



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
 Field Office VII
 Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

**REQUEST FOR QUOTATION
 NP - Community Participation**

RFQ No. : DSWD7-2022-1024-A
 Date : July 21, 2022

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

Please accomplish and submit this form together with **Annex A, Annex B with the eligibility requirements/documents and Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **July 26, 2022 at 5:00PM.**

Very truly yours,

ROSARIO P. BACONG

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: item basis total quoted price lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **Every Monday or first working day, once every two (2) weeks.**
- Place of Delivery: LSWDO - Talibon, Bohol
- Terms of Payment: within 30 days from the receipt of billing statement/Sales Invoice
- Liquidated Damages/Penalty: One-tenth of one percent for everyday of delay shall be imposed.
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

REINAFLOR C. VISTO

Canvasser

I am interested to quote and agree to the terms and conditions.

 Signature of Supplier/Authorized Representative
 over Printed Name

NOTE: Authorized Representative must be supported with a Secretary's Certificate.



Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 TIN: _____

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| Item No. | Qty. | Unit | Articles / Descriptions | Statement of Compliance (State "Comply" or "Not Comply") | Bidder's Specifications | Unit Cost | Total Cost |
|----------|--------|-------|---|--|-------------------------|-----------|------------|
| | | | Supply and Delivery of the following food items: For LGU - Talibon, Bohol | | | | |
| 1 | 6,480 | pack | Rice , well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 1.5 kilos per pack | | | | |
| 2 | 95,580 | piece | Egg , white; firm; clean and free from stains; not broken; free from foul odors; medium in size | | | | |
| 3 | 6,480 | pack | Monggo , natural green in color; good quality; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; packed in polypropylene plastic; machine sealed; 200 grams per pack | | | | |
| 4 | 12,960 | pack | Pansit Misua , good quality; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; packed in polypropylene plastic; machine sealed; 100 grams per pack | | | | |
| 5 | 1,620 | pack | Brown Sugar , no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; packed in polypropylene plastic; machine sealed; 125 grams per pack | | | | |
| 6 | 14,500 | pouch | Cooking Oil , transparent without any sediment; safe and suitable for human consumption; has label and must indicate the manufacturing and expiration dates; known brand must exist in the market for at least 5 years; 80 ml per pouch | | | | |
| 7 | 14,580 | tin | Canned Tuna , flakes in oil or corned tuna; unflavored; non-spicy; no dents and rust; safe and suitable for human consumption; has label and must indicate the manufacturing and expiration dates; known brand and must exist in the market for at least 5 years; 85-100 grams per tin | | | | |
| | | | Additional Specifications: | | | | |
| | | | 1.) All food items must be in good quality; free from abnormal discoloration, foul smelling odor and molds; safe and suitable for human consumption. | | | | |
| | | | 2.) Supplier will provide a plastic or carton egg tray for eggs and packed per CDC (Child Development Center). | | | | |
| | | | 3.) All food items must be delivered on the same day. To avoid shortage, the supplier must bring extra quantities of food items. | | | | |
| | | | 4.) Defective or spoiled items must be replaced by the supplier on the same day (e.g. broken egg/s, spilled oil, dented canned goods). | | | | |



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
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CBO/Supplier's Name : _____
Address : _____
Contact Person : _____
Contact No. : _____

CHECKLIST OF ELIGIBILITY REQUIREMENTS
(Organized CBOs)

| No. | Type of Document | Remarks |
|-----|---|---------|
| | LEGAL REQUIREMENTS | |
| 1 | Certificate of Registration from DTI, SEC, CDA, DOLE, NCIP, National Government Agency (NGA) or Local Government Unit (LGU) | |
| 2 | Certification from Leader of Community-Based Service Provider (CBSP) - Stating no relationship, either by consanguinity or affinity up to the fourth civil degree, to the Head of the Procuring Entity, a member of the Bids and Awards Committee (BAC), or other official authorized to process and/or approve the proposal, contract, and release of funds | |
| 3 | Disclosure of related business/es | |
| 4 | Certification from the participating Municipality that the individual members of the Agrarian Reform Beneficiary Organizations (ARBOs), Sustainable Livelihood Program Associations (SLPAs), cooperatives, and other qualified farmers' organizations or CBOs are residents of the municipality | |
| | TECHNICAL REQUIREMENT | |
| 1 | List of Similar Completed Contracts or Experiences of Members of the ARBOs, SLPAs, cooperatives, and other qualified farmers' organization or CBOs that they are able to provide the food items for the Supplementary Feeding Program | |
| | FINANCIAL REQUIREMENTS | |
| 1 | Statement that the ARBOs, SLPAs, cooperatives, and other qualified farmers' organizations or CBOs have an established simple bookkeeping procedure for financial record purposes | |
| 2 | Treasurer's Certification on the amount of available funds of the CBO that are kept for safekeeping, if any, from the date of submission of the quotation | |

Signature of Supplier / Authorized Representative Over Printed Name

Supplier's/Service Provider's Bank Information for Payment

| | |
|---------------------------|--|
| Name of Bank: | |
| Branch: | |
| Bank Account Name: | |
| Account No.: | |
| TIN No.: | |

Pls. Check if TIN No. is Vat or Non-Vat

VAT

NON-VAT

note:

Accomplish this form and forward it to BAC Secretariat Office on or before issuance of notice of award

Signature: _____
Name of Authorized Representative: _____
Position: _____
Date: _____