

# ***INVITATION TO BID***

## **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Supply and Delivery of Grocery Items for the Supplementary Feeding Program (SFP) for CY 2025 in Bohol Province”**

**Project Identification No.: ITB No. DSWD7-NP-2025-02**

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2024 General Appropriations Act* intends to apply the sum of **Fifteen Million Two Hundred Thirty-Two Thousand Five Hundred Thirty-Six Pesos Only (Php15,232,536.00)** as payment under the contract for the **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Supply and Delivery of Grocery Items for the Supplementary Feeding Program (SFP) for CY 2025 in Bohol Province”**, consisting of two (2) lots, broken down below:

| LOT NO.          | CATEGORY     | ABC                      |
|------------------|--------------|--------------------------|
| 2                | 2nd District | Php 6,678,045.00         |
| 3                | 3rd District | Php 8,554,491.00         |
| <b>TOTAL ABC</b> |              | <b>Php 15,232,536.00</b> |

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC)** similar to the Project, **at least 25% of the ABC**. However, it can also be an **aggregate of at least two similar completed contracts**, provided that there is **one contract equivalent to at least half of the 25% of the ABC**. Details are as follows:

| LOT NO. | CATEGORY     | 25% of the ABC (Single Contract) | Having a largest contract at least 50% of the SLCC (Aggregate Contract) |
|---------|--------------|----------------------------------|---|
| 2       | 2nd District | Php 1,669,511.25                 | Php 834,755.63  |
| 3       | 3rd District | Php 2,138,622.75                 | Php 1,069,311.38  |

The SLCC must be supported with the following documents:

- Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and;
- Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorship, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00AM – 5:00PM*.
6. Below is the schedule of negotiation activities:

| Activity                     | Schedule                 | Venue                                 |
|------------------------------|--------------------------|---------------------------------------|
| Negotiation Conference       | June 23, 2025 - 10:30 AM | DSWD Field Office VII Conference Room |
| Deadline for Submission Bids | July 7, 2025 - 10:15 AM  |                                       |
| Opening of Bids              | July 7, 2025 - 10:30 AM  |                                       |

The *DSWD Field Office VII* will hold a Negotiation Conference and Opening of Bids on the above-mentioned schedules at ***DSWD Field Office VII Conference Room, Cebu City*** and/or through ***video-conferencing via Google Meet***, which shall be open to prospective bidders.

7. Participating bidders shall submit one (1) copy of their duly accomplished eligibility and technical and financial requirements listed below:

#### **I. TECHNICAL COMPONENT ENVELOPE**

##### ***Class “A” Documents***

##### **Legal Documents**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

##### **Technical Documents**

- (b) Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

- i. Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and
  - ii. Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.
- (d) Original copy of the Bid Security. If in the form of Surety Bond, submit also a certification issued by the Insurance Commission,

The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:

- The amount of not less than *two percent (2%) of ABC*, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or
- The amount of not less than *five percent (5%) of ABC*, if bid security is in Surety Bond.

| Lot No. | 2% of the ABC  | 5% of the ABC  |
|---------|----------------|----------------|
| 2       | Php 133,560.90 | Php 333,902.25 |
| 3       | Php 171,089.82 | Php 427,724.55 |

**or**

- Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with the Schedule of Requirements and Technical Specifications, which may include production / delivery schedule, manpower, requirement, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

**Financial Documents**

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or** A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

***Class "B" Documents***

- (h) If applicable, a duly signed joint venture (JVA) in case the joint venture is already in existence; **or** duly notarized statements from all the potential venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

## II. FINANCIAL COMPONENT ENVELOPE

- (i) Original duly signed and accomplished Financial Bid Form;
- (j) Original duly signed and accomplished Financial Proposal Sheet(s); **and**
- (k) Original duly signed and accomplished Priced Schedule(s).

*Other documentary requirements under RA No. 9184 (as applicable)*

- (l) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
  - (m) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.
8. The *DSWD-FO VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
10. For further information, please refer to:

**ROSEMARIE S. SALAZAR**

*Head, BAC Secretariat*

*DSWD – Field Office VII*

*M.J. Cuenco Ave. corner Gen. Maxilom Ave., Cebu City*

*Tel. Nos. (032) 887-9720 local numbers 17140 and 17149*

*Email Add: bac.fo7@dswd.gov.ph*

*Website: <https://fo7.dswd.gov.ph/>*

***June 17, 2025***

***- Signed -***

**PATRICIA R. MEGALBIO**

*Chairperson, Bids and Awards Committee I*

## *Schedule of Requirements*

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

| BOHOL PROVINCE   |                       |                  |            |        |         |       |        |   |
|--|-----------------------|------------------|------------|--------|---------|-------|--------|---|
| NO.  | ITEM DESCRIPTION      | QUANTITY PER LGU |            |        |         |       | UNIT   | SCHEDULE OF DELIVERY  |
|  |                       | Bien Unido       | Buenavista | Clarin | Dagohoy | Danao |        |   |
| LOT 2: 2 <sup>nd</sup> DISTRICT (10 LGUs)<br>page 1 of 2 |                       |                  |            |        |         |       |        |   |
| 1.   | Egg                   | 2,900            | 4,800      | 1,948  | 1,800   | 2,800 | piece  | Delivery point will be at the LGU designated drop center on <b>August 12, 2025 (Tuesday)</b> , and if date falls on a holiday, delivery will be on the next working day during office hours, between <b>8:00 a.m.</b> to <b>2:00 p.m.</b> |
| 2.   | Rice                  | 725              | 1,200      | 487    | 450     | 700   | pack   |   |
| 3.   | Powdered Tableya      | 2,175            | 3,600      | 1,461  | 1,350   | 2,100 | sachet |   |
| 4.   | Spaghetti Pasta       | 1,088            | 1,800      | 731    | 675     | 1,050 | pack   |   |
| 5.   | Spaghetti Meat Sauce  | 2,175            | 3,600      | 1,461  | 1,350   | 2,100 | tin    |   |
| 6.   | Powdered Filled Milk  | 8,700            | 14,400     | 5,844  | 5,400   | 8,400 | sachet |   |
| 7.   | Cheese                | 2,175            | 3,600      | 1,461  | 1,350   | 2,100 | sachet |   |
| 8.   | Pancake / Hotcake Mix | 2,175            | 3,600      | 1,461  | 1,350   | 2,100 | box    |   |
| 9.   | Monggo                | 725              | 1,200      | 487    | 450     | 700   | pack   |   |
| 10.  | Canned Corned Beef    | 2,175            | 3,600      | 1,461  | 1,350   | 2,100 | tin    |   |

| BOHOL PROVINCE                            |                       |                  |            |            |          |        |            |        |  |
|---|-----------------------|------------------|------------|------------|----------|--------|------------|--------|--|
| NO.                                       | ITEM DESCRIPTION      | QUANTITY PER LGU |            |            |          |        | TOTAL QTY. | UNIT   | SCHEDULE OF DELIVERY   |
|   |                       | Sagbayan         | San Isidro | San Miguel | Trinidad | Ubay   |            |        |  |
| LOT 2: 2 <sup>nd</sup> DISTRICT (10 LGUs) |                       |                  |            |            |          |        |            |        |  |
| page 2 of 2                               |                       |                  |            |            |          |        |            |        |  |
| 1.  | Egg                   | 2,480            | 1,000      | 2,200      | 3,280    | 6,772  | 29,980     | piece  | Delivery point will be at the LGU designated drop center on <b>August 12, 2025 (Tuesday)</b> , and if date falls on a holiday, delivery will be on the next working day during office hours, between <b>8:00 a.m. to 2:00 p.m.</b> |
| 2.  | Rice                  | 620              | 250        | 550        | 820      | 1,693  | 7,495      | pack   |  |
| 3.  | Powdered Tableya      | 1,860            | 750        | 1,650      | 2,460    | 5,079  | 22,485     | sachet |  |
| 4.  | Spaghetti Pasta       | 930              | 375        | 825        | 1,230    | 2,540  | 11,244     | pack   |  |
| 5.  | Spaghetti Meat Sauce  | 1,860            | 750        | 1,650      | 2,460    | 5,079  | 22,485     | tin    |  |
| 6.  | Powdered Filled Milk  | 7,440            | 3,000      | 6,600      | 9,840    | 20,316 | 89,940     | sachet |  |
| 7.  | Cheese                | 1,860            | 750        | 1,650      | 2,460    | 5,079  | 22,485     | sachet |  |
| 8.  | Pancake / Hotcake Mix | 1,860            | 750        | 1,650      | 2,460    | 5,079  | 22,485     | box    |  |
| 9.  | Monggo                | 620              | 250        | 550        | 820      | 1,693  | 7,495      | pack   |  |
| 10.                                       | Canned Corned Beef    | 1,860            | 750        | 1,650      | 2,460    | 5,079  | 22,485     | tin    |  |

I hereby certify to comply and deliver the goods within the above-stated period.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_

# Schedule of Requirements

The delivery schedule expressed in number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

| BOHOL PROVINCE                |                       |                  |       |        |       |          |        |        |       |                  |             |        |  |
|-------------------------------|-----------------------|------------------|-------|--------|-------|----------|--------|--------|-------|------------------|-------------|--------|--|
| NO.                           | ITEM DESCRIPTION      | QUANTITY PER LGU |       |        |       |          |        |        |       |                  |             | UNIT   | SCHEDULE OF DELIVERY   |
|                               |                       | Alicia           | Anda  | Batuan | Bilar | Candijay | Carmen | Dimiao | Duero | Garcia Hernandez | Guindul-man |        |  |
| LOT 3: 3rd District (19 LGUs) |                       |                  |       |        |       |          |        |        |       |                  |             |        |  |
| page 1 of 2                   |                       |                  |       |        |       |          |        |        |       |                  |             |        |  |
| 1.                            | Egg                   | 2,600            | 1,504 | 1,548  | 1,168 | 2,684    | 4,040  | 1,512  | 1,588 | 840              | 2,440       | piece  | Delivery point will be at the LGU designated drop center on <b>August 13, 2025 (Wednesday)</b> , and if date falls on a holiday, delivery will be on the next working day during office hours, between <b>8:00 a.m. to 2:00 p.m.</b> |
| 2.                            | Rice                  | 650              | 376   | 387    | 292   | 671      | 1,010  | 378    | 397   | 210              | 610         | pack   |  |
| 3.                            | Powdered Tableya      | 1,950            | 1,128 | 1,161  | 876   | 2,013    | 3,030  | 1,134  | 1,191 | 630              | 1,830       | sachet |  |
| 4.                            | Spaghetti Pasta       | 975              | 564   | 581    | 438   | 1,007    | 1,515  | 567    | 596   | 315              | 915         | pack   |  |
| 5.                            | Spaghetti Meat Sauce  | 1,950            | 1,128 | 1,161  | 876   | 2,013    | 3,030  | 1,134  | 1,191 | 630              | 1,830       | tin    |  |
| 6.                            | Powdered Filled Milk  | 7,800            | 4,512 | 4,644  | 3,504 | 8,052    | 12,120 | 4,536  | 4,764 | 2,520            | 7,320       | sachet |  |
| 7.                            | Cheese                | 1,950            | 1,128 | 1,161  | 876   | 2,013    | 3,030  | 1,134  | 1,191 | 630              | 1,830       | sachet |  |
| 8.                            | Pancake / Hotcake Mix | 1,950            | 1,128 | 1,161  | 876   | 2,013    | 3,030  | 1,134  | 1,191 | 630              | 1,830       | box    |  |
| 9.                            | Monggo                | 650              | 376   | 387    | 292   | 671      | 1,010  | 378    | 397   | 210              | 610         | pack   |  |
| 10.                           | Canned Corned Beef    | 1,950            | 1,128 | 1,161  | 876   | 2,013    | 3,030  | 1,134  | 1,191 | 630              | 1,830       | tin    |  |

| BOHOL PROVINCE                               |                       |                  |       |       |       |        |        |         |                 |          |            |        |   |
|--|-----------------------|------------------|-------|-------|-------|--------|--------|---------|-----------------|----------|------------|--------|---|
| NO.  | ITEM DESCRIPTION      | QUANTITY PER LGU |       |       |       |        |        |         |                 |          | TOTAL QTY. | UNIT   | SCHEDULE OF DELIVERY  |
|  |                       | Jagna            | Lila  | Loay  | Loboc | Mabini | Pilar  | Sevilla | Sierra Bullones | Valencia |            |        |   |
| LOT 3: 3rd District (19 LGUs)<br>page 2 of 2 |                       |                  |       |       |       |        |        |         |                 |          |            |        |   |
| 1.   | Egg                   | 3,200            | 872   | 1,600 | 1,660 | 2,812  | 3,388  | 1,032   | 2,116           | 1,800    | 38,404     | piece  | Delivery point will be at the LGU designated drop center on <b>August 13, 2025 (Wednesday)</b> , and if date falls on a holiday, delivery will be on the next working day during office hours, between <b>8:00 a.m.</b> to <b>2:00 p.m.</b> |
| 2.   | Rice                  | 800              | 218   | 400   | 415   | 703    | 847    | 258     | 529             | 450      | 9,601      | pack   |   |
| 3.   | Powdered Tableya      | 2,400            | 654   | 1,200 | 1,245 | 2,109  | 2,541  | 774     | 1,587           | 1,350    | 28,803     | sachet |   |
| 4.   | Spaghetti Pasta       | 1,200            | 327   | 600   | 623   | 1,055  | 1,271  | 387     | 794             | 675      | 14,405     | pack   |   |
| 5.   | Spaghetti Meat Sauce  | 2,400            | 654   | 1,200 | 1,245 | 2,109  | 2,541  | 774     | 1,587           | 1,350    | 28,803     | tin    |   |
| 6.   | Powdered Filled Milk  | 9,600            | 2,616 | 4,800 | 4,980 | 8,436  | 10,164 | 3,096   | 6,348           | 5,400    | 115,212    | sachet |   |
| 7.   | Cheese                | 2,400            | 654   | 1,200 | 1,245 | 2,109  | 2,541  | 774     | 1,587           | 1,350    | 28,803     | sachet |   |
| 8.   | Pancake / Hotcake Mix | 2,400            | 654   | 1,200 | 1,245 | 2,109  | 2,541  | 774     | 1,587           | 1,350    | 28,803     | box    |   |
| 9.   | Monggo                | 800              | 218   | 400   | 415   | 703    | 847    | 258     | 529             | 450      | 9,601      | pack   |   |
| 10.  | Canned Corned Beef    | 2,400            | 654   | 1,200 | 1,245 | 2,109  | 2,541  | 774     | 1,587           | 1,350    | 28,803     | tin    |   |

I hereby certify to comply and deliver the goods within the above-stated period.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_



# Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the Statement of Compliance column against each of the individual parameters of each Specification. The **brand** of the offered items must be indicated in the **Bidder’s Remarks** column if applicable. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

| BOHOL PROVINCE<br>LOT 2: 2nd District |  |  |                         |                  |
|---------------------------------------|--|--|-------------------------|------------------|
| Item No.                              | Specification  | Shelf Life from Delivery Date                                | Statement of Compliance | Bidder’s Remarks |
| 1.                                    | <b>EGG (Chicken)</b> , white; firm; clean and free from stains; not broken or with cracks; free from foul odors or discolorations; should be <b>large in size</b> or <b>at least 60.1grams in weight (not less than prescribed weight)</b>   | <b>At least two (2) weeks</b> from the manufacturing date    |                         |                  |
| 2.                                    | <b>RICE</b> , well-milled; white; whole (long) grain; free from abnormal discoloration, molds, flavors, odors, insects and mites; Packed and machine sealed.<br><b>1 ½ kg per pack</b>   | <b>At least three (3) months</b> from the manufacturing date |                         |                  |
| 3.                                    | <b>POWDERED TABLEYA</b> , no cuts and holes, free from abnormal discoloration; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 15gms per sachet</b>  | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 4.                                    | <b>SPAGHETTI PASTA</b> , long, thin, solid pasta packaged with no holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 400 grams per pack</b>           | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 5.                                    | <b>SPAGHETTI MEAT SAUCE</b> , NON-SPICY; tin is free from dents, no untoward flavors, and other odors; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 380 grams per tin</b>   | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 6.                                    | <b>POWDERED FILLED MILK</b> , Fortified, NON-CHOCOLATE FLAVOR, no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 33 grams per sachet</b> | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 7.                                    | <b>CHEESE</b> , cheddar or processed filled;   | <b>At least</b>  |                         |                  |

|                                   |  |   |  |                                    |
|-----------------------------------|--|---|--|------------------------------------|
|                                   | original flavor; free from abnormal discoloration, flavors, odors; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 45 grams per sachet</b>   | <b>six (6) months</b><br>from the<br>manufacturing<br>date              |  |                                    |
| 8.                                | <b>PANCAKE / HOTCAKE MIX</b> , no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 180gms per box</b>  | <b>At least<br/>six (6) months</b><br>from the<br>manufacturing<br>date |  |                                    |
| 9.                                | <b>MONGGO</b> , natural green in color, in good quality, no presence of sprouts or molds, free from discolorations and abnormal odors. Should be free from insects and mites. Packed and machine sealed.<br><b>150 grams per pack</b>  | <b>At least<br/>one (1) month</b><br>from the<br>manufacturing<br>date  |  |                                    |
| 10.                               | <b>CANNED CORNED BEEF</b> , Non-Karne Norte, non-spicy; no dents and rust; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 5 years;<br><b>at least 90gms per tin</b>   | <b>At least<br/>six (6) months</b><br>from the<br>manufacturing<br>date |  |                                    |
| <b>ADDITIONAL SPECIFICATIONS:</b> |  |   |  | <b>Statement of<br/>Compliance</b> |
| <b>a.</b>                         | All food items must be in good quality, free from abnormal discoloration, foul smelling odor and molds; safe and suitable for human consumption (especially children).   |   |  |                                    |
| <b>b.</b>                         | All food items must be delivered completely at the designated delivery point as scheduled. To avoid shortage, supplier must bring extra quantity (buffer) of each food items. However, incomplete quantity of goods should be provided within the day or immediately the next day (after quantity is checked).                           |   |  |                                    |
|                                   | All Egg trays used should be sturdy or thick to prevent damage while on transportation. Eggs trays must be tied securely using plastic twine and pile of 10 trays per stacking. Trays will no longer be returned during delivery. Extra plastic twine should be brought for re-tying after inspection.                                   |   |  |                                    |
| <b>c.</b>                         | Defective or spoiled items must be replaced immediately by the supplier on the same day (e.g. Egg, dented canned goods, tear/holes in plastic / box packaging).  |   |  |                                    |
| <b>d.</b>                         | Prices are inclusive of the following:   |   |  |                                    |
|                                   | <b>d.1 Packaging Materials:</b><br>Rice and monggo must be packed using thick and durable plastic with due consideration of the transportation and handling. All supplier is advised to machine sealed both the rice and monggo packaging.   |   |  |                                    |
|                                   | <b>d.2 Final Packaging:</b><br>Food items must be placed in a clean and durable eco bag or sako bag (with Label DSWD-SFP written) to be provided by the supplier per CDC on the first delivery and to be re-used on the succeeding deliveries until the end of the implementation if still usable, otherwise, supplier shall replace it. |   |  |                                    |
|                                   | <b>d.3 Delivery:</b><br>Delivery point will be at the LGU designated drop center, on <b>August 12, 2025 (Tuesday)</b> , and if date falls on a holiday, delivery will be on the next working day, during office hours, between <b>8 a.m. to 2 p.m. only</b> .  |   |  |                                    |

|    |  |  |
|----|--|--|
| e. | The winning supplier must provide specific time schedule for the delivery of the goods per LGU to the End-user <b>at least two (2) weeks</b> before the start of delivery. Winning supplier is advised to strictly follow the scheduled date and time of delivery, to avoid refusal of acceptance or imposition of liquidated damages.   |  |
| f. | The winning supplier should have extra/additional manpower during the delivery and for the unloading of goods.   |  |
| g. | The winning supplier should bring a digital weighing scale during the delivery of goods for the weight checking and to avoid refusal of acceptance if weight is not verified.  |  |
| h. | The winning supplier must fully comply to the required specifications and quantity of every food item to be delivered on the scheduled date. Food items not following the specifications will not be accepted.   |  |
| i. | Participating bidder must attach <b>at least two (2) Certificates of Very Satisfactory Performance</b> from any LGUs / Offices of <i>similar contract</i> and <b>at least one (1) Very Satisfactory Performance Evaluation from SFP Focal Person</b> for service providers previously engaged with the program within CY 2022-2024. Provided however, the participating bidder must not have a dissatisfactory performance within the last year from any procuring entity.<br><br>Supplier's performance will be evaluated in accordance with the Field Office's guidelines during the implementation of the contract. |  |
| j. | Mode of payment: Within 45-calendar days, every after submission of complete and correct sales documents (Delivery Receipt and Sales / Charge Invoice) by the Service Provider.  |  |

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_

# Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the Statement of Compliance column against each of the individual parameters of each Specification. The **brand** of the offered items must be indicated in the **Bidder’s Remarks** column if applicable. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

| BOHOL PROVINCE<br>LOT 3: 3rd District |  |  |                         |                  |
|---------------------------------------|--|--|-------------------------|------------------|
| Item No.                              | Specification  | Shelf Life from Delivery Date                                | Statement of Compliance | Bidder’s Remarks |
| 1.                                    | <b>EGG (Chicken)</b> , white; firm; clean and free from stains; not broken or with cracks; free from foul odors or discolorations; should be <b>large in size</b> or <b>at least 60.1grams in weight (not less than prescribed weight)</b>   | <b>At least two (2) weeks</b> from the manufacturing date    |                         |                  |
| 2.                                    | <b>RICE</b> , well-milled; white; whole (long) grain; free from abnormal discoloration, molds, flavors, odors, insects and mites; Packed and machine sealed.<br><b>1 ½ kg per pack</b>   | <b>At least three (3) months</b> from the manufacturing date |                         |                  |
| 3.                                    | <b>POWDERED TABLEYA</b> , no cuts and holes, free from abnormal discoloration; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 15gms per sachet</b>  | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 4.                                    | <b>SPAGHETTI PASTA</b> , long, thin, solid pasta packaged with no holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 400 grams per pack</b>           | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 5.                                    | <b>SPAGHETTI MEAT SAUCE</b> , NON-SPICY; tin is free from dents, no untoward flavors, and other odors; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 380 grams per tin</b>   | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 6.                                    | <b>POWDERED FILLED MILK</b> , Fortified, NON-CHOCOLATE FLAVOR, no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 33 grams per sachet</b> | <b>At least six (6) months</b> from the manufacturing date   |                         |                  |
| 7.                                    | <b>CHEESE</b> , cheddar or processed filled;   | <b>At least</b>  |                         |                  |

|                                   |  |   |  |                                |
|-----------------------------------|--|---|--|--------------------------------|
|                                   | original flavor; free from abnormal discoloration, flavors, odors; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 45 grams per sachet</b>   | <b>six (6) months</b><br>from the<br>manufacturing<br>date          |  |                                |
| 8.                                | <b>PANCAKE / HOTCAKE MIX</b> , no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3 years;<br><b>at least 180gms per box</b>  | <b>At least six (6) months</b><br>from the<br>manufacturing<br>date |  |                                |
| 9.                                | <b>MONGGO</b> , natural green in color, in good quality, no presence of sprouts or molds, free from discolorations and abnormal odors. Should be free from insects and mites. Packed and machine sealed.<br><b>150 grams per pack</b>  | <b>At least one (1) month</b><br>from the<br>manufacturing<br>date  |  |                                |
| 10.                               | <b>CANNED CORNED BEEF</b> , Non-Karne Norte, non-spicy; no dents and rust; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 5 years;<br><b>at least 90gms per tin</b>   | <b>At least six (6) months</b><br>from the<br>manufacturing<br>date |  |                                |
| <b>ADDITIONAL SPECIFICATIONS:</b> |  |   |  | <b>Statement of Compliance</b> |
| <b>a.</b>                         | All food items must be in good quality, free from abnormal discoloration, foul smelling odor and molds; safe and suitable for human consumption (especially children).   |   |  |                                |
| <b>b.</b>                         | All food items must be delivered completely at the designated delivery point as scheduled. To avoid shortage, supplier must bring extra quantity (buffer) of each food items. However, incomplete quantity of goods should be provided within the day or immediately the next day (after quantity is checked).                           |   |  |                                |
|                                   | All Egg trays used should be sturdy or thick to prevent damage while on transportation. Eggs trays must be tied securely using plastic twine and pile of 10 trays per stacking. Trays will no longer be returned during delivery. Extra plastic twine should be brought for re-tying after inspection.                                   |   |  |                                |
| <b>c.</b>                         | Defective or spoiled items must be replaced immediately by the supplier on the same day (e.g. Egg, dented canned goods, tear/holes in plastic / box packaging).  |   |  |                                |
| <b>d.</b>                         | Prices are inclusive of the following:   |   |  |                                |
|                                   | <b>d.1 Packaging Materials:</b><br>Rice and monggo must be packed using thick and durable plastic with due consideration of the transportation and handling. All supplier is advised to machine sealed both the rice and monggo packaging.   |   |  |                                |
|                                   | <b>d.2 Final Packaging:</b><br>Food items must be placed in a clean and durable eco bag or sako bag (with Label DSWD-SFP written) to be provided by the supplier per CDC on the first delivery and to be re-used on the succeeding deliveries until the end of the implementation if still usable, otherwise, supplier shall replace it. |   |  |                                |
|                                   | <b>d.3 Delivery:</b><br>Delivery point will be at the LGU designated drop center, on <b>August 13, 2025 (Wednesday)</b> , and if date falls on a holiday, delivery will be on the next working day, during office hours, between <b>8 a.m. to 2 p.m. only</b> .  |   |  |                                |

|    |  |  |
|----|--|--|
| e. | The winning supplier must provide specific time schedule for the delivery of the goods per LGU to the End-user <b>at least two (2) weeks</b> before the start of delivery. Winning supplier is advised to strictly follow the scheduled date and time of delivery, to avoid refusal of acceptance or imposition of liquidated damages.   |  |
| f. | The winning supplier should have extra/additional manpower during the delivery and for the unloading of goods.   |  |
| g. | The winning supplier should bring a digital weighing scale during the delivery of goods for the weight checking and to avoid refusal of acceptance if weight is not verified.  |  |
| h. | The winning supplier must fully comply to the required specifications and quantity of every food item to be delivered on the scheduled date. Food items not following the specifications will not be accepted.   |  |
| i. | Participating bidder must attach <b>at least two (2) Certificates of Very Satisfactory Performance</b> from any LGUs / Offices of <i>similar contract</i> and <b>at least one (1) Very Satisfactory Performance Evaluation from SFP Focal Person</b> for service providers previously engaged with the program within CY 2022-2024. Provided however, the participating bidder must not have a dissatisfactory performance within the last year from any procuring entity.<br><br>Supplier's performance will be evaluated in accordance with the Field Office's guidelines during the implementation of the contract. |  |
| j. | Mode of payment: Within 45-calendar days, every after submission of complete and correct sales documents (Delivery Receipt and Sales / Charge Invoice) by the Service Provider.  |  |

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

---

Name of Company/Bidder

---

Bidder's Signature over Printed Name

Date: \_\_\_\_\_

## List of all Ongoing Government & Private Contracts including Contracts awarded but not yet started

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

| Name of Contract  | Date of the Contract | Contract Duration | Owner's name and address | Kinds of Goods/ Services | Amount of Contract and Value of Outstanding Contracts | Date of Delivery |
|-------------------|----------------------|-------------------|--------------------------|--------------------------|---|------------------|
| <u>Government</u> |                      |                   |                          |                          |   |                  |
|                   |                      |                   |                          |                          |   |                  |
|                   |                      |                   |                          |                          |   |                  |
|                   |                      |                   |                          |                          |   |                  |
| <u>Private</u>    |                      |                   |                          |                          |   |                  |
|                   |                      |                   |                          |                          |   |                  |
|                   |                      |                   |                          |                          |   |                  |
|                   |                      |                   |                          |                          |   |                  |

Submitted by : \_\_\_\_\_

(Printed Name & Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

### **Instructions:**

1. State all ongoing contracts including those awarded but not yet started.
2. If there is no ongoing contract including contract awarded but not yet started, state **none** or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**Statement of Single Largest Completed Contract  
which is similar in nature**

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

| Name of Contract | Date of Contract | Contract Duration | Owner's Name & Address | Kinds of Goods/Services | Amount of Completed Contract | Date of Delivery |
|------------------|------------------|-------------------|------------------------|-------------------------|------------------------------|------------------|
|                  |                  |                   |                        |                         |                              |                  |

**NOTE:** This statement shall be supported with:

- i) Either of ***Contract, Purchase Order, Notice of Award or Notice to Proceed,***  
**and**
- ii) Either of ***Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt/Collection Receipt or Sales Invoice.***

Submitted by : \_\_\_\_\_  
(Printed Name & Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_



## BID SECURING DECLARATION FORM

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REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_) S.S.

### BID SECURING DECLARATION

**Project Identification No.: ITB No. DSWD7-NP-2025-02**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

***[Insert NAME OF BIDDER'S  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]***  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc.        No.  
Page       No.  
Book       No.  
Series of \_\_\_\_\_.

## OMNIBUS SWORN STATEMENT (REVISED)

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REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a Carefully examining all of the Bidding Documents;
- b Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

***[Insert NAME OF BIDDER'S  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant***

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_and his/her Community Tax Certificate No. \_\_\_\_\_issued on \_\_\_\_\_at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc.       No.  
Page       No.  
Book       No.  
Series of \_\_\_\_.

## NET FINANCIAL CONTRACTING CAPACITY (NFCC) FORM

- a Summary of the Bidder-Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached audited financial statements, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

|    |                           | Year 20____ |
|----|---------------------------|-------------|
| 1. | Total Assets              |             |
| 2. | Current Assets            |             |
| 3. | Total Liabilities         |             |
| 4. | Current Liabilities       |             |
| 5. | Net Worth (1-3)           |             |
| 6. | Net Working Capital (2-4) |             |

- b The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

**NFCC = ₱**\_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
Business Name of Bidder

Date: \_\_\_\_\_

## CREDIT LINE FORM

Date: \_\_\_\_\_

**SHALAINIE MARIE S. LUCERO, CESO III**

Regional Director

DSWD – Field Office VII, Cebu City

|                      |   |       |
|----------------------|---|-------|
| CONTRACT/PROJECT     | : | _____ |
| COMPANY/FIRM         | : | _____ |
| ADDRESS              | : | _____ |
| BANK/FINANCING INST. | : | _____ |
| ADDRESS              | : | _____ |
| AMOUNT               | : | _____ |

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above- mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained for one hundred twenty (120) calendar days from the date of opening of bids.

This Certification is being issued in favor of said (Supplier/Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of the Department of Social Welfare and Development – Field Office VII for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized Financing Institution Officer:

\_\_\_\_\_  
Official Designation

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's)

Authorized Representative: \_\_\_\_\_

\_\_\_\_\_  
Official Designation

***Note: The Amount committed should be machine validated***

**SUBSCRIBED AND SWORN TO BEFORE ME**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
in the City of \_\_\_\_\_. Affiant exhibiting to me his/her Valid Identification \_\_\_\_\_,  
Number \_\_\_\_\_.

NOTARY PUBLIC

Doc. No.  
Page No.  
Book No.  
Series of \_\_\_\_.

## BID FORM

Date : \_\_\_\_\_

Project Identification No. : **ITB No. DSWD7-NP-2025-02**  
**Lot 2 – 2<sup>nd</sup> District**

**TO: THE BIDS AND AWARDS COMMITTEE**

Department of Social Welfare & Development, Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* **NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Supply and Delivery of Grocery Items for the Supplementary Feeding Program (SFP) for CY 2025 in Bohol Province” – Lot 2 (2<sup>nd</sup> District)** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

| Name and address<br>of agent | Amount and<br>Currency | Purpose of Commission<br>or gratuity |
|------------------------------|------------------------|--------------------------------------|
| _____                        | _____                  | _____                                |
| _____                        | _____                  | _____                                |
| _____                        | _____                  | _____                                |

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.<sup>1</sup>



We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

|  |   |       |
|--|---|-------|
| Name   | : | _____ |
| Legal Capacity                                       | : | _____ |
| Signature  | : | _____ |
| Duly authorized to sign the Bid for<br>and behalf of | : | _____ |
| Date   | : | _____ |

## BID FORM

Date : \_\_\_\_\_

Project Identification No. : **ITB No. DSWD7-NP-2025-02**  
**Lot 3 – 3<sup>rd</sup> District**

**TO: THE BIDS AND AWARDS COMMITTEE**

Department of Social Welfare & Development, Field Office VII  
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* ***NEGOTIATED PROCUREMENT AFTER TWO-FAILED BIDDINGS for the “Supply and Delivery of Grocery Items for the Supplementary Feeding Program (SFP) for CY 2025 in Bohol Province” – Lot 3 (3<sup>rd</sup> District)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

| Name and address<br>of agent | Amount and<br>Currency | Purpose of Commission<br>or gratuity |
|------------------------------|------------------------|--------------------------------------|
| _____                        | _____                  | _____                                |
| _____                        | _____                  | _____                                |
| _____                        | _____                  | _____                                |

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.1

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

|   |   |  |
|---|---|--|
| Name  | : |  |
| Legal Capacity                                    | : |  |
| Signature   | : |  |
| Duly authorized to sign the Bid for and behalf of | : |  |
| Date  | : |  |

***FINANCIAL PROPOSAL SHEET***  
***Project Identification No.: ITB No. DSWD7-NP-2025-02***  
***Lot 2: 2nd District***

Date: \_\_\_\_\_

**THE BIDS AND AWARDS COMMITTEE**

DSWD-Field Office VII

M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

| BOHOL PROVINCE                       |                       |        |        |           |             |
|--------------------------------------|-----------------------|--------|--------|-----------|-------------|
| Item No.                             | Item Description      | Qty.   | Unit   | Unit Cost | Total Price |
| LOT 2: 2nd District                  |                       |        |        |           |             |
| 1.                                   | Egg                   | 29,980 | piece  |           |             |
| 2.                                   | Rice                  | 7,495  | pack   |           |             |
| 3.                                   | Powdered Tableya      | 22,485 | sachet |           |             |
| 4.                                   | Spaghetti Pasta       | 11,244 | pack   |           |             |
| 5.                                   | Spaghetti Meat Sauce  | 22,485 | tin    |           |             |
| 6.                                   | Powdered Filled Milk  | 89,940 | sachet |           |             |
| 7.                                   | Cheese                | 22,485 | sachet |           |             |
| 8.                                   | Pancake / Hotcake Mix | 22,485 | box    |           |             |
| 9.                                   | Monggo                | 7,495  | pack   |           |             |
| 10.                                  | Canned Corned Beef    | 22,485 | tin    |           |             |
| <b><i>BID PRICE (IN FIGURES)</i></b> |                       |        |        |           |             |

***BID PRICE (IN WORDS)*** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

**Note:**

1. The above quoted prices are VAT inclusive and delivery cost.
2. *Only TWO (2) decimal places will be considered. (General Rules in rounding-off decimals: If the digit to the right of the rounding number is greater than or equal to 5, you have to round up or add 1 to the rounded digit and drop all the digits to its right [Lumbre, A. P. and Ursua, A. C. (2016). 21st Century Mathletes 5 textbook. Quezon City: Vibal Group, Inc.] )*

Very truly yours,

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Name of Company / Bidder

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Name/Signature of Authorized Representative

***FINANCIAL PROPOSAL SHEET***  
***Project Identification No.: ITB No. DSWD7-NP-2025-02***  
***Lot 3: 3rd District***

Date: \_\_\_\_\_

**THE BIDS AND AWARDS COMMITTEE**

DSWD-Field Office VII

M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

| BOHOL PROVINCE                       |                       |         |        |           |             |
|--------------------------------------|-----------------------|---------|--------|-----------|-------------|
| Item No.                             | Item Description      | Qty.    | Unit   | Unit Cost | Total Price |
| LOT 3: 3rd District                  |                       |         |        |           |             |
| 1.                                   | Egg                   | 38,404  | piece  |           |             |
| 2.                                   | Rice                  | 9,601   | pack   |           |             |
| 3.                                   | Powdered Tableya      | 28,803  | sachet |           |             |
| 4.                                   | Spaghetti Pasta       | 14,405  | pack   |           |             |
| 5.                                   | Spaghetti Meat Sauce  | 28,803  | tin    |           |             |
| 6.                                   | Powdered Filled Milk  | 115,212 | sachet |           |             |
| 7.                                   | Cheese                | 28,803  | sachet |           |             |
| 8.                                   | Pancake / Hotcake Mix | 28,803  | box    |           |             |
| 9.                                   | Monggo                | 9,601   | pack   |           |             |
| 10.                                  | Canned Corned Beef    | 28,803  | tin    |           |             |
| <b><i>BID PRICE (IN FIGURES)</i></b> |                       |         |        |           |             |

***BID PRICE (IN WORDS)*** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_.

**Note:**

3. The above quoted prices are VAT inclusive and delivery cost.
4. *Only TWO (2) decimal places will be considered. (General Rules in rounding-off decimals: If the digit to the right of the rounding number is greater than or equal to 5, you have to round up or add 1 to the rounded digit and drop all the digits to its right [Lumbre, A. P. and Ursua, A. C. (2016). 21st Century Mathletes 5 textbook. Quezon City: Vibal Group, Inc.] )*

Very truly yours,

---

Name of Company / Bidder

---

Name/Signature of Authorized Representative

**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

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**For Goods Offered from Within the Philippines**

Name of Bidder : \_\_\_\_\_

Project ID No. : **ITB NO. DSWD7-NP-2025-02 (Lot 2: 2nd District)**

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| <i><b>1</b></i> | <i><b>2</b></i> | <i><b>3</b></i>   | <i><b>4</b></i> | <i><b>5</b></i>         | <i><b>6</b></i>   | <i><b>7</b></i>  | <i><b>8</b></i>                                      | <i><b>9</b></i>                            | <i><b>10</b></i>   |
|-----------------|-----------------|-------------------|-----------------|-------------------------|---|--|--|--|--|
| Item            | Description     | Country of origin | Quantity        | Unit price EXW per item | Transportation and all other costs incidental to delivery, per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable, per item | Total Price, per unit<br><br>(col 5+6+7+8) | Total Price delivered Final Destination<br><br>(col 9) x (col 4) |
|                 |                 |                   |                 |                         |   |  |  |  |  |

**Note:**

*All columns (1-10) must be filled out and, if not applicable, fill it out with number zero (0).*

Name : \_\_\_\_\_

Legal Capacity : \_\_\_\_\_

Signature : \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of : \_\_\_\_\_



**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

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**For Goods Offered from Within the Philippines**

Name of Bidder : \_\_\_\_\_

Project ID No. : **ITB NO. DSWD7-NP-2025-02 (Lot 3: 3rd District)**

Page \_\_\_\_ of \_\_\_\_

| <i><b>1</b></i> | <i><b>2</b></i> | <i><b>3</b></i>   | <i><b>4</b></i> | <i><b>5</b></i>         | <i><b>6</b></i>   | <i><b>7</b></i>  | <i><b>8</b></i>                                      | <i><b>9</b></i>                        | <i><b>10</b></i>   |
|-----------------|-----------------|-------------------|-----------------|-------------------------|---|--|--|--|--|
| Item            | Description     | Country of origin | Quantity        | Unit price EXW per item | Transportation and all other costs incidental to delivery, per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable, per item | Total Price, per unit<br>(col 5+6+7+8) | Total Price delivered Final Destination<br>(col 9) x (col 4) |
|                 |                 |                   |                 |                         |   |  |  |  |  |

**Note:**

*All columns (1-10) must be filled out and, if not applicable, fill it out with number zero (0).*

Name : \_\_\_\_\_

Legal Capacity : \_\_\_\_\_

Signature : \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of : \_\_\_\_\_

**SUPPLIER / SERVICE PROVIDER'S BANK INFORMATION**  
**(LANDBANK OF THE PHILIPPINES ACCOUNT)**

|                          |  |
|--------------------------|--|
| <b>Name of Bank</b>      |  |
| <b>Branch</b>            |  |
| <b>Bank Account Name</b> |  |
| <b>Account No.</b>       |  |
| <b>TIN No.</b>           |  |

***PLEASE CHECK IF TIN NUMBER is VAT or NON-VAT***

**VAT**

☐

**NON- VAT**

☐

**Signature** : \_\_\_\_\_

**Name of Authorized Representative** : \_\_\_\_\_

**Position** : \_\_\_\_\_