



Supplemental/Bid Bulletin

Addendum No. 1
September 25, 2020

ITB No. DSWD7-PB-2020-31


REBIDDING OF PROVISION OF TRUCKING AND HAULING SERVICES OF VISAYAS DISASTER RESOURCE CENTER (VDRC)

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **September 22, 2020**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Section VII. Technical Specifications	<ul style="list-style-type: none"> Under Item No. 18 letter c, it was emphasized that <i>the forwarding firm participating during the bid opening shall submit a certified list of hauling fleet including its corresponding plate number and Official Receipts and Collection Receipts (OR/CR) which should be attached after Section VII. Technical Specifications.</i> Failure to do so, shall cause failure of bid. <p><i>A revised Section VII. Technical Specifications is hereby attached for the purpose.</i></p>
Bid Form	<ul style="list-style-type: none"> The reference number and project title were modified in accordance with the project title indicated in Section I. Invitation to Bid. <p><i>A revised Bid Form is hereby attached for the purpose.</i></p>
Financial Proposal Sheet	<ul style="list-style-type: none"> It was emphasized that participating bidders must indicate their bid price both in figures and in words, thus, formula for computation has been indicated in the financial proposal sheet. Details as follows: Formula for Computation: <i>Bid Price = Sum of the Average Bid Price of Each Hauling Unit divided by 3</i> <p><i>A revised Financial Proposal Sheet is hereby attached for the purpose.</i></p>

Attached herewith is the revised **Section VII. Technical Specifications, Bid Form and Financial Proposal Sheet.**

For guidance and information of all concerned.


GRAEME FERDINAND D. ARMECIN
 Presider / Chairperson, Bids and Awards Committee



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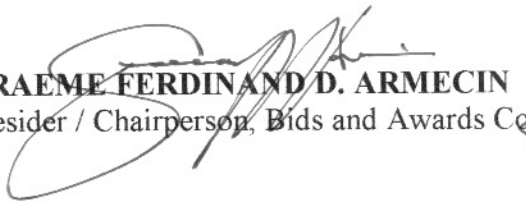
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GRAEME FERDINAND D. ARMECIN
President / Chairperson, Bids and Awards Committee

Revised Section VII. Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification.

Item No.	Specifications	Statement of Compliance		
1.	<p>Forwarding Firm to provide Transport Service which facilitates the immediate delivery of allocated relief items/goods:</p> <ul style="list-style-type: none"> ✚ From DSWD-VDRC Mandaue City to DSWD-FOs warehouses and vice versa. ✚ From DSWD-VDRC Mandaue City to DSWD-NROC Pasay City and vice versa. ✚ From other outside delivery areas nationwide to DSWD-VDRC Mandaue City and vice versa. 			
2.	<p>The Forwarding Firm agrees to undertake door to door delivery of GOODS from the DSWD - VDRC warehouse, and other designated/identified warehouses to its final destinations (CONSIGNEES).</p> <p>All expenses incident to the pick-up and delivery of the goods except for manpower, detention and demurrage are for the account of the FORWARDING FIRM.</p>			
3.	<p>The Forwarding Firm can provide at least 15 trucks and/or container vans a day which has a load capacity of at least 1,600 Family Food Packs (FFPs) to transport the DSWD-VDRC target daily deliveries during the DSWD Disaster Management Operations.</p>			
4.	<p>The Forwarding Firm agrees to promptly dispatch trucks and/or container vans within 4 hours after booking confirmation to pick-up the GOODS from DSWD - VDRC warehouse and designated location as identified by the end user to its final destination (CONSIGNEES).</p>			
5.	<p>The Forwarding Firm shall assume the full responsibility for the safety and custody of the GOODS until it reaches and accepted/received by the CONSIGNEES.</p> <p>All hauling units with tampered seal shall be subject to inspection by the receiving party with the forwarding firm or its representative.</p>			

6.	<p>Losses, damages or liabilities to DSWD, its employees, or to any third parties that may arise shall be for the sole account of the FORWARDING FIRM.</p> <p>Losses of goods/items due to robbery or hijacking of the hauling units shall be for the sole account of the FORWARDING FIRM.</p> <p>Damaged or lost goods or items must be replaced with the same quantity and brand and delivered door-to-door to the CONSIGNEE within the target delivery period.</p>		
7.	<p>Documents such as Delivery Receipt and Requisition and Issue Slip shall be returned, COMPLETELY SIGNED, to DSWD-VDRC within seven (7) days for destination within Visayas and up to ten (10) days for Mindanao and Luzon after receipt of CONSIGNEE.</p>		
8.	<p>While in transit, the forwarding firm is obliged to monitor status of goods and its location and report the same to DSWD-VDRC. The FORWARDING FIRM shall provide status updates through text/call, every after (6) six hours while the GOODS are in transit to its destination.</p>		
9.	<p>The FORWARDING FIRM shall ensure target delivery period based on a lead-time of at least 1-2 days for destinations within Cebu Province, within 3-4 days for destination within other Visayas Regions and within 5-6 days for Mindanao and Luzon.</p>		
10.	<p>The FORWARDING FIRM and DSWD shall abide by all applicable laws in the transport of relief goods.</p>		
11.	<p>The FORWARDING FIRM shall ensure that all its personnel observe proper decorum while conducting business with DSWD.</p>		
12.	<p>The FORWARDING FIRM should have at least 4-man power to load and unload the goods from origin and at destination.</p>		
13.	<p>The FORWARDING FIRM shall always ensure the roadworthiness and physical appearance of the hauling units in compliance with the DSWD-VDRC's Transport Management Unit vehicle pre-trip-inspection standards.</p> <p>Trucks and/or container vans are free from oil leaks, broken glass, oil stains, foul odor, insects and pests. Trucks and/or container vans are not used in the transport of animal feeds,</p>		

	<p>waste, hazardous waste, chemicals, explosives and construction materials such as cement and tile adhesives.</p> <p>Container van should be without holes on walls/ceiling, rust-free inside and at least a class "B" container.</p>			
14.	<p>The FORWARDING FIRM shall ensure all Truck units dispatched to DSWD are equipped with:</p> <ol style="list-style-type: none"> a. Tools (Jack, tire wrench, etc.) b. Early Warning Device (EWD) c. Spare Tire d. Fire Extinguisher e. Telecommunication equipment (cell phone) f. 4 pieces Tire Chokes g. First Aid Kit h. Flashlights/Emergency Lights/Trouble Lights i. Cover sheets or "trapal" 			
15.	<p>Payment will be based on actual service rendered and the term of payment is within 30 days from the receipt of all supporting documents.</p>			
16.	<p>The contract shall become effective from the date of its execution and shall continue to a period of 6 months or until such time that the total Approved Budget for the Contract will be fully consumed.</p>			
17.	<p>In the event that there is no request for services, the procuring entity has no responsibility towards the forwarding firm on their expenses in the bidding.</p>			
18.	<p>Criteria for the selection of forwarding firm:</p>			
	<p>a. The FORWARDING FIRM is engaged in the business of forwarding/transport services for at least three (3) years and certifies that it has the manpower, equipment and the management expertise necessary for the efficient and effective delivery of the services required by the DSWD.</p>			
	<p>b. The FORWARDING FIRM should have several options in the delivery route taking into consideration the safest but shortest distance of travel and should have outstanding contacts with major shipping lines in all ports (e.g. delivery to DSWD-ARMM via Polloc Port, delivery to DSWD RRCY Zamboanga del Norte via Dipolog/Dapitan Port, delivery to Boracay Island via Caticlan Port, etc.</p>			

	<p>c. The FORWARDING FIRM's owned trucks and accredited trucks must be properly registered/ franchised as hauler.</p> <p><i>The Forwarding Firm shall submit a certified list of its hauling fleet (including plate number and OR/CR number) attached after Section VII. Technical Specifications.</i></p>		
	<p>d. The FORWARDING FIRM's owned trucks and accredited trucks must be certified as non- smoke belching vehicle by LTO or any duly authorized government agency.</p>		

Note:

Participating bidder must completely indicate compliance and provide quotation/s to other requirements specified in the Financial Proposal Sheet.

I hereby certify that all statements indicated under the **Statement of Compliance** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

REVISED BID FORM

Date : _____
ITB No. : DSWD7-PB-2020-31

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Gentlemen and/or Ladies:

Having examined the **Bidding Documents** including **Bid Bulletin Numbers [insert numbers]**, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply/deliver the **Rebidding of Provision of Trucking and Hauling Services of Visayas Disaster Resource Center (VDRC)** in conformity with the said Bidding Documents for the sum of **[State the Average Bid Price only]** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:¹

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

Select one, delete the other:

If a sole proprietorship: We likewise certify/confirm that the undersigned, *[insert name of signatory]*: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the **Rebidding of Provision of Trucking and Hauling Services of Visayas Disaster Resource Center (VDRC)** of the **Department of Social Welfare & Development, Field Office VII**.

If partnerships, corporations, cooperatives, or joint ventures: We likewise certify/confirm that the undersigned *[insert name of signatory]* is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for the **Rebidding of Provision of Trucking and Hauling Services of Visayas Disaster Resource Center (VDRC)** of the **Department of Social Welfare & Development, Field Office VII**.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Revised Financial Proposal Sheet
ITB No. DSWD7-PB-2020-31

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Destination	Bid Price per Trip (Freight)		
		10 WHEELER WING VAN	20 FOOTER CONTAINER VAN	40 FOOTER CONTAINER VAN
1.	DSWD Field Office I, San Fernando, La Union			
2.	DSWD Field Office II, Tuguegarao, Cagayan Valley			
3.	DSWD Field Office III, San Fernando City, Pampanga			
4.	DSWD Field Office CAR, Baguio / La Trinidad, Benguet			
5.	DSWD Field Office IV-A, GMA, Cavite			
6.	DSWD Field Office IV-B, Calapan, Mindoro			
7.	DSWD Field Office V, Legazpi City, Albay			
8.	DSWD Field Office VI, Ilo-ilo City, Ilo-ilo			
9.	DSWD Field Office VII Cebu Warehouse - A. Lopez Extension, Labangon, Cebu City			
10.	DSWD Field Office VII Bohol Warehouse – Circumferential Road Dampas Rd. Tagbilaran City			
11.	DSWD Field Office VII Dumaguete Warehouse – Door 10, Solon Building, Brgy. Bantayan, Dumaguete City-One Rescue Compound, Tabuc-Tubig, Dumaguete City			
12.	DSWD Field Office VIII, Tacloban, Leyte			

13.	DSWD Field Office IX, Dipolog, Zamboanga Del Norte			
14.	DSWD Field Office X, Cagayan de Oro City, Misamis Oriental			
15.	DSWD Field Office XI, Digos City, Davao Del Sur			
16.	DSWD Field Office XII, Coronadal City, South Cotabato			
17.	DSWD Field Office XIII CARAGA, Surigao City, Surigao Del Norte			
18.	DSWD Field Office NCR, 389 San Rafael cor. Legarda St., MM			
19.	NROC, Pasay City, Metro Manila			
	OTHER ADDITIONAL CHARGES:	10 WHEELER WING VAN	20 FOOTER CONTAINER VAN	40 FOOTER CONTAINER VAN
20.	• Manpower			
21.	• Detention and Demurrage (Unit Price per Day)			
22.	• Outside Delivery Area (Unit Price per kilometer)			
Average Bid Price (Sum of Item 1 to 22 divided by 22 for each type of hauling unit)				

Note: For the purpose of evaluation, financial compliance shall be determined through the average bid price.

BID PRICE (IN WORDS) _____

Formula for Computation:

$$\text{Bid Price} = \text{Sum of the Average Bid Price of Each Hauling Unit divided by 3}$$

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative