

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

FIELD OFFICE VII

CEBU CITY

BIDDING DOCUMENTS FOR

**Supply and Delivery of Additional Food and
Non-Food Items for Center and Residential
Care Facilities for CY 2022**

ITB No. DSWD7-PB-2022-35

April 2022

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Section I. Invitation to Bid

Project Title: Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities for CY 2022

Project Identification No.: ITB No. DSWD7-PB-2022-35

- The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2021 General Appropriations Act* intends to apply the sum of **Seven Million Nine Hundred Twenty Thousand Nine Hundred Twenty-Eight Pesos and 40/100 (₱7,920,928.40)** as payment under the contract for the **Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities for CY 2022**, consisting of four (4) lots, broken down below:

Lot No.	Food Items	ABC
1	Groceries	Php 3,491,293.40
2	Seafood	Php 1,359,900.00
3	Vegetable, Fruits and Spices	Php 1,076,415.00
4	Meat	Php 1,993,320.00
TOTAL		Php 7,920,928.40

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC)** *similar to the Project, at least 25% of the ABC*. Details are as follows:

Lot No.	Category	SLCC (25% of ABC)
1	Groceries	Php 872,823.35
2	Seafood	Php 339,975.00
3	Vegetable, Fruits and Spices	Php 269,103.75
4	Meat	Php 498,330.00
Total		Php 1,980,232.10

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **April 4, 2022** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:*

<i>Approved Budget for the Contract</i>		<i>Bidding Document Fee</i>
Lot 1	Php 3,491,293.40	Php 5,000.00
Lot 2	Php 1,359,900.00	Php 5,000.00
Lot 3	Php 1,076,415.00	Php 5,000.00
Lot 4	Php 1,993,320.00	Php 5,000.00
<i>ALL LOTS</i>	<i>Php 7,920,928.40</i>	<i>Php 10,000.00</i>

The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic,

such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

6. The *DSWD Field Office VII* will hold a Pre-Bid Conference on ***April 11, 2022, Monday, 1:30 PM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or through ***video-conferencing via Google Meet using the code: procurement7***, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature check for all personnel, visitor's and client. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE's security guard prior to entering the premise.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before ***April 26, 2022, Tuesday, 1:15 PM***. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on ***April 26, 2022, Tuesday, 1:30 PM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or ***via Google Meet using the code: procurement7***. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MS. ROSEMARIE S. SALAZAR

Head, BAC Secretariat

DSWD – Field Office VII

M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City

Tel. Nos. (032) 2338785 local 140 and 149

Email Add: bac.fo7@dswd.gov.ph

Website: <https://fo7.dswd.gov.ph/>

April 3, 2022

(SGD.) AILEEN G. CUEVAS

Chairperson, Bids and Awards Committee II

Section II. Instructions to Bidders

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General

1. Scope of Bid

The Procuring Entity, *DSWD Field Office VII* wishes to receive Bids for the *Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities for CY 2022*, with identification number *ITB No. DSWD7-PB-2022-35*.

The Procurement Project is composed of *four (4) lots*, the details of which are described in **Section VII. Technical Specifications**.

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **CY 2020** in the amount of *Seven Million Nine Hundred Twenty Thousand Nine Hundred Twenty-Eight Pesos and 40/100 (₱7,920,928.40)*, consisting of four (4) lots broken down below:

Lot No.	Food Items	ABC
1	Groceries	Php 3,491,293.40
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4	Meat	Php 1,993,320.00
TOTAL		Php 7,920,928.40

2.2 The source of funding is NGA, the General Appropriations Act or Special Appropriations.

3. Bidding Requirements

The Bidding for the Projects shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary sources thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including the other factors that may affect the cost, duration and execution or implementation of the contract, project or work and examine all instructions, forms, terms and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically and financially capable will be evaluated.

5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- (a) When a Treaty or International or Executive Agreement as provided in Section 4 of the RA 9184 and its 2016 revised IRR allow foreign bidders to participate;
- (b) Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- (c) When the Goods sought to be procured are not available from local suppliers; or
- (d) When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of A No. 9184 the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:

- (a) For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1 The Bidder may subcontract portions of the project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the project.

The Procuring Entity has prescribed that:

(a). Subcontracting is not allowed.

7.2. *[If Procuring Entity has determined that subcontracting is allowed during the bidding]* The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.

7.3. *[If subcontracting is allowed during the contract implementation stage]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding maybe changed during the implementation of this contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.

7.4. Subcontracting of any portion of the Project does not relieve the Supplier of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Supplier's own acts, defaults or negligence, or those of its agents, servants or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this project on ***April 11, 2022, Monday, 1:30 PM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity either at its given address or through electronic mail indicated in the **IB**, at least ten (10) days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *[3 years – relevant period as provided in paragraph 2 of the **IB**]* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;

iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and

iv. The price of other (incidental) services, if any, listed in e.

b. For Goods offered from abroad:

i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination¹⁸ in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be in **Philippine Pesos**.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the BDS, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until **120 calendar days** from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidder's representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed,*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purpose of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

Option 1 – One Project having several items shall be awarded as one contract.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

ITB Clause																			
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. The name of the Contract is <i>Supply and Delivery of Additional Food Items for Center and Residential Care Facilities for CY 2022</i>, similar contracts shall refer to <i>Supply and Delivery of Food Items / Groceries</i>.</p> <p>b. completed within three (3) years prior to the deadline for the submission and receipt of bids.</p>																		
7.1	<p><i>Subcontracting is not allowed.</i></p>																		
12	<p>The price of the Goods shall be quoted DDP (state place of destination) or the applicable International Commercial Terms (INCOTERMS) for this Project.</p>																		
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier’s/manager’s check, bank draft / guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.</p> <table><tr><th>Lot No.</th><th>2% of the ABC</th><th>5% of the ABC</th></tr><tr><td>1</td><td>Php 39,866.40</td><td>Php 99,666.00</td></tr><tr><td>2</td><td>Php 21,528.30</td><td>Php 53,820.75</td></tr><tr><td>3</td><td>Php 27,198.00</td><td>Php 67,995.00</td></tr><tr><td>4</td><td>Php 69,825.87</td><td>Php 174,564.67</td></tr><tr><td>ALL LOTS</td><td><i>Php 158,418.57</i></td><td><i>Php 396,046.42</i></td></tr></table>	Lot No.	2% of the ABC	5% of the ABC	1	Php 39,866.40	Php 99,666.00	2	Php 21,528.30	Php 53,820.75	3	Php 27,198.00	Php 67,995.00	4	Php 69,825.87	Php 174,564.67	ALL LOTS	<i>Php 158,418.57</i>	<i>Php 396,046.42</i>
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19.3	<p><i>Supply and Delivery of Additional Food Items for Center and Residential Care Facilities for CY 2022</i> consisting of four (4) lots, broken down below:</p> <table><tr><th>Lot No.</th><th>Food Items</th><th>ABC</th></tr><tr><td>1</td><td>Groceries</td><td>Php 3,491,293.40</td></tr><tr><td>2</td><td>Seafood</td><td>Php 1,359,900.00</td></tr><tr><td>3</td><td>Vegetable, Fruits and Spices</td><td>Php 1,076,415.00</td></tr><tr><td>4</td><td>Meat</td><td>Php 1,993,320.00</td></tr><tr><td colspan="2"><i>TOTAL</i></td><td><i>Php 7,920,928.40</i></td></tr></table>	Lot No.	Food Items	ABC	1	Groceries	Php 3,491,293.40	2	Seafood	Php 1,359,900.00	3	Vegetable, Fruits and Spices	Php 1,076,415.00	4	Meat	Php 1,993,320.00	<i>TOTAL</i>		<i>Php 7,920,928.40</i>
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15	<i>Each Bidder shall submit one (1) original and one (1) copy of the first and second components of its bid. Copy 1 should be a replica of the original as to appearance and contents.</i>
19.2	<p><i>Detailed Evaluation and Comparison of Bids</i></p> <p>Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>
20.1	<p><i>Post-Qualification</i></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the BDS.</p> <p><i>Participating bidders are encouraged to have an existing Landbank of the Philippines (LBP) Account in compliance to DBM Circular Letter No. 2013-16.</i></p>
20.2	<i>This project shall be awarded as a whole lot.</i>
29.2	<ol style="list-style-type: none"> 1. Latest Income and Business Tax Returns, filed and paid through Electronic Filing and Payments System (EFPS), consisting of the following: <ol style="list-style-type: none"> a. Income Tax Return with proof of payment, and b. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the period.

Section IV. General Conditions of Contract

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1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contracts (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to test the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or test the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of nay representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contracts shall be as follows:</p> <p>“The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate names]</i></p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> a. Performance or supervision of on-site assembly and/or start-up of the supplied Goods. b. Furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this

	<p>e. Training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</p> <p>f. <i>[Specify additional incidental service requirements, as needed]</i></p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ul style="list-style-type: none"> a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relive the Supplier of any warranty obligations under this Contract; and b. in the event of termination of production of the spare parts: <ul style="list-style-type: none"> i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p> <p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during</p>
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	<p>transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross Weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p> <p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging id practical. If not practical, the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified pace of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods, CIF, CIP, or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of the Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine</p>
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	<p>registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by the INCOTERMS for DDP deliveries. In case of Goods supplied from within the Philippines or supplies by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial rights arising from use of the Goods or any part thereof.</p>
2.2	<p>“The term of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>.</p>

Section VI. Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

FOOD ITEMS									
No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
1	Baking Powder, at least 50 grams/pack	-	14	-	-	-	14	pack	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP
2	Baking Powder, 1 kilo/pack	-	-	-	10	-	10	pack	
3	Beans, green mongo, 25 kilos/sack	1	1	-	10	-	12	sack	
4	Beverage, Chocolate Malt, 1 kilo/pack	45	156	200	200	43	644	pack	
5	Biscuit, variety (either crackers or with fillings), at least 10 pieces/pack	34	107	300	1,000	-	1,441	pack	For Perishable goods: Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
6	Bread, sliced, super loaf	-	300	300	-	-	600	loaf	
7	Canned Good, Beef loaf, at least 150 grams/tin, 100 tins/box	1	5	8	40	-	54	box	
8	Canned Good, Corned Beef, at least 150 grams/tin, 48 tins/box	2	4	8	40	-	54	box	
9	Canned Good, Luncheon Meat, at least 150 grams/tin, 100 tins/box	2	7	8	40	-	57	Box	

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
10	Canned Good, Pork & Beans, at least 150 grams/tin, 100 tins/box	2	7	8	20	-	37	box	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP
11	Canned Good, Sardines, at least 155 grams/tin, 100 tins/box	2	5	8	30	-	45	box	
12	Canned Good, Sausage, at least 90 grams/tin, 100 tins/box	-	7	8	-	-	15	box	
13	Canned Good, Tuna, Original/Paksiw/Mechado/Adobo at least 150 grams/can, 48 tins/box	2	-	8	-	-	10	box	
14	Catsup, 1 gal, Tomato/Banana, good quality	15	7	8	80	-	110	gallon	
15	Cereal, wheat banana/rice, at least 120 grams/pack, 40 packs/case	-	-	-	-	2	2	case	
16	Cheese, processed, 165 grams	39	-	-	100	-	139	bar	
17	Chocolate, native, tablia, pure cacao, 100 pieces/pack (medium size)	9	15	20	-	-	44	pack	
18	Eggs, white, Fresh, Large, 30 pcs/tray	38	150	240	600	-	1,028	tray	
19	Flour, all purpose, 25 kilos/sack, good quality	3	-	2	30	-	35	sack	

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
20	Juice, Powdered Drink, at least 800 grams/pack, orange/pineapple/mango	6	30	20	200	--	256	pack	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP
21	Milk, evaporated, at least 154 ml/can	-	-	-	500	-	500	can	
22	Milk, Infant formula for 0-6 months old, 6 cans/case, at least 800g/can	-	-	-	-	12	12	case	
23	Milk, Infant formula for 6-12 months old, 6 cans/case, at least 800g/can	-	-	-	-	8	8	case	
24	Milk, Infant formula for 0-6 months old at least 1.3 kg, 6 packs/case	-	-	-	-	5	5	case	
25	Milk, Infant formula for 6-12 months old at least 1.3 kg, 6 packs/case	-	-	-	-	5	5	case	
26	Milk, Infant formula for 0-6 months old, 6 cans/case, at least 800g/can, hypoallergenic	-	-	-	-	11	11	Case	
27	Milk, Infant formula for 1 year old onward, 12 boxes/case, at least 800g/box, hypoallergenic	-	1	-	-	40	41	Case	For Perishable goods: Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
28	Milk, Infant formula for 6-12 months, 6 cans/case, at least 800g/can, hypoallergenic	-	-	-	-	11	11	case	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP
29	Milk, Infant, lactose free, 12 cans/case, at least 400g/can	-	-	-	-	1	1	case	
30	Milk, Powdered, fortified drink, with high calcium and iron, at least 900g/pack	-	-	-	-	50	50	pack	
31	Milk, Powdered, Full Cream, at least 750 grams per pack	36	169	200	200	-	605	pack	
32	Noodles, Bihon, at least 1 kilo/pack, good quality	39	42	20	-	-	101	kilo	
33	Noodles, Canton, Pancit, at least 1 kilo/pack, good quality	27	24	20	60	-	131	kilo	
34	Noodles, fresh miki, at least 1 kilo/pack	-	30	60	-	-	90	kilo	
35	Noodles, Instant, at least 55 grams/pouch, 72/box	9	1	9	60	-	79	box	
36	Noodles, Misua, at least 1 kilo/pack, good quality	-	2	20	60	-	82	kilo	
37	Noodles, Sotanghon, at least 1 kilo/pack, good quality	21	33	20	80	-	154	kilo	

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
38	Noodles, spaghetti, 1 kilo/pack	21	33	20	80	-	154	kilo	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP For Perishable goods: Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
39	Oil, Cooking, 1 gallon, good quality	21	40	60	60	-	181	pack	
40	Rice, Pilit, 50 kilos/sack, good quality	36	90	90	180	-	396	gallon	
41	Salt, Iodized, at least 1 kilo/pack	1	1	2	10	-	14	sack	
42	Sauce, Toyo, 1 gallon, known brand	18	66	30	200	-	314	pack	
43	Sauce, tomato, 1 kilo/pouch	9	10	25	100	-	144	gallon	
44	Sauce, Spaghetti, Filipino style, 1 kilo/pouch	18	20	-	50	-	88	pouch	
45	Sesame Seeds, 1 kilo/pack	36	30	60	60	-	186	pouch	
46	Starch, corn, at least 200 grams/pack	-	-	-	5	-	5	pack	
47	Sugar, Brown, Centrifugal(Central), 50 kls/sack	12	16	-	30	-	58	pack	

NON-FOOD ITEMS									
No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
48	Sugar, Refined (white), 50kls/sack	1	1	-	10	-	12	sack	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP For Perishable goods: Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
49	Vinegar, 1 gallon, good quality	2	1	-	10	-	13	sack	
50	Yeast, 1 kilo/pack	-	10	-	100	-	119	gallon	
51	Bag, Plastic Bag, sando, Large, 100 pieces/pack	-	7	3	-	-	10	pack	
52	Brush, toilet brush, plastic handle	-	15	10	-	-	25	piece	
53	Cologne, for male, mild scent, at least 125 ml	-	-	-	1,000	-	1,000	bottle	
54	Conditioner, fabric scented in gallon, at least 3.7 liters	-	-	6	-	26	32	gallon	
55	Conditioner, hair, reborn, damage control, 350 ml/bottle	-	-	100	-	-	100	bottle	
56	Deodorant, lotion, powder dry, for women, at least 3ml/sachet	-	-	720	-	-	720	sachet	

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
57	Deodorant, lotion, for male, at least 3ml/sachet	-	-	-	4,000	-	4,000	sachet	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP For Perishable goods: Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
58	Diaper, Disposable, Large, 14 packs/case, (12 pcs/pack) super absorbent core, refastenable tape, elastic waist brand	-	4	-	-	-	4	case	
59	Diaper, Disposable, Medium, 16 packs/case, (12 pcs/pack) super absorbent core, refastenable tape, elastic waist brand	-	4	-	-	-	4	case	
60	Diaper, Disposable, Small, 18 packs/case, (12 pcs/pack) super absorbent core, refastenable tape, elastic waist band	-	4	-	-	2	6	case	
61	Diaper, for Adults, Medium, 8 pcs/pack, super absorbent core, refastenable tape, elastic waist band	-	-	-	-	50	50	pack	
62	Disinfectant, Bleaching, Liquid, in gallon, at least 3.7 liters	14	--	9	-	25	48	gallon	
63	Doormat, cloth braided	-	20		-	-	20	piece	
64	Lotion, Body, Moisturizing, 20.28 fl. oz (500 ml)	-	-	6	-	-	6	bottle	

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
65	Muriatic Acid, pure gallon, at least 3.7 liters	-	15	3	-	-	18	gallon	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP
66	Napkin, Sanitary, with wings, 8 pads/pack	120	137	200	-	-	457	pack	
67	Oil, Baby, 125ml/bottle	-	-	3	-	-	3	bottle	
68	Shampoo, Baby, Hypoallergenic, at least 200 ml	-	-	6	-	35	41	bottle	
69	Shampoo, with conditioner for normal hair, bottle, at least 170 ml	35	208	90	200	-	533	bottle	
70	Soap, Baby Bath, at least 150 grams	-	21	-	-	25	46	piece	
71	Soap, Baby Milk Bath, at least 500 ml	-	3	-	20	-	23	pouch	
72	Soap, Bath, Germicidal/Moisturizer, reg. 135grams	300	-	750	-	90	1,140	piece	
73	Soap, Laundry Bar, Scented, 36 bars per case, (4 cuts/bar), at least 380 grams	15	-	-	-	9	24	case	
74	Soap, Laundry, Powder, 1 kg/pack, scented	75	60	-	185	18	338	pack	

No.	Item Description	LOT 1 - GROCERIES					TOTAL QUANTITY	Unit	Schedule of Delivery
		Quantity							
		CWC	HAVEN	HFG	RRCY	RSCC			
75	Soap, Liquid, Antibacterial, Dishwashing, at least 800 ml	21	30	-	40	36	127	bottle	Non-perishable goods shall be delivered on one-time basis, at least 15 days after conformity of NTP
76	Surgical Disposable Face Mask, 50 pcs/box	-	-	-	50	-	50	box	
77	Toilet Tissue Paper, 3-ply roll	200	-	-	-	-	200	piece	
78	Toothbrush with cover, for adult, good quality	58	60	200	-	-	318	piece	For Perishable goods: Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
79	Toothbrush with cover, for children, good quality	30	-	-	-	-	30	piece	
80	Toothpaste, at least 250 ml	18	30	200	-	36	284	tube	

*Delivery is door-to-door to each Center: **Regional Haven for Women (Haven)**, **Home for Girls and Reception and Study Center for Children (RSCC)**, which are located in Camomot-Franza Road, Labangon, Cebu City; **Center for Women and Children (CWC)** located in corner Gen. Maxilom and M.J. Cuenco Ave., Cebu City; and **Regional Rehabilitation Center for Youth (RRCY)** is located in Candabong, Argao, Cebu.*

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VI. Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

LOT 2 - SEAFOOD								
Item No.	Description	Quantity				Total	Unit	Schedule of Delivery
		HFG	Haven	CWC	RRCY			
1	Fish, Anduhaw, fresh	100	90	55	700	945	kilo	Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
2	Fish, Bangus, fresh	100	100	15	-	215	kilo	
3	Fish, Bariles, fresh	-	-	75	700	775	kilo	
4	Fish, Bodboron, medium, fresh	200	80	40	700	1,020	kilo	
5	Fish, Bolinao, medium, fresh	-	15	40	-	55	kilo	
6	Fish, Katambak, fresh	200	30	40	-	270	kilo	
7	Fish, Tamarong, fresh	200	100	40	700	1,040	kilo	
8	Fish, Ticab, fresh	-	60	50	-	110	kilo	
9	Fish, dried, Bodboron, medium	100	-	-	-	100	kilo	
10	Fish, dried, pinikas	-	50	15	100	165	kilo	
11	Shell, Tahong, green, fresh	200	40	30	50	320	kilo	
12	Shrimp, medium, fresh	100	48	-	-	148	kilo	
13	Squid, Tarorot, fresh	100	15	-	-	115	kilo	

*Delivery is door-to-door to each Center: **Regional Haven for Women (Haven)**, **Home for Girls and Reception and Study Center for Children (RSCC)**, which are located in Camomot-Franza Road, Labangon, Cebu City; **Center for Women and Children (CWC)** located in corner Gen. Maxilom and M.J. Cuenco Ave., Cebu City; and **Regional Rehabilitation Center for Youth (RRCY)** is located in Candabong, Argao, Cebu.*

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VI. Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

LOT 3 – VEGETABLES, FRUITS AND SPICES								
Item No.	Description	Quantity				Total	Unit	Schedule of Delivery
		HFG	Haven	CWC	RRCY			
1	Coconut, old (lahing/guwang), large	170	300	65	-	535	piece	Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
2	Fruit, apple, red, sweet, fuji	65	312	-	1,000	1,377	piece	
3	Fruit, avocado, ripe	-	20	-	-	20	kilo	
4	Fruit, banana, cardaba	105	420	100	-	625	kilo	
5	Fruit, banana, lakatan	350	230	50	-	630	kilo	
6	Fruit, banana, tundan	-	-	80	800	880	kilo	
7	Fruit, calamansi	35	60	-	60	155	kilo	
8	Fruit, mango, ripe	35	15	-	60	110	kilo	
9	Fruit, papaya, ripe	35	-	-	-	35	kilo	
10	Fruit, pineapple, ripe	35	15	-	-	50	kilo	
11	Fruit, watermelon, ripe	35	200	-	250	485	kilo	
12	Landang	-	10	5	30	45	kilo	
13	Leaves, alugbati	45	35	-	-	80	kilo	
14	Lumpia wrapper, large, 25 pieces per pack	85	46	35	60	226	pack	
15	Potato sweet (camote)	210	111	65	200	586	kilo	
16	Spice, Garlic	130	40	35	60	265	kilo	
17	Spice, Ginger	65	36	20	80	201	kilo	
18	Spice, Onion, Red (bombay)	130	52	35	80	297	kilo	
19	Spice, onions, spring, green (sibuyas dahunan)	70	20	-	60	150	kilo	
20	Spice, pepper, bell, red/green	70	40	-	60	170	kilo	
21	Spice, pepper, green (espada)	100	22	35	75	232	kilo	
22	Spice, tomato	70	50	35	75	230	kilo	
23	Vegetable, ampalaya	20	27	60	120	227	kilo	
24	Vegetable, beans, baguio	150	41	65	80	336	kilo	
25	Vegetable, beans, string/batong	100	35	-	80	215	kilo	
26	Vegetable, butig/karlang	65	15	55	100	235	kilo	
27	Vegetable, Cabbage	210	30	50	120	410	kilo	

LOT 3 – VEGETABLES, FRUITS AND SPICES								
Item No.	Description	Quantity				Total	Unit	Schedule of Delivery
		HFG	Haven	CWC	RRCY			
28	Vegetable, Carrots	210	100	100	100	510	kilo	Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
29	Vegetable, Cauliflower	35	11	-	20	66	kilo	
30	Vegetable, Cucumber	60	55	-	60	175	kilo	
31	Vegetable, Eggplant	105	50	80	60	295	kilo	
32	Vegetable, gabi, native,taro	70	-	20	-	90	kilo	
33	Vegetable, leaves, kangkong	40	20	80	-	140	kilo	
34	Vegetable, leaves, malunggay	80	15	-	-	95	kilo	
35	Vegetable, mongo, sprout (taugi)	240	-	-	-	240	kilo	
36	Vegetable, okra, big	60	52	-	60	172	kilo	
37	Vegetable, pechay, chinese	180	20	30	60	290	kilo	
38	Vegetable, potato	140	105	30	150	425	kilo	
39	Vegetable, sayote	600	155	30	200	985	kilo	
40	Vegetable, sikwa	50	56	-	60	166	kilo	
41	Vegetable, squash, yellow	600	210	30	200	1,040	kilo	

*Delivery is door-to-door to each Center: **Regional Haven for Women (Haven)**, **Home for Girls and Reception and Study Center for Children (RSCC)**, which are located in Camomot-Franza Road, Labangon, Cebu City; **Center for Women and Children (CWC)** located in corner Gen. Maxilom and M.J. Cuenco Ave., Cebu City; and **Regional Rehabilitation Center for Youth (RRCY)** is located in Candabong, Argao, Cebu.*

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VI. Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

LOT 4 - MEAT									
Item No.	Description	Quantity					Total	Unit	Schedule of Delivery
		CWC	Haven	HFG	RRCY	RSCC			
PROCESSED MEAT									Weekly Delivery except for Center for Women and Children (CWC) which is to be delivered as the need arises
1	Chorizo, native, regular size, 1kl per pack	30	-	60	200	-	299	kilo	
2	Ham, sweet, sliced	90	55	60	250	-	455	kilo	
3	Regular Hotdog, regular size, 1 kl per pack	75	100	60	150	-	385	kilo	
NON-PROCESSED MEAT									
4	Chicken, dressed, whole (cut into 12 pieces upon delivery), fresh, 1 kl per pack	65	140	120	600	72	997	kilo	
5	Pork, belly, fresh	65	115	120	600	-	900	kilo	
6	Pork, chopped, with bone and skin, regular sliced, fresh	65	115	120	600	-	900	kilo	
7	Pork, ground, lean, fresh	65	60	120	400	72	717	kilo	
8	Pork, adobo cut, fresh	65	135	120	400	-	720	kilo	
9	Pork, ribs, fresh	65	150	120	400	-	735	kilo	
10	Pork, shoulder, fresh	65	150	120	-	-	335	kilo	
11	Pork, tenderloin, sliced fresh	50	-	-	-	72	122	kilo	

*Delivery is door-to-door to each Center: **Regional Haven for Women (Haven)**, **Home for Girls and Reception and Study Center for Children (RSCC)**, which are located in Camomot-Franza Road, Labangon, Cebu City; **Center for Women and Children (CWC)** located in corner Gen. Maxilom and M.J. Cuenco Ave., Cebu City; and **Regional Rehabilitation Center for Youth (RRCY)** is located in Candabong, Argao, Cebu.*

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VII. Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand** of the offered items must be indicated if applicable.

LOT 1: GROCERIES				
Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder's Remarks
FOOD ITEMS				
1	Baking Powder, at least 50 grams/pack	At least 1 year		
2	Baking Powder, 1 kilo/pack	At least 1 year		
3	Beans, green mungo, 25 kilos/sack	at least-6 months		
4	Beverage, Chocolate Malt, 1 kilo/pack	at least-6 months		
5	Biscuit, variety (either crackers or with fillings), at least 10 pieces/pack	at least-6 months		
6	Bread, sliced, super loaf	at least one (1) week		
7	Canned Good, Beef loaf, at least 150 grams/tin, 100 tins/box	At least 1 year		
8	Canned Good, Corned Beef, at least 150 grams/tin, 48 tins/box	At least 1 year		
9	Canned Good, Luncheon Meat, at least 150 grams/tin, 100 tins/box	At least 1 year		
10	Canned Good, Pork & Beans, at least 150 grams/tin, 100 tins/box	At least 1 year		
11	Canned Good, Sardines, at least 155 grams/tin, 100 tins/box	At least 1 year		

Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder's Remarks
12	Canned Good, Sausage, at least 90 grams/tin, 100 tins/box	At least 1 year		
13	Canned Good, Tuna, Original/Paksiw/Mechado/Adobo at least 150 grams/can, 48 tins/box	At least 1 year		
14	Catsup, 1 gal, Tomato/Banana, good quality	At least 1 year		
15	Cereal, wheat banana/rice, at least 120 grams/pack, 40 packs/case	at least-6 months		
16	Cheese, processed, 165 grams	at least-6 months		
17	Chocolate, native, tablea, pure cacao, 100 pieces/pack (medium size)	at least-6 months		
18	Eggs, white, Fresh, Large, 30 pcs/tray	At least one (1) week		
19	Flour, all purpose, 25 kilos/sack, good quality	at least-6 months		
20	Juice, Powdered Drink, at least 800 grams/pack, orange/pineapple/mango	At least 1 year		
21	Milk, evaporated, at least 154 ml/can	At least 1 year		
22	Milk, Infant formula for 0-6 months old, 6 cans/case, at least 800g/can	At least 1 year		
23	Milk, Infant formula for 6-12 months old, 6 cans/case, at least 800g/can	At least 1 year		
24	Milk, Infant formula for 0-6 months old at least 1.3 kg, 6 packs/case	At least 1 year		

Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder's Remarks
25	Milk, Infant formula for 6-12 months old at least 1.3 kg, 6 packs/case	At least 1 year		
26	Milk, Infant formula for 0-6 months old, 6 cans/case, at least 800g/can, hypoallergenic	At least 1 year		
27	Milk, Infant formula for 1 year old onward, 12 boxes/case, at least 800g/box, hypoallergenic	At least 1 year		
28	Milk, Infant formula for 6-12 months, 6 cans/case, at least 800g/can, hypoallergenic	At least 1 year		
29	Milk, Infant, lactose free, 12 cans/case, at least 400g/can	At least 1 year		
30	Milk, Powdered, fortified drink, with high calcium and iron, at least 900g/pack	At least 1 year		
31	Milk, Powdered, Full Cream, at least 750 grams per pack	At least 1 year		
32	Noodles, Bihon, at least 1 kilo/pack, good quality	At least 1 year		
33	Noodles, Canton, Pancit, at least 1 kilo/pack, good quality	At least 1 year		
34	Noodles, fresh miki, at least 1 kilo/pack	At least 1 year		
35	Noodles, Instant, at least 55 grams/pouch, 72/box	At least 1 year		
36	Noodles, Misua, at least 1 kilo/pack, good quality	At least 1 year		
37	Noodles, Sotanghon, at least 1 kilo/pack, good quality	At least 1 year		
38	Noodles, spaghetti, 1 kilo/pack	At least 1 year		
39	Oil, Cooking, 1 gallon, good quality	At least 1 year		

Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder's Remarks
40	Rice, Pilit, 50 kilos/sack, good quality	At least 1 year		
41	Salt, Iodized, at least 1 kilo/pack	At least 1 year		
42	Sauce, Toyo, 1 gallon, known brand	At least 1 year		
43	Sauce, tomato, 1 kilo/pouch	At least 1 year		
44	Sauce, Spaghetti, Filipino style, 1 kilo/pouch	At least 1 year		
45	Sesame Seeds, 1 kilo/pack	At least 1 year		
46	Starch, corn, at least 200 grams/pack	At least 1 year		
47	Sugar, Brown, Centrifugal(Central), 50 kls/sack	At least 1 year		
48	Sugar, Refined (white), 50kls/sack	At least 1 year		
49	Vinegar, 1 gallon, good quality	At least 1 year		
50	Yeast, 1 kilo/pack	At least 1 year		
NON-FOOD ITEMS				
51	Bag, Plastic Bag, sando, Large, 100 pieces/pack	At least 1 year		
52	Brush, toilet brush, plastic handle	At least 1 year		
53	Cologne, for male, mild scent, at least 125 ml	At least 1 year		
54	Conditioner, fabric scented in gallon, at least 3.7 liters	At least 1 year		
55	Conditioner, hair, reborn, damage control, 350 ml/bottle	At least 1 year		
56	Deodorant, lotion, powder dry, for women, at least 3ml/sachet	At least 1 year		

Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder's Remarks
57	Deodorant, lotion, for male, at least 3ml/sachet	At least 1 year		
58	Diaper, Disposable, Large, 14 packs/case, (12 pcs/pack) super absorbent core, refastenable tape, elastic waist band	at least-6 months		
59	Diaper, Disposable, Medium, 16 packs/case, (12 pcs/pack) super absorbent core, refastenable tape, elastic waist band	at least-6 months		
60	Diaper, Disposable, Small, 18 packs/case, (12 pcs/pack) super absorbent core, refastenable tape, elastic waist band	at least-6 months		
61	Diaper, for Adults, Medium, 8 pcs/pack, super absorbent core, refastenable tape, elastic waist band	at least-6 months		
62	Disinfectant, Bleaching, Liquid, in gallon, at least 3.7 liters	At least 1 year		
63	Doormat, cloth braided	At least 1 year		
64	Lotion, Body, Moisturizing, 20.28 fl. oz (500 ml)	At least 1 year		
65	Muriatic Acid, pure gallon, at least 3.7 liters	At least 1 year		
66	Napkin, Sanitary, with wings, 8 pads/pack	At least 1 year		
67	Oil, Baby, 125ml/bottle	At least 1 year		
68	Shampoo, Baby, Hypoallergenic, at least 200 ml	At least 1 year		
69	Shampoo, with conditioner for normal hair, bottle, at least 170 ml	At least 1 year		

Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder's Remarks
70	Soap, Baby Bath, at least 150 grams	At least 1 year		
71	Soap, Baby Milk Bath, at least 500 ml	At least 1 year		
72	Soap, Bath, Germicidal/ Moisturizer, reg. 135grams	At least 1 year		
73	Soap, Laundry Bar, Scented, 36 bars per case, (4 cuts/bar), at least 380 grams	At least 1 year		
74	Soap, Laundry, Powder, 1 kg/pack, scented	At least 1 year		
75	Soap, Liquid, Antibacterial, Dishwashing, at least 800 ml	At least 1 year		
76	Surgical Disposable Face Mask, 50 pcs/box	At least 1 year		
77	Toilet Tissue Paper, 3-ply roll	At least 1 year		
78	Toothbrush with cover, for adult, good quality	At least 1 year		
79	Toothbrush with cover, for children, good quality	At least 1 year		
80	Toothpaste, at least 250 ml	At least 1 year		
ADDITIONAL SPECIFICATIONS:				
a.	Canned goods must be safe and suitable for human consumption; no dents, rust and deformities; has label and must indicate the manufacturing or expiration dates.			
b.	All food items must be in good quality; free from abnormal discoloration, foul smelling odor and molds.			

c.	Expiration date of grocery items must be at least 6 (six) months from delivery date and egg must be at least 1 (one) month	
d.	Milk formula must be safe and suitable for human consumption; no dents, rust and deformities; has label and must indicate the manufacturing or expiration dates.	
e.	Expiration date of Milk Formula items must be at least 1 (one) year or onward from delivery date.	

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VII. Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification.

LOT 2: SEAFOOD			
Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance
1	Fish, Anduhaw, fresh	@ least 1 week	
2	Fish, Bangus, fresh	@ least 1 week	
3	Fish, Bariles, fresh	@ least 1 week	
4	Fish, Bodboron, medium, fresh	@ least 1 week	
5	Fish, Bolinao, medium, fresh	@ least 1 week	
6	Fish, Katambak, fresh	@ least 1 week	
7	Fish, Tamarong, fresh	@ least 1 week	
8	Fish, Ticab, fresh	@ least 1 week	
9	Fish, dried, Bodboron, medium	@ least 1 week	
10	Fish, dried, pinikas	@ least 1 week	
11	Shell, Tahong, green, fresh	@ least 1 week	
12	Shrimp, medium, fresh	@ least 1 week	
13	Squid, Tarorot, fresh	@ least 1 week	
ADDITONAL SPECIFICATIONS:			
a.	Food items must be free from foul odor and molds and fit for human consumption.		
b.	All food items must be in food quality, free from abnormal discoloration, foul smelling odor and molds.		
c.	All items should be delivered fresh. Spoiled items must be replaced by the Supplier on the same day.		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand** of the offered items must be indicated if applicable.

LOT 3: VEGETABLES, FRUIT\$ AND \$PICES			
Item No.	\$pecification	\$helf Life from Delivery Date	\$tatement of Compliance
1	Coconut, old (lahing/guwang), large	@ least 1 week	
2	Fruit, apple, red, sweet, fuji	@ least 1 week	
3	Fruit, avocado, ripe	@ least 1 week	
4	Fruit, banana, cardaba	@ least 1 week	
5	Fruit, banana, lakatan	@ least 1 week	
6	Fruit, banana, tundan	@ least 1 week	
7	Fruit, calamansi	@ least 1 week	
8	Fruit, mango, ripe	@ least 1 week	
9	Fruit, papaya, ripe	@ least 1 week	
10	Fruit, pineapple, ripe	@ least 1 week	
11	Fruit, watermelon, ripe	@ least 1 week	
12	Landang	@ least 1 week	
13	Leaves, alugbati	@ least 1 week	
14	Lumpia wrapper, large, 25 pieces per pack	@ least 1 week	
15	Potato sweet (camote)	@ least 1 week	
16	Spice, Garlic	@ least 1 week	
17	Spice, Ginger	@ least 1 week	
18	Spice, Onion, Red (bombay)	@ least 1 week	
19	Spice, onions, spring, green (sibuyas dahunan)	@ least 1 week	
20	Spice, pepper, bell, red/green	@ least 1 week	
21	Spice, pepper, green (espada)	@ least 1 week	
22	Spice, tomato	@ least 1 week	
23	Vegetable, ampalaya	@ least 1 week	
24	Vegetable, beans, baguio	@ least 1 week	
25	Vegetable, beans, string/batong	@ least 1 week	
26	Vegetable, butig/karlang	@ least 1 week	

27	Vegetable, Cabbage	@ least 1 week	
28	Vegetable, Carrots	@ least 1 week	
29	Vegetable, Cauliflower	@ least 1 week	
30	Vegetable, Cucumber	@ least 1 week	
31	Vegetable, Eggplant	@ least 1 week	
32	Vegetable, gabi, native,taro	@ least 1 week	
33	Vegetable, leaves, kangkong	@ least 1 week	
34	Vegetable, leaves, malunggay	@ least 1 week	
35	Vegetable, mongo, sprout (taugi)	@ least 1 week	
36	Vegetable, okra, big	@ least 1 week	
37	Vegetable, pechay, chinese	@ least 1 week	
38	Vegetable, potato	@ least 1 week	
39	Vegetable, sayote	@ least 1 week	
40	Vegetable, sikwa	@ least 1 week	
41	Vegetable, squash, yellow	@ least 1 week	
ADDITIONAL SPECIFICATIONS:			
A	Food items must be free from foul odor and molds and fit for human consumption.		
B	All food items must be in food quality, free from abnormal discoloration, foul smelling odor and molds.		
C	All items should be delivered fresh. Spoiled items must be replaced by the Supplier on the same day.		
D	Vegetables must be fresh, free from wilt and bruises		
E	Expiration date of lumpia wrapper and landang must be at least one (1) week from date of delivery		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VII. Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand** of the offered items must be indicated if applicable.

LOT 4: MEAT			
Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance
<i>PROCESSED MEAT</i>			
1	Chorizo, native, regular size, 1kl per pack	@ least 1 week	
2	Ham, sweet, sliced	@ least 1 week	
3	Regular Hotdog, regular size, 1 kl per pack	@ least 1 week	
<i>NON-PROCESSED MEAT</i>			
4	Chicken, dressed, whole (cut into 12 pieces upon delivery), fresh, 1 kl per pack	@ least 1 week	
5	Pork, belly, fresh	@ least 1 week	
6	Pork, chopped, with bone and skin, regular sliced, fresh	@ least 1 week	
7	Pork, ground, lean, fresh	@ least 1 week	
8	Pork, adobo cut, fresh	@ least 1 week	
9	Pork, ribs, fresh	@ least 1 week	
10	Pork, shoulder, fresh	@ least 1 week	
11	Pork, tenderloin, sliced fresh	@ least 1 week	
ADDITIONAL SPECIFICATIONS:			
a	Food items must be free from foul odor and molds and fit for human consumption.		
b	During the delivery of meat and poultry products, transportation of meat such as but not limited to Meat Inspection, Certificate of Meat Inspection from National Meat Inspection Service (NMIS), Shipping Permit from the Bureau of Animal Industry, Meat Delivery Van must be certified from NMIS, etc.		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

List of all Ongoing Government & Private Contracts including Contracts awarded but not yet started

Business Name : _____

Business Address : _____

Name of Contract	Date of the Contract	Contract Duration	Owner's name and address	Kinds of Goods/Services	Amount of Contract and Value of Outstanding Contracts	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

Instructions:

1. State all ongoing contracts including those awarded but not yet started.
2. If there is no ongoing contract including contract awarded but not yet started, state **none** or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**Statement of Single Largest Completed Contract
which is similar in nature**

Business Name : _____

Business Address : _____

Name of Contract	Date of Contract	Contract Duration	Owner's Name & Address	Kinds of Goods/Services	Amount of Completed Contract	Date of Delivery

NOTE: This statement shall be supported with:

- i) Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
- ii) Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt/Collection Receipt or Sales Invoice.

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: ITB No. DSWD7-PB-2022-35 (Specify the Lot No.)

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

***[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant***

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

***[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant***

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, *[date issued]*, *[place issued]*

IBP No. __, *[date issued]*, *[place issued]*

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

Net Financial Contracting Capacity (NFCC) Form

- a. Summary of the Bidder-Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached audited financial statements, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- b. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

NFCC = ₱ _____

Submitted by:

Signature over Printed Name of Authorized Representative

Business Name of Bidder

Date: _____

Credit Line Form

Date: _____

REBECCA P. GEAMALA, DMPA

Regional Director

DSWD – Field Office VII, Cebu City

CONTRACT/PROJECT	:	_____
COMPANY/FIRM	:	_____
ADDRESS	:	_____
BANK/FINANCING INST.	:	_____
ADDRESS	:	_____
AMOUNT	:	_____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above- mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained for one hundred twenty (120) calendar days from the date of opening of bids.

This Certification is being issued in favor of said (Supplier/Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of the Department of Social Welfare and Development – Field Office VII for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized Financing Institution Officer:

Official Designation

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's)

Authorized Representative: _____

Official Designation

Note: The Amount committed should be machine validated

SUBSCRIBED AND SWORN TO BEFORE ME, this _____ day of _____, 20__
in the City of _____. Affiant exhibiting to me his/her Valid Identification _____,
Number _____.

NOTARY PUBLIC

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-35**
(Lot No. 1 – GROCERY ITEMS)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* ***Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities (CRCF) for CY 2022 – LOT 1 (GROCERY ITEMS)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-35**
(Lot No. 2 – SEAFOODS)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* ***Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities (CRCF) for CY 2022 – Lot No. 2 (SEAFOODS)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-35**
(Lot No. 3 – VEGETABLES, FRUITS AND SPICES)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* ***Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities (CRCF) for CY 2022 – Lot No. 3 (VEGETABLES, FRUITS & SPICES)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-35**
(Lot No. 4 – MEAT)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* **Supply and Delivery of Additional Food and Non-Food Items for Center and Residential Care Facilities (CRCF) for CY 2022 – Lot No. 4 (MEAT)** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-PB-2022-35

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 1 – GROCERIES					
FOOD ITEMS					
1.	Baking Powder	14	pack		
2.	Baking Powder	10	pack		
3.	Beans, green mongo	12	sack		
4.	Beverage, Chocolate Malt	644	pack		
5.	Biscuit	1,441	pack		
6.	Bread	600	loaf		
7.	Canned Good, Beef loaf	54	box		
8	Canned Good, Corned Beef	54	box		
9	Canned Good, Luncheon Meat	57	Box		
10	Canned Good, Pork & Beans,	37	box		
11	Canned Good, Sardines,	45	box		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
12	Canned Good, Sausage	15	box		
13	Canned Good, Tuna, Original/Paksiw/Mecha do/Adobo	10	box		
14	Catsup	110	gallon		
15	Cereal, wheat banana/rice	2	case		
16	Cheese	139	bar		
17	Chocolate, native tablea	44	pack		
18	Eggs	1,028	tray		
19	Flour	35	sack		
20	Juice	256	pack		
21	Milk	500	can		
22	Milk, Infant formula for 0-6 months old	12	case		
23	Milk, Infant formula for 6-12 months old	8	case		
24	Milk, Infant formula for 0-6 months old	5	case		
25	Milk, Infant formula for 6-12 months old	5	case		
26	Milk, Infant formula for 0-6 months old	11	Case		
27	Milk, Infant formula for 1 year old onward	41	Case		
28	Milk, Infant formula for 6-12 months	11	Case		
29	Milk, Infant	1	Case		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
30	Milk, Powdered, fortified drink	50	pack		
31	Milk, Powdered, Full Cream	605	pack		
32	Noodles, Bihon	101	kilo		
33	Noodles, Canton	131	kilo		
34	Noodles, fresh miki	90	kilo		
35	Noodles, Instant	79	box		
36	Noodles, Misua	82	kilo		
37	Noodles, Sotanghon	154	kilo		
38	Noodles, spaghetti	154	kilo		
39	Oil, Cooking	181	pack		
40	Rice, Pilit	396	gallon		
41	Salt, Iodized	14	sack		
42	Sauce, Toyo	314	pack		
43	Sauce, tomato	144	gallon		
44	Sauce, Spaghetti	88	pouch		
45	Sesame Seeds	186	pouch		
46	Starch, corn	5	pack		
47	Sugar, Brown	58	pack		
NON-FOOD ITEMS					
48	Sugar, Refined (white)	12	sack		
49	Vinegar	13	sack		
50	Yeast	119	gallon		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
51	Bag, Plastic Bag	10	pack		
52	Brush, toilet brush	25	piece		
53	Cologne	1,000	bottle		
54	Conditioner, fabric scented in gallon	32	gallon		
55	Conditioner, hair	100	bottle		
56	Deodorant, lotion, powder dry	720	sachet		
57	Deodorant, lotion, for male	4,000	sachet		
58	Diaper, Disposable, Large	4	case		
59	Diaper, Disposable, Medium	4	case		
60	Diaper, Disposable, Small	6	case		
61	Diaper, for Adults, Medium	50	pack		
62	Disinfectant, Bleaching	48	gallon		
63	Doormat, cloth braided	20	piece		
64	Lotion, Body, Moisturizing	6	bottle		
65	Muriatic Acid, pure	18	gallon		
66	Napkin, Sanitary	457	pack		
67	Oil, Baby	3	bottle		
68	Shampoo, Baby, Hypoallergenic	41	bottle		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
69	Shampoo, with conditioner for normal hair	533	bottle		
70	Soap, Baby Bath	46	piece		
71	Soap, Baby Milk Bath	23	pouch		
72	Soap, Bath, Germicidal/ Moisturizer	1,140	piece		
73	Soap, Laundry Bar, Scented	24	case		
74	Soap, Laundry, Powder	338	pack		
75	Soap, Liquid, Dishwashing	127	bottle		
76	Surgical Disposable Face Mask	50	box		
77	Toilet Tissue Paper	200	piece		
78	Toothbrush with cover, for adult	318	piece		
79	Toothbrush with cover, for children	30	piece		
60	Toothpaste	284	tube		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-PB-2022-35

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 2 – SEAFOOD					
1.	Fish, Anduhaw	945	kilo		
2.	Fish, Bangus	215	kilo		
3.	Fish, Bariles	775	kilo		
4.	Fish, Bodboron,	1,020	kilo		
5.	Fish, Bolinao	55	kilo		
6.	Fish, Katambak	270	kilo		
7.	Fish, Tamarong	1,040	kilo		
8	Fish, Ticab,	110	kilo		
9	Fish, dried, Bodboron	100	kilo		
10	Fish, dried, pinikas	165	kilo		
11	Shell, Tahong	320	kilo		
12	Shrimp	148	kilo		
13	Squid, Tarorot	115	kilo		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

_____.

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET

Project Identification No.: ITB No. DSWD7-PB-2022-35

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 3 – VEGETABLES, FRUITS AND SPICES					
1.	Coconut, old (lahing/guwang), large	535	piece		
2.	Fruit, apple, red, seed, fuji	1,377	piece		
3.	Fruit, avocado, ripe	20	kilo		
4.	Fruit, banana, cardaba	625	kilo		
5.	Fruit, banana, lakatan	630	kilo		
6.	Fruit, banana, tundan	880	kilo		
7.	Fruit, calamansi	155	kilo		
8.	Fruit, mango, ripe	110	kilo		
9.	Fruit, papaya, ripe	35	kilo		
10.	Fruit, pineapple, ripe	50	kilo		
11.	Fruit, watermelon, ripe	485	kilo		
12.	Landang	45	kilo		
13.	Leaves, alugbati	80	kilo		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
14	Lumpia Wrapper, large, 25pcs/pack	226	pack		
15	Potato, sweet (camote)	586	kilo		
16	Spice, Garlic	265	kilo		
17	Spice, Ginger	201	kilo		
18	Spice, onion, red (bombay)	297	kilo		
19	Spice, onions, spring, green (sibuyas dahunan)	150	kilo		
20	Spice, pepper, bell, red/green	170	kilo		
21	Spice, pepper, green (espada)	232	kilo		
22	Spice, tomato	230	kilo		
23	Vegetable, ampalaya	227	kilo		
24	Vegetable, beans, baguio	336	kilo		
25	Vegetable, beans, string/batong	215	kilo		
26	Vegetable, butig/karlang	235	kilo		
27	Vegetable, cabbage	410	kilo		
28	Vegetable, carrots	510	kilo		
29	Vegetable, cauliflower	66	kilo		
30	Vegetable, cucumber	175	kilo		
31	Vegetable, eggplant	295	kilo		
32	Vegetable, gabi, native taro	90	kilo		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
33	Vegetable, leaves, kangkong	140	kilo		
34	Vegetable, leaves, malunggay	95	kilo		
35	Vegetable, mongo, sprout (taugi)	240	kilo		
36	Vegetable, okra, big	172	kilo		
37	Vegetable, pechay, chinese	290	kilo		
38	Vegetable, potato	425	kilo		
39	Vegetable, sayote	985	kilo		
40	Vegetable, sikwa	166	kilo		
41	Vegetable, squash, yellow	1,040	kilo		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

_____.

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET

Project Identification No.: ITB No. DSWD7-PB-2022-35

Date: _____

The Bids and Awards Committee

DSWD-Field Office VII

M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 4 – MEAT					
PROCESSED MEAT					
1.	Chorizo, native, regular size	299	kilo		
2.	Ham, sweet	455	kilo		
3.	Regular Hotdog, regular size	385	kilo		
NON-PROCESSED MEAT					
4.	Chicken, dressed, whole (cut into 12 pieces upon delivery), fresh	997	kilo		
5.	Pork, belly	900	kilo		
6.	Pork, chopped	900	kilo		
7.	Pork, ground	717	kilo		
8.	Pork, adobo cut	720	kilo		

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
9	Pork, ribs	735	kilo		
10	Pork, shoulder	335	kilo		
11	Pork, tenderloin	122	kilo		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Section VIII. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOP

Class “A” Documents

Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

and

(b) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

(c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Area;

***** Official Receipt for renewal in the absence of Valid Mayor’s Permit for CY 2022 with attached Mayor’s Permit for CY 2021.**

Note: CY 2022 Valid Mayor’s Permit must be available during the conduct of post-qualification. Pursuant to Section 23. Eligibility Requirements for the Procurement of Goods and Infrastructure Projects, paragraph ii states:

“In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, ***provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR.***”

and

(d) Tax Clearance per E.O No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(e) Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

(f) Statement of bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

i.) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and

ii.) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

(g) Original copy of the Bid Security. If in the form of Surety Bond, submit also a certification issued by the Insurance Commission,

- The amount of not less than *two percent (2%) of ABC*, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or
- The amount of not less than *five percent (5%) of ABC*, if bid security is in Surety Bond.

Lot No.	2% of the ABC	5% of the ABC
1	Php 39,866.40	Php 99,666.00
2	Php 21,528.30	Php 53,820.75
3	Php 27,198.00	Php 67,995.00
4	Php 69,825.87	Php 174,564.67
ALL LOTS	<i>Php 158,418.57</i>	<i>Php 396,046.42</i>

- Original copy of Notarized Bid Securing Declaration; **and**

(h) Conformity with the Schedule of Delivery and Technical Specifications, which may include production / delivery schedule, manpower, requirement, and/or after-sales/parts, **2 Certificate of Very Satisfactory performance from LGUs/Office previously engaged**; if applicable; **and**

(i) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Technical Documents

(j) The Supplier's audited financial statement, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and

authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(m) If applicable, a duly signed joint venture (JVA) in case the joint venture is already in existence **or**

Duly notarized statements from all the potential venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(n) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

(a) Original duly signed and accomplished Financial Bid Form; **and**

(b) Original duly signed and accomplished Priced Schedule(s) / Financial Proposal Sheet(s)

SUPPLIER / SERVICE PROVIDER'S BANK INFORMATION

Name of Bank	
Branch	
Bank Account Name	
Account No.	
TIN No.	

PLEASE CHECK IF TIN NUMBER is VAT or NON-VAT

VAT

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**NON-
VAT**

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Signature:

Name of Authorized Representative:

Position:
