1.5kw-Distribution Conveyor	1	pc		
6.26	MOTOR NMRV 075, Ratio 60, 1.5kw Packing Conveyor	3	pcs		
6.27	MOTOR NMRV 075, Ratio 60, 1.5kw -Truck Loading Conveyor	2	pcs		
<b>SUB-TOTAL (6. CONVEYOR SPARE PARTS)</b>					
<b>7. ELECTRICAL PARTS</b>					
7.1	Circular Metric Connectors Sensor I/O Connector	1	pc		
7.2	S-SERIES INVERTER SINGLE PHASE IN, 3 PHASE OUT, 220 VOLTS , 1HP	1	pc		
7.3	Schneider Miniature Circuit Breaker, Single Phase, 10 Ampere,	1	pc		
7.4	Schneider Miniature Circuit Breaker, Single Phase, 6 Ampere,	1	pc		
7.5	SMC FILTER REGULATOR	1	pc		
<b>SUB-TOTAL (7. ELECTRICAL PARTS)</b>					
<b>8. COMPRESSOR</b>					
8.1	Lubricating Oil	1	pail		
8.2	Oil Filter	1	pc		
8.3	Belt	1	pc		
8.4	Air Filter	1	pc		
8.5	Oil Gas Separator	1	pc		
8.6	Cooler	1	pc		
8.7	Safety Valve	1	pc		
8.8	Pressure Valve	1	pc		

8.9	Pressure Gauges	1	pc		
8.10	Pneumatic Hoses	1	roll		
<b>SUB-TOTAL (8. COMPRESSOR)</b>					
<b>TOTAL DIRECT COST FOR REPAIR AND MAINTENANCE OF THE MECHANIZED PRODUCTION SYSTEM AT THE VISAYAS DISASTER RESOURCE CENTER</b>					
<b>TOTAL BID COST</b>					

## *Section VIII. Bill of Quantities*

<b>LOT 2 - Design, Fabrication, and Installation of Automated Vacuum Packaging System of Visayas Disaster Resource Center</b>					
<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT COST</b>	<b>TOTAL COST</b>
<b>1. GENERAL REQUIREMENTS</b>					
1.1	ENGINEERING / PLANNING	1	lot		
1.2	SUPPLY & INSTALLATION OF MECHANIZED PACKING SYSTEM EQUIPMENT & MACHINERY	1	lot		
1.3	MECHANICAL WORKS	1	lot		
1.4	ELECTRICAL WORKS	1	lot		
1.5	TESTING, COMMISSIONING, DOCUMENTATION TRAINING & TURN-OVER OF THE SYSTEM	1	lot		
<b>TOTAL DIRECT COST FOR DESIGN, FABRICATION, AND INSTALLATION OF AUTOMATED VACUUM PACKAGING SYSTEM OF VISAYAS DISASTER RESOURCE CENTER</b>					
<b>TOTAL BID COST</b>					

# ***Section IX. Checklist of Technical and Financial Documents***

## **I. TECHNICAL COMPONENT ENVELOPE**

### ***Class “A” Documents***

#### **Legal Documents**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

#### **Technical Documents**

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**

**NOTE:** This statement shall be supported with:

- i) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed** and
- ii) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt/Collection Receipt or Sales Invoice**

- (d) Philippine Contractors Accreditation Board (PCAB) License; **or** Special PCAB License in case of Joint Ventures; **and** registration for the type and cost of the contract to be bid; **and**

- (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

**or**

- Original copy of Notarized Bid Securing Declaration; **and**

- (f) Project Requirements, which shall include the following:

- 1. Organizational chart for the contract to be bid;

List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, Safety Officer and Leadman), to be assigned to the contract to be bid, with their complete qualification and experience data;

- 2. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be;
- 3. ***n*tractor, and**

(g) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

### Financial Documents

(h) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

### ***Class "B" Documents***

(j) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

## **II. FINANCIAL COMPONENT ENVELOPE**

(k) Original of duly signed and accomplished Financial Bid Form; **and**

### Other documentary requirements under RA No. 9184

(l) Original duly signed Bid Prices in the Bill of Quantities; **and**

(m) Duly accomplished Detailed Estimates Form; **and**

(o) Cash Flow by Quarter or Monthly

## ***Section X. BIDDING FORMS***

**Omnibus Sworn Statement**  
**Project Identification No. ITB No. DSWD7-PB-2024-40**

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*



Republic of the Philippines )  
In the City of \_\_\_\_\_ ) s.s

**SECRETARY CERTIFICATE**

I, \_\_\_\_\_, of legal age, single/married, Filipino citizen, resident of \_\_\_\_\_ City, after having been duly sworn in accordance with law, hereby certify:

1. That I am the duly designated Corporate Secretary of \_\_\_\_\_, a corporation duly organized and existing under and virtue of the laws of the Republic of the Philippines, with principal address at \_\_\_\_\_ City.

2. That at the special meeting of the Board of Directors at its principal office on \_\_\_\_\_ 2024, during which a quorum was present and acted throughout, the following resolution was unanimously approved:

“Resolution No. 2021- xxx

RESOLVED, that \_\_\_\_\_ of legal age, single/married, resident of \_\_\_\_\_ is hereby authorized to appear, participate, bid, transact, contract, agree, communicate, correspond, sign, receive documents and receipts for and in behalf of \_\_\_\_\_(corporation), in the bidding/contract/agreement with DSWD Field Office VII.”

a. That the foregoing resolution has not been altered, modified, nor revoked; and that the same is now in full force and in effect; and

This is to certify that the foregoing Board Resolution duly passed and approved, is true and correct.

**IN WITNESS WHEREOF**, I have hereunto set my hand on this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_ City, Philippines

\_\_\_\_\_  
Corporate Secretary

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ 2024, at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her (government issued ID), issued at \_\_\_\_\_, on \_\_\_\_\_.

Notary Public

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2024

## List of all Ongoing Government & Private Contracts including Contracts awarded but not yet started

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

Name of Contract	Date of the Contract	Contract Duration	Owner's name and address	Kinds of Goods/Services	Amount of Contract and Value of Outstanding Contracts	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : \_\_\_\_\_  
(Printed Name & Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

**Instructions:**

1. State all ongoing contracts including those awarded but not yet started.
2. If there is no ongoing contract including contract awarded but not yet started, state **none** or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**Statement of Single Largest Completed Contract  
which is similar in nature**

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

Name of Contract	Date of Contract	Contract Duration	Owner's Name & Address	Kinds of Goods/Services	Amount of Completed Contract	Date of Delivery

NOTE: This statement shall be supported with:

- i) Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
- ii) Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt/Collection Receipt or Sales Invoice.

Submitted by : \_\_\_\_\_

(Printed Name & Signature) Designation: \_\_\_\_\_

Date : \_\_\_\_\_

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

**BID SECURING DECLARATION**  
**Project Identification No.: ITB No. DSWD7-PB-2024-40**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## Net Financial Contracting Capacity (NFCC) Form

a. Summary of the Bidder-Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached audited financial statements, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

		Year 20_____
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

b. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

**NFCC = ₱** \_\_\_\_\_

Submitted by:

Signature over Printed Name of Authorized Representative

Business Name of Bidder

Date: \_\_\_\_\_

## BID FORM

Date : \_\_\_\_\_

Project Identification No.: **ITB No. DSWD7-PB-2024-40**  
**(Lot No. 1 – Repair and Maintenance of the Mechanized Production System**  
**at the Visayas Disaster Resource Center)**

To: **THE BIDS AND AWARDS COMMITTEE**  
Department of Social Welfare & Development, Field Office VII  
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the

\_\_\_\_\_

bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

- 1. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## BID FORM

Date : \_\_\_\_\_

Project Identification No.: **ITB No. DSWD7-PB-2024-40**  
**(Lot No. 2 – Design, Fabrication, and Installation of Automated Vacuum Packaging System of Visayas Disaster Resource Center)**

To: **THE BIDS AND AWARDS COMMITTEE**  
Department of Social Welfare & Development, Field Office VII  
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>2</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the

\_\_\_\_\_



bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the [Name of Project] of the [Name of the Procuring Entity].

- 1. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## SUPPLIER / SERVICE PROVIDER'S BANK INFORMATION

<b>Name of Bank</b>	
<b>Branch</b>	
<b>Bank Account Name</b>	
<b>Account No.</b>	
<b>TIN No.</b>	

*PLEASE CHECK IF TIN NUMBER is VAT or NON-VAT*

VAT

NON-VAT

**Signature:**

\_\_\_\_\_

**Name of Authorized Representative:**

\_\_\_\_\_

**Position:**

\_\_\_\_\_