



DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
Field Office VII
Corner M.J. Cuenco and Gen. Maxilom Ave., Cebu City

REQUEST FOR QUOTATION NP - Community Participation

RFQ No. : DSWD7-2023-0756
Date : June 15, 2023

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be the basis for non-compliance. Also, kindly furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

Please accomplish and submit this form together with **Annex A, Annex B with the eligibility requirements/documents and Bank Information** to the BAC Secretariat, DSWD Field Office VII, Cebu City or send it through facsimile numbers (032) 233-8785; 232-0261; 231-2172 local 140 or 148 or e-mail to bac.fo7@dswd.gov.ph on or before **June 21, 2023 at 5:00PM.**

Very truly yours,

ENGR. EMMANUEL M. EDLES

AO V/Head, Procurement Management Section

Terms and Conditions:

- Award shall be made on per: ☐ item basis ☒ total quoted price ☐ lot basis
- Quotation validity shall be not less than **60 calendar days.**
- Good/s or Services shall be delivered **once in every two weeks (Wednesday, if falls on holiday, delivery will be on the next working day) during office hours, between 9:00 AM to 4:00 PM**
- Place of Delivery: **For delivery to LGU of BOHOL PROVINCE - 1ST DISTRICT : LOT 1 - TUBIGON**
- Terms of Payment: **within 30 days from the receipt of billing statement/Sales Invoice**
- Liquidated Damages/Penalty: **One-tenth of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Warranty period, if applicable: _____

REINAFLORE C. VISTO

Canvasser

I am interested to quote and agree to the terms and conditions.

Signature of Supplier/Authorized Representative
over Printed Name

NOTE: Authorized Representative must be supported with a Secretary's Certificate.



Company Name: _____
 Company Address: _____
 Contact Person: _____
 Contact No.: _____
 TIN: _____

RFQ No.: DSWD7-2023-0756

Date: June 15, 2023

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			Supply and Delivery of the following food items: For delivery to LGU of BOHOL PROVINCE - 1ST DISTRICT : LOT 1 - TUBIGON				
1	29,232	piece	EGG, fresh, white and firm; clean and free from stains; not broken; free from foul odors; large in size				
2	2,436	pack	RICE, well-milled; white; whole grain; free from abnormal discoloration, flavors, odors, insects and mites; machine sealed using clear and thick plastic; 2 kg per pack				
3	4,872	pack	MACARONI, elbow; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3years; at least 200 gms per pack				
4	9,744	pack	CHEESE, processed, bar; no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 5years; at least 45gms per pack				
5	4,872	pouch	COOKING OIL, transparent without any sediment; no cuts and holes; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3years;				
6	9,744	pouch	CATSUP, banana and non spicy; no cuts and holes; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3years ; at least 100 gms per pouch				
7	9,744	sachet	POWDERED TABLEYA, no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3years ; at least 15gms per sachet				
8	19,488	sachet	POWDERED MILK, no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 5years; at least 33gms per sachet				
9	2,436	box	PANCAKE MIX, no cuts and holes; free from abnormal discoloration, flavors, odors, insects and mites; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 3years; at least 180gms per box				
10	9,744	tin	CANNED BEEF LOAF, non spicy; no dents and rust; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 5years; at least 90gms per tin				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
11	9,744	tin	CANNED CORNED BEEF, non spicy; no dents and rust; has label and must indicate the manufacturing or expiration dates; known brand in the market for at least 5years; at least 90gms per tin				
			TOTAL				
			Additional Specifications:				
			a. All food items must be in good quality, no abnormal discoloration, no foul smelling odor and molds; packaging of items is free from holes, tears and foreign objects; and safe and suitable for human consumption.				
			b. Supplier will provide plastic or carton egg tray, packed and labelled per CDC (Child Development Center). Eggs trays must be tied securely using plastic twine and file of 10 trays per stacking.				
			c. All food items must be delivered on the specified delivery date. To avoid shortage, supplier must bring extra quantity of food items.				
			d. Defective or spoiled items must be replaced by the supplier on the same day (e.g. broken egg/s, spilled oil, dented canned goods).				
			e. Prices are inclusive of the following:				
			e.1 Packaging Materials: Rice must be packed using thick and durable plastic with due consideration of the transportation.				
			e.2 Final Packaging: Food items must be labelled per CDC (Child Development Center) and must be placed in a clean and durable eco bag or sako bag (with label DSWD VII SFP written) to be provided by the supplier per CDC on the first delivery and to be used on the succeeding deliveries until the <i>end of the implementation if still usable</i> , otherwise, supplier shall replace it.				
			e.3 Delivery: Delivery point will be at LSWD Office, once in every two weeks (Wednesday) , if falls on holiday, delivery will be on the next working day) during office hours, between 9 AM to 4 PM (annex will be provided for delivery schedule reference).				
			f. The winning supplier must provide specific time schedule for the delivery of the goods per LGU to the End-user at least 2-weeks before the start of delivery. Winning supplier is advised to strictly follow the scheduled date and time of delivery to avoid refusal of acceptance or imposition of liquidated damages.				
			g. The winning supplier must provide extra manpower during the delivery for unloading the goods.				
			h.) The winning supplier must bring their own digital weighing scale during the delivery of goods.				
			i.) The winning supplier must fully comply the required specifications and quantity of every food items to be delivered on the scheduled date. Food items not following the specifications will not be accepted.				

Item No.	Qty.	Unit	Articles / Descriptions	Statement of Compliance (State "Comply" or "Not Comply")	Bidder's Specifications	Unit Cost	Total Cost
			j.) Participating bidder must attached at least 2 Certificates of Very Satisfactory Performance from any LGUs / Office previously engaged. And a Very Satisfactory Performance Evaluation from SFP Focal Person, if participating bidder has previous engagement with the program.				
			k.) Mode of payment: <i>Monthly after submission of complete and correct sales documents (Delivery Receipt and Sales / Charge Invoice) by the Supplier.</i>				
Approved Budget for the Contract: Php1,719,816.00				"Bidder's Specifications" column may be filled up with service provider or may copy "Articles/Description" stated if applicable.			
End User: SUPPLEMENTARY FEEDING PROGRAM							
PURPOSE : Provision of food for Cycle 13 children beneficiaries.							

Note: Procurement procedure in accordance with DSWD-Memorandum Circular No. 2, Series of 2007.


REINARD C. VISTO
 Canvasser

 Signature of Supplier/Authorized
 Representative over Printed Name

NOTE: Authorized Representative must be supported with a Secretary's Certificate.