

Supplemental/Bid Bulletin

Addendum No. 1
November 17, 2022

ITB No. DSWD7-PB-2022-77


Project Title: Supply and Delivery of Additional Instant Coffee Mix (3-in-1) and Powdered Cereal Drink of Visayas Disaster Resource Center (VDRC)

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **November 15, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification								
Section I. Invitation to Bid	<p>It was clarified during the Prebid Conference that Bidders should have completed, within <i>three (3) years</i> from the date of submission and receipt of bids, a Single Largest Completed Contract (SLCC) similar to the Project, at least 25% of the ABC. Details are as follows:</p> <table border="1" data-bbox="539 1097 1356 1299"> <thead> <tr> <th data-bbox="545 1106 880 1142">Lot No.</th> <th data-bbox="880 1106 1350 1142">25% of SLCC</th> </tr> </thead> <tbody> <tr> <td data-bbox="545 1142 880 1187">1</td> <td data-bbox="880 1142 1350 1187">Php 506,058.12</td> </tr> <tr> <td data-bbox="545 1187 880 1232">2</td> <td data-bbox="880 1187 1350 1232">Php 765,000.00</td> </tr> <tr> <td data-bbox="545 1232 880 1290">Total</td> <td data-bbox="880 1232 1350 1290">Php 1,271,058.12</td> </tr> </tbody> </table>	Lot No.	25% of SLCC	1	Php 506,058.12	2	Php 765,000.00	Total	Php 1,271,058.12
Lot No.	25% of SLCC								
1	Php 506,058.12								
2	Php 765,000.00								
Total	Php 1,271,058.12								
Credit Line Form	<p>⬇ It was emphasized that the name of the Regional Director must be changed to Dir. Shalaine Marie S. Lucero as indicated in the Credit Line Form.</p>								

Attached herewith are the revised **Section I. Invitation to Bid and Revised Credit Line Form.**

For guidance and information of all concerned.


PATRICIA R. MEGALBIO
 Chairperson, Bids and Awards Committee II

H

Revised Section I. Invitation to Bid

Project Title: Supply and Delivery of Additional Instant Coffee Mix (3-in-1) and Powdered Cereal Drink of Visayas Disaster Resource Center (VDRC)

Project Identification No.: ITB No. DSWD7-PB-2022-77

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2022 General Appropriations Act* intends to apply the sum of **Five Million Eighty-Four Thousand Two Hundred Thirty-Two Pesos and 50/100 (₱ 5,084,232.50)** as payment under the contract for the **Supply and Delivery of Instant Coffee Mix (3-in-1) and Powdered Cereal Drink of Visayas Disaster Resource Center (VDRC)**, consisting of two (2) lots, broken down below:

Lot No.	Category	ABC
1	Instant Coffee Mix (3-in-1)	Php 2,024,232.50
2	Powdered Cereal Drink	Php 3,060,000.00
TOTAL		Php 5,084,232.50

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC) similar to the Project, at least 25% of the ABC. Details are as follows:**

Lot No.	25% of SLCC
1	Php 506,058.12
2	Php 765,000.00
Total	Php 1,271,058.12

The SLCC should be supported with the following documents:

- i.) Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
 - ii.) Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice.
3. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
 4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 Revised Implementing Rules

and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **November 8, 2022** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:*

<i>Approved Budget for the Contract</i>	<i>Bidding Document Fee</i>
Lot 1	Php 2,024,232.50
Lot 2	Php 3,060,000.00
<i>ALL LOTS</i>	<i>Php 5,084,232.50</i>

The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

7. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **November 15, 2022, Tuesday, 9:00 AM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through *video-conferencing via Google Meet using the code: procurement7*, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature checks for all personnel, visitors and clients. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE’s security guard prior to entering the premises.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **November 29, 2022, Tuesday, 8:45 AM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
10. Bid opening shall be on **November 29, 2022, Tuesday, 9:00 AM** at **DSWD Field Office VII Conference Room, Cebu City** and/or **via Google Meet using the code: procurement7**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
12. The **DSWD Field Office VII** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

MS. LILIBETH A. CABIARA

Head, BAC Secretariat

DSWD – Field Office VII

M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City

Tel. Nos. (032) 2338785 local 17140 and 17149

Email Add: bac.fo7@dswd.gov.ph

Website: <https://fo7.dswd.gov.ph/>

November 5, 2022



PATRICIA R. MEGALBIO

Chairperson, Bids and Awards Committee II

Credit Line Form

Date: _____

SHALAINIE MARIE S. LUCERO, CESO IV

Director IV

DSWD – Field Office VII, Cebu City

CONTRACT/PROJECT	:	_____
COMPANY/FIRM	:	_____
ADDRESS	:	_____
BANK/FINANCING INST.	:	_____
ADDRESS	:	_____
AMOUNT	:	_____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained for one hundred twenty (120) calendar days from the date of opening of bids.

This Certification is being issued in favor of said (Supplier/Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of the Department of Social Welfare and Development – Field Office VII for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized Financing Institution Officer:

Official Designation

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's)

Authorized Representative: _____
Official Designation

Note: The Amount committed should be machine validated

SUBSCRIBED AND SWORN TO BEFORE ME, this _____ day of _____, 20__ in the City of _____. Affiant exhibiting to me his/her Valid Identification _____, Number _____.

NOTARY PUBLIC

Doc. No. ____
Page No. ____
Book No. ____
Series of ____.