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**INVITATION TO BID**

**Provision of Skills Training on Housekeeping NC II to SLP Beneficiaries in Cebu**

**ITB No. DSWD7-PB-2017-75**

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2017 General Appropriations Act* intends to apply the sum of ***Three Million Three Hundred Eighty Thousand Pesos (₱3,380,000.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Provision of Skills Training on Housekeeping NC II to SLP Beneficiaries in Cebu***.
2. The *DSWD-FO VII* now invites bids for ***Provision of Skills Training on Dressmaking NC II to SLP Beneficiaries in Cebu***. Training service should be completed ***within 2 months from receipt of Notice to Proceed***. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **single largest completed contract (SLCC)** similar to the project equivalent to ***at least 25% of the ABC of this project or at least ₱845,000.00. However,*** ***it can also be an aggregate of two (2) or more similar completed contracts, provided that there is one contract equivalent to at least half of the 25% of ABC or at least ₱422,500.00***. SLCC shall be supported with two (2) documents below:

Either of Contract, Purchase Order, Notice of Award, Notice to Proceed or Qualification Map; and

Either of Certificate of Completion, Certificate of Acceptance, Official Receipt or Sales Invoice.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

1. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

1. Interested bidders may obtain further information from *BAC Secretariat* and inspect the Bidding Documents at the address given below during *office hours*.
2. A complete set of Bidding Documents may be acquired by interested Bidders on ***November 3, 2017***from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of* ***₱5,000.00.***

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity*,* provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

1. The *DSWD-FO VII* will hold a Pre-Bid Conference on ***November 10, 2017 at 1:00 PM*** at ***DSWD-FO VII, Cebu City Conference Room****,* which shall beopen to prospective bidders.

1. Bids must be duly received by the BAC Secretariat at the address below on or before ***November 22, 2017 at 11:15 AM***. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on ***November 22, 2017 at 1:00 PM*** at ***DSWD-FO VII, Cebu City Conference Room***. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

1. Participating bidders shall submit two (2) copies of their duly accomplished eligibility requirement, technical and financial proposals.
2. The *DSWD-FO VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
3. For further information, please refer to:

***MS. PATRICIA R. MEGALBIO***

*Head, BAC Secretariat*

*DSWD – F.O. VII*

*M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City*

*Tel. Nos. (032) 412-9908 local 132 or 127*

*Email Add:* ***bacsec.fo7@gmail.com***

*Website:* ***www.fo7.dswd.gov.ph***

***(Sgd.)MS. AILEEN G. CUEVAS***

*Chairperson, Bids & Awards Committee*