

SUPPLEMENTAL / BID BULLETIN
Addendum No. 1

TITLE : Supply and Delivery of Office Uniform (CY 2024) of DSWD Field Office VII Officials and Employees

ITB NO. : DSWD7-PB-2024-49

DATE : 04 September 2024

Issued pursuant to Section 22.5 of the IRR of Republic Act No. 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-bidding Conference held on **August 23, 2024**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Section I. Invitation to Bid	<ul style="list-style-type: none"> ➤ This supplemental/bid bulletin is issued to emphasize modifications on this section, on the deadline of submission of bids from "September 5, 2024, Thursday, 1:15PM" to "September 13, 2024, Tuesday, 1:15PM". ➤ Bid Opening from "September 5, 2024, Thursday, 01:30 PM" to "September 13, 2024, Friday, 01:30 PM"
Section III. Bid Data Sheet	<ul style="list-style-type: none"> ➤ Contract similar completed from three years to "five years".
Section VI. Schedule of Requirements	<ul style="list-style-type: none"> ➤ Schedule of delivery from "15 Calendar Days after Receipt of Notice to Proceed" to "60 Calendar Days after Receipt of Notice to Proceed".
Section VII. Technical Specifications	<ul style="list-style-type: none"> ➤ Female: Color/Material from 244 sets change to 713 sets ➤ Male: Color/Material from 710 sets to 235 sets ➤ Blouse 1, Blouse 2, Polo Barong 1 and Polo Barong 2 specification on fabric from Max Mara Polyester to "Polyester Fabric" ➤ Additional items: RSCC HOUSEPARENTS' SCRUBSUIT 6 sets ➤ With attached Annex A ➤ All changes are reflected in this bid bulletin.

Attached herewith is the revised ***Section I. Invitation to Bid, Section III. Bid Data Sheet, Section VI. Schedule of Requirements and Section VII. Technical Specifications***

This Bid Bulletin shall form part of the bidding documents.

This is for the guidance and information of all concerned. Please be guided accordingly.


ROSEMARIE S. SALAZAR
Chairperson, Bids and Awards Committee I

Revised Section I. Invitation to Bid

Project Title: Supply and Delivery of Office Uniform (CY 2024) of DSWD Field Office VII Officials and Employees

Project Identification No.: ITB No. DSWD7-PB-2024-49

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2024 General Appropriations Act* intends to apply the sum of ***Three Million Three Hundred Thirty-Nine Thousand Pesos Only (Php3,339,000.00)*** as payment under the contract for the ***Supply and Delivery of Office Uniform (CY 2024) of DSWD Field Office VII Officials and Employees***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DSWD Field Office VII* now invites bids from ***PhilGEPS registered suppliers***. Delivery of the goods is required within ***Section VI. Schedule of Requirements***. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a ***Single Largest Completed Contract (SLCC)*** similar to the Project, ***at least 25% of the ABC*** amounting to ***Php834,750.00***. However, it can also be an ***aggregate of at least two similar completed contracts***, provided that there is ***one contract equivalent to at least half of the 25% of the ABC*** amounting to ***Php417,375.00***. The SLCC should be supported with the following documents:
 - i. Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
 - ii. Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice.
3. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.

6. A complete set of Bidding Documents may be acquired by interested Bidders on **August 16, 2024** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

7. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **August 23, 2024, Friday, 1:30 PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through *videoconferencing via Google Meet using the code: procurement7*, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **September 13, 2024, Friday, 1:15PM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
10. Bid opening shall be on **September 13, 2024, Friday, 1:30PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or *via Google Meet using the code: procurement7*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
12. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

AILEEN G. CUEVAS

Head, BAC Secretariat

DSWD – Field Office VII

M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City

Tel. Nos. (032) 2338785 local 17140 and 17149

Email Add: bac.fo7@dswd.gov.ph

Website: <https://fo7.dswd.gov.ph/>

August 15, 2024

ROSEMARIE S. SALAZAR

Chairperson, Bids and Awards Committee I

Revised Section III. Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. The name of the Contract is <i>Supply and Delivery of Office Uniform (CY 2024) of DSWD Field Office VII Officials and Employees</i>, similar contracts shall refer to “<i>Supply and Delivery of Office Uniform</i>”. b. Completed within five (5) years prior to the deadline for the submission and receipt of bids.
7.1	<i>Subcontracting is not allowed.</i>
12	The price of the Goods shall be quoted DDP (within the Philippines) or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than <i>two percent (2%) of ABC or equivalent to Php66,780.00</i>, if bid security is in cash, cashier’s/manager’s check, bank draft / guarantee or irrevocable letter of credit; or b. The amount of not less than <i>five percent (5%) of ABC or equivalent to Php166,950.00</i>, if bid security is in Surety Bond.
15	<i>Each Bidder shall submit ONLY one (1) original copy of the first and second components of its bid.</i>
19.2	<p><i>Detailed Evaluation and Comparison of Bids</i></p> <p>Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>

20.1	<p><i>Post-Qualification</i></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the BDS.</p> <p><i>Participating bidders are encouraged to have an existing Landbank of the Philippines (LBP) Account in compliance to DBM Circular Letter No. 2013-16.</i></p>
19.3	<p><i>This project shall be awarded as a whole lot.</i></p>
21.2	<ol style="list-style-type: none"> 1. Latest Income and Business Tax Returns, filed and paid through Electronic Filing and Payments System (EFPS), consisting of the following: <ol style="list-style-type: none"> a. Income Tax Return with proof of payment, and b. VAT Returns (Form 2550Q) with proof of payment covering the period.

Revised Section VI. Schedule of Requirements

The delivery schedule expressed in the number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

NO.	ITEM DESCRIPTION	QTY.	UNIT	SCHEDULE OF DELIVERY
1.	Supply and Delivery of Office Uniform (CY 2024) of DSWD Field Office VII Officials and Employees.	1	lot	Within 60 Calendar Days after Receipt of Notice to Proceed

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” in the **Statement of Compliance** column to each indicated parameter or specification. The bidder’s offered item must also be indicated in the **Bidder’s Remarks** column. Ensure that the offered item/s must all be compliant to the indicated parameter/s or specification/s to avoid failure of your bids.

NO.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER’S REMARKS
1.	Female: Color/Material (713 sets, composed of 2 blouses & 1 slacks or skirt)		
	Specifications: Blouse 1 - Short-sleeves Off-white trubenized blouse accentuated with 3/4-length vertical woven trimmings (Kalinga pattern from Mindanao), shall contain at least 5% by weight of abaca, banana or pineapple silk, as well as others, such as Bamboo, among others in Polyester fabric and 6 pcs. off-white pearl studded round metal shank buttons (see attached sample in Annex A)		
	Specifications: Blouse 2 - Mini Kimono Sleeves, round neck off white blouse accentuated with woven trimmings (Kalinga pattern from Mindanao), shall contain at least 5% by weight for abaca, banana or pineapple silk, as well as others, such as Bamboo, among others in polyester fabric, and 6 pcs. off-white pearl studded square metal shank buttons (see attached sample in Annex A)		
	Specifications: Slacks - These women's slack have a pleated and flared style with a waist tie-up. Made of 87% cotton and 13% linen in a black color. The specification sheet provides the measurements for sizing a sample size, including waist circumference, inseam length, thigh width, and other key dimensions. It also lists the features and materials used, such as front pockets, belt loops, zipper and labels.(see attached sample in Annex A)		
	Specifications: Skirt - These women's skirt made of 75% cotton and 25% linen in a black color. The specification sheet provides the measurements for sizing, including waist circumference, hip, length, cuff, weight and height and other key dimensions. It also lists the features and materials used, such as zipper, and labels.(see attached sample in Annex A)		
2.	Male: Color/Material (235 sets, composed of 2 polo & 1 slacks)		
	Polo Barong 1 - Short Sleeves Off-white trubenized polo barong accentuated with 3/4-length vertical woven trimmings (Kalinga pattern from Mindanao), shall contain at least 5% by weight for abaca, banana or pineapple silk, as well as others, such as Bamboo, among others in		

	polyester fabric, and 8 pcs. off-white pearl studded round metal shank buttons. (see attached sample in Annex A)		
	Polo Barong 2 - Short sleeve trubenized polo jacket accentuated with woven trimmings (Kalinga pattern from Mindanao) on the collar and vertical inverted pleats in Off-white polyester fabric, 5% by weight for abaca, banana or pineapple silk, as well as others, such as Bamboo, among others and front pocket on the right chest and 8 pcs. off-white pearl studded square metal shank buttons (see attached sample in Annex A)		
	Slacks - These men's slack have a pleated and flared style with a waist tie-up. Made of 87% cotton and 13% linen in a black color. The specification sheet provides the measurements for sizing a sample size, including waist circumference, inseam length, thigh width, and other key dimensions. It also lists the features and materials used, such as front pockets, belt loops, zipper, and labels.(see attached sample in Annex A)		
	RSCC HOUSEPARENTS' SCRUBSUIT Female: Color/Material (5 sets, composed of 5 pairs scrub suit)		
	Elastic waistband and all around drawstring Pants. Two side pockets in pants and two pockets in shirt Reversible V-neck shirt Reinforced neck facing Half sleeves Color: White, Pink, Beige, Blue, yellow Cloth: Peach Twill		
	RSCC HOUSEPARENTS' SCRUBSUIT Male: Color/Material (1 set, composed of 5 pairs scrub suit)		
	Elastic waistband and all around drawstring Pants. Two side pockets in pants and two pockets in shirt Reversible V-neck shirt Reinforced neck facing Half sleeves Color: White, Pink, Beige, Blue, yellow Cloth: Peach Twill		
	RA No. 9242 or the Tropical Fabrics Law prescribes the use of Philippine Tropical Fabrics (PTF) for official uniforms of government officials and employees. Thus:		
	1. Bidders shall submit together with their bidding documents, 2" x 2" sample/swatches of fabric, to include the swatches of ethnic design (kalinga pattern from Mindanao) of the uniforms;		
	2. As to the buttons to be used, the supplier will provide the buttons that are closest to the design sketch following the color specifications (See Annex A);		
	3. The bidders Single Largest Completed Contract (SLCC) should have been completed within five (5) years prior to the deadline for the submission and receipt of bids and Contracts similar to the project shall be Supply and Delivery of "heco derecho" office Uniforms;		

	4. Pursuant to Section 3, Rule V of the amended Implementing Rules and Regulations of RA No. 9242, bidders shall submit the following required certification from DOST-PTRI to the Bids and Awards Committee for the procurement of the uniform:		
	a. Certificate from DOST-PTRI stating that the fabric is compliant with the provisions of RA. No. 9242;		
	b. Attestation issued by the textile producer stating that their fabric is part of the stock that has been certified by DOST-PTRI as PTF compliant, to include the identification as marked in the selva of the fabric;		
	c. Permit to transport fibers from DA-PhilFIDA stating the origin of the fiber, such as abaca, banana, pineapple and other fibers;		
	5. Attached as Annex A, is the collections of pictures of the uniform designs for better appreciation.		
	Scope of Works:		
	1. Within fifteen (15) calendar days upon receipt of the Notice to Proceed, awarded supplier must be able to finalize the taking of body measurements of all entitled officials and employees to the uniform. For the Field Office, the supplier must perform this task during workdays between 8:00 AM to 5:00 PM at the Field Office Main Building while for Bohol, Siquijor and Negros Oriental Province the supplier shall perform their task at their respective SWAD offices within the above office hours without additional expense on the part of the Field Office.		
	2. The tailored uniforms shall be delivered directly to the Field Office VII for Cebu while for Bohol, Siquijor and Negros Oriental the same shall be delivered to their respective SWAD offices within sixty (60) calendar days upon receipt of Notice to Proceed.		
	3. The supplier shall facilitate the fitting of the uniforms in the respective offices in FO VII and SWAD Office of Bohol, Siquijor and Negros Oriental and shall finalize the needed repairs or re-tailoring, if necessary.		
	4. The number of DSWD FO VII Official and employees who are entitled to Uniform/Clothing Allowance broken down into: Official Office Uniform: Male - 235 Female- 713 Scrub Suit: <u>Male - 1</u> <u>Female- 5</u> Total 954		
	5. Breakdown is subject to change depending on the preference of the of officials or employees as Sexual Orientation, gender identity and gender expression (SOGIE) is concern.		
	6. The supplier shall provide actual sample before mass production of complete set for men and women.		
	Terms of Payment:		
	The DSWD FO VII shall pay the supplier in the following schedule:		

	1st Tranche: 10% of the Contract price after the taking of the body measurement.		
	2nd Tranche: 60% of the Contract price after tailoring and sewing with initial delivery of 80% sets of uniform.		
	3rd Tranche: 30% of the Contract price after repairs/alterations/ adjustments and final delivery of the 100% requirements.		
	Failure to deliver/submit the expected output on time will correspond to a one-tenth of one percent (0.001%) per day deduction in payment to the covered work output/deliverable.		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

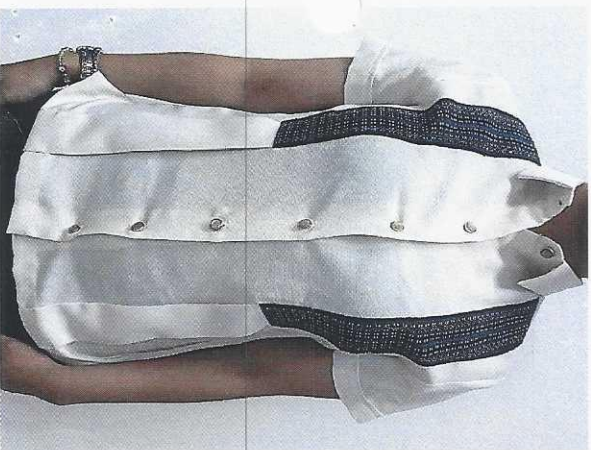
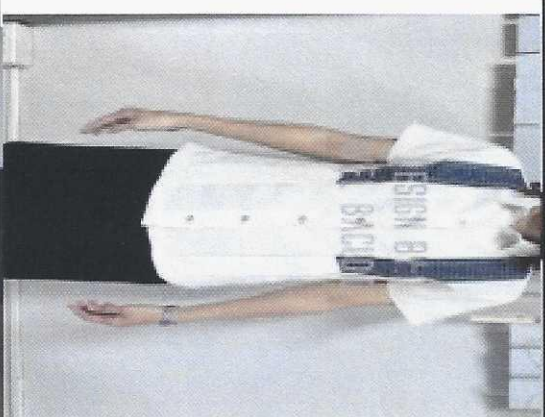
Name of Company/Bidder

Bidder's Signature over Printed Name

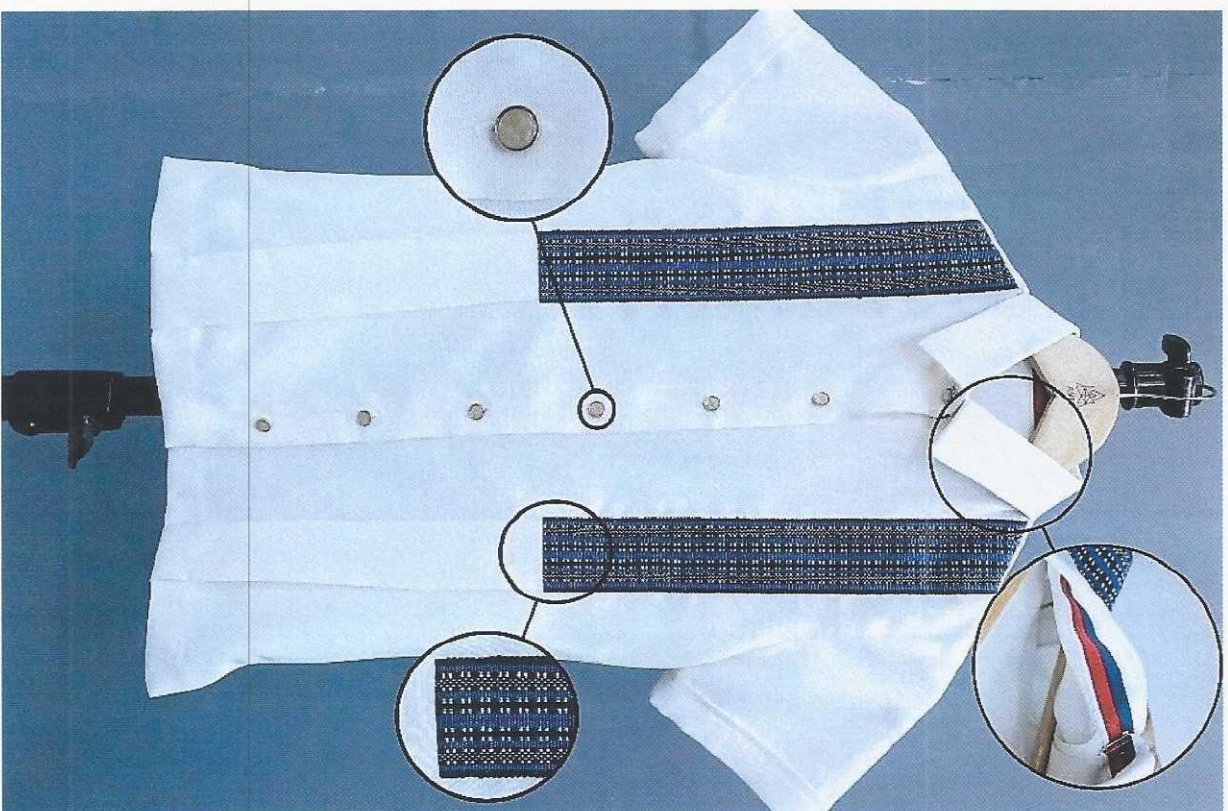
Date: _____

Color/Material

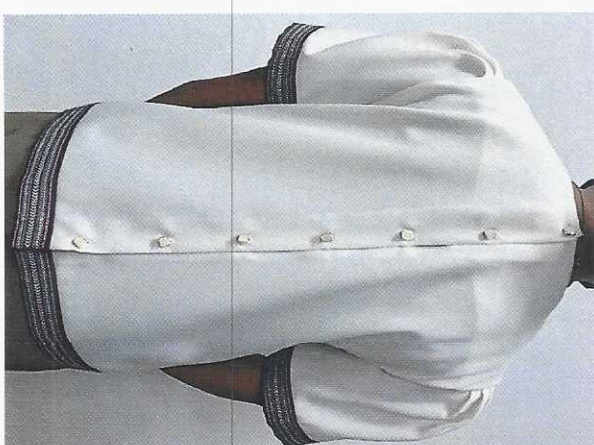
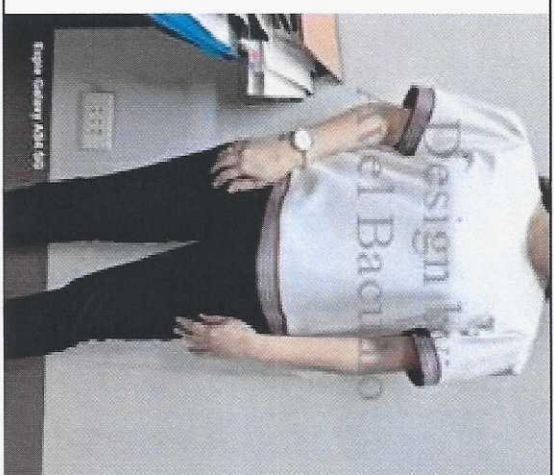
Blouse 1 – short sleeves Off-white tubenized blouse accentuated with $\frac{3}{4}$ length vertical woven trimmings (Kalinga pattern from Mindanao), shall contain at least 5% by weight for abaca, banana, pineapple, silk, as well as others, such as Bamboo, among others, in polyester fabric, and 6 pcs. shank buttons



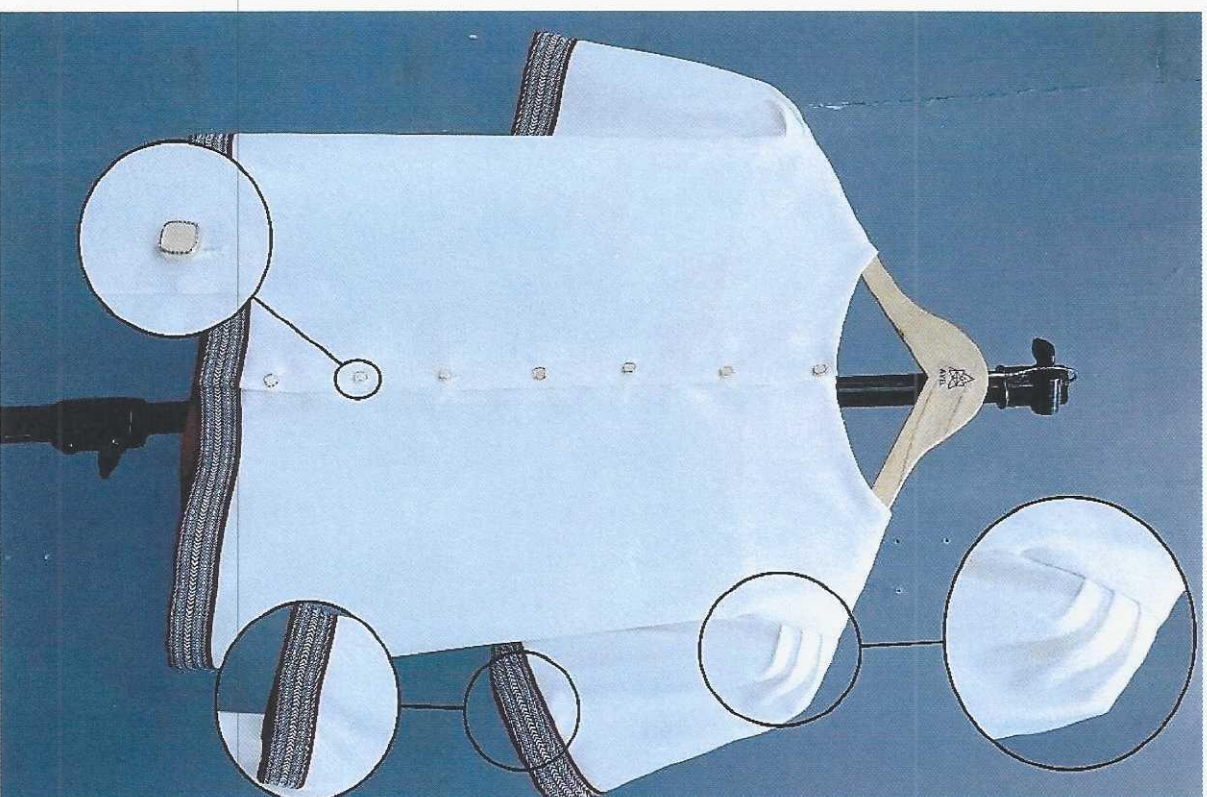
BLOUSE 1



Blouse 2 – Mini Kimono Sleeves, round neck off white blouse accentuated with woven trimmings (Kalinga pattern from Mindanao), shall contain at least 5% by weight for abaca, banana, pineapple, silk, as well as others, such as Bamboo, among others, in polyester fabric, and 6 pcs. shank buttons



BLOUSE 2



Women's Slacks Uniform

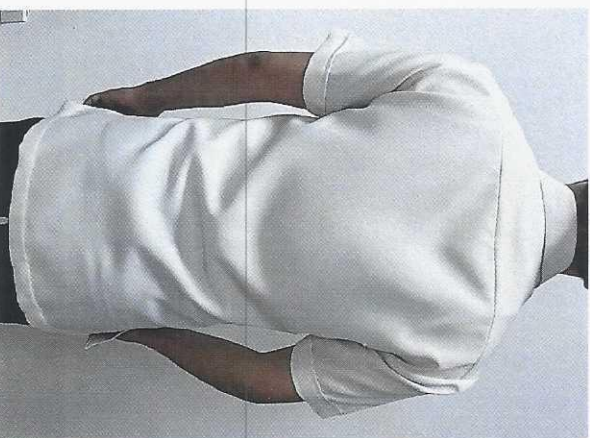
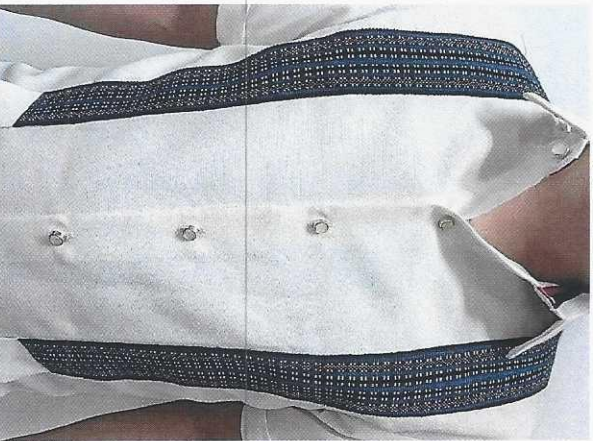


Women's Skirt Uniform

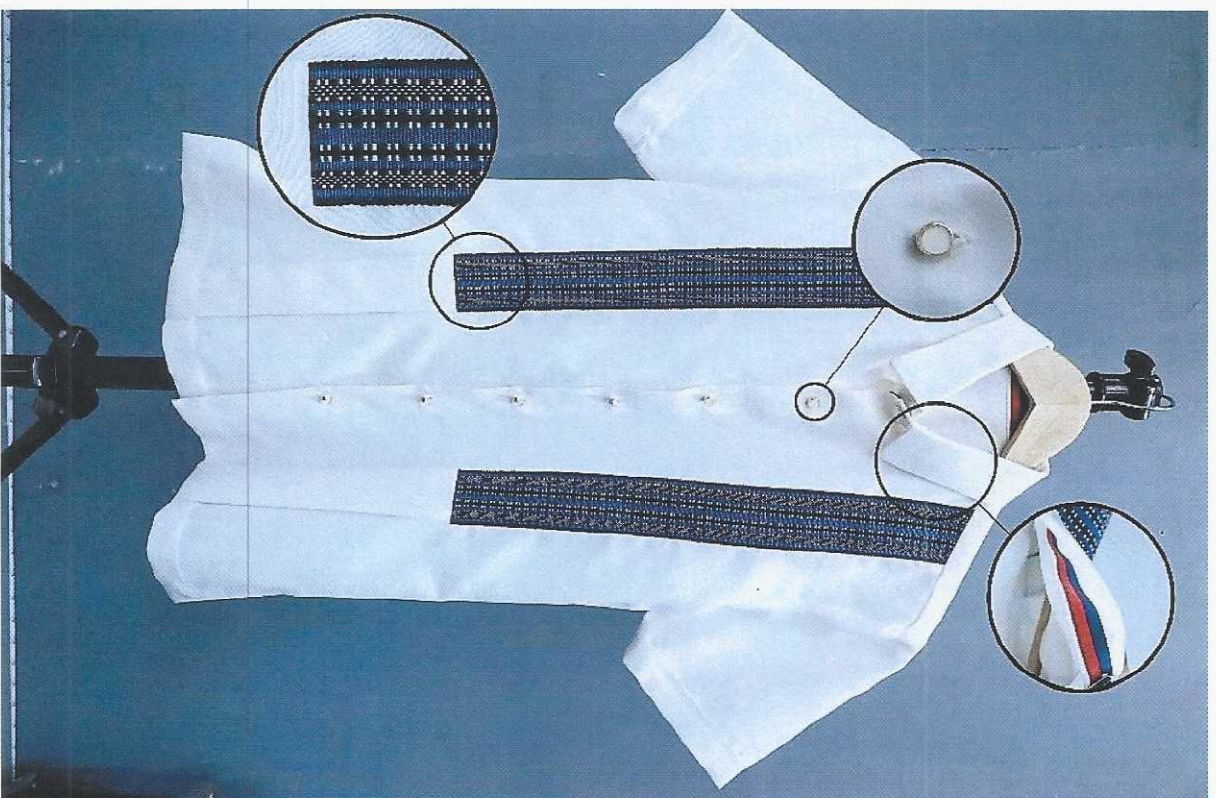


Color/Material

Polo Barong 1 – Short sleeves Off-white trubenized polo barong accentuated with vertical woven trimmings (Kalinga pattern from Mindanao), shall contain at least 5% by weight for abaca, banana, pineapple, silk, as well as others, such as Bamboo, among others, in _____ polyester fabric, and 8 pcs. shank buttons

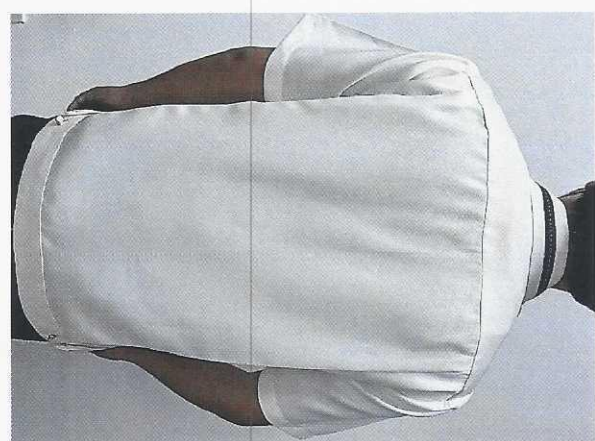
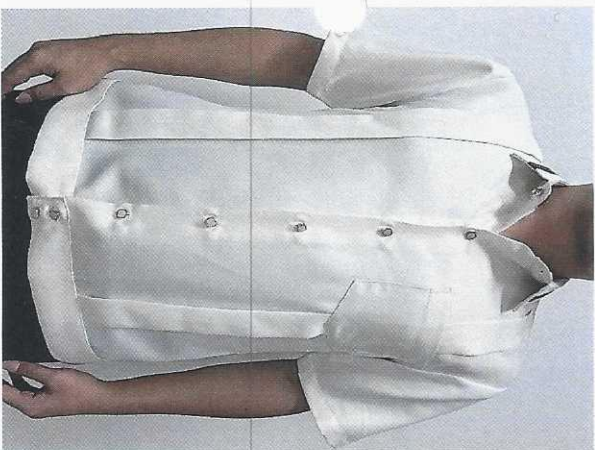


POLO BARONG 1

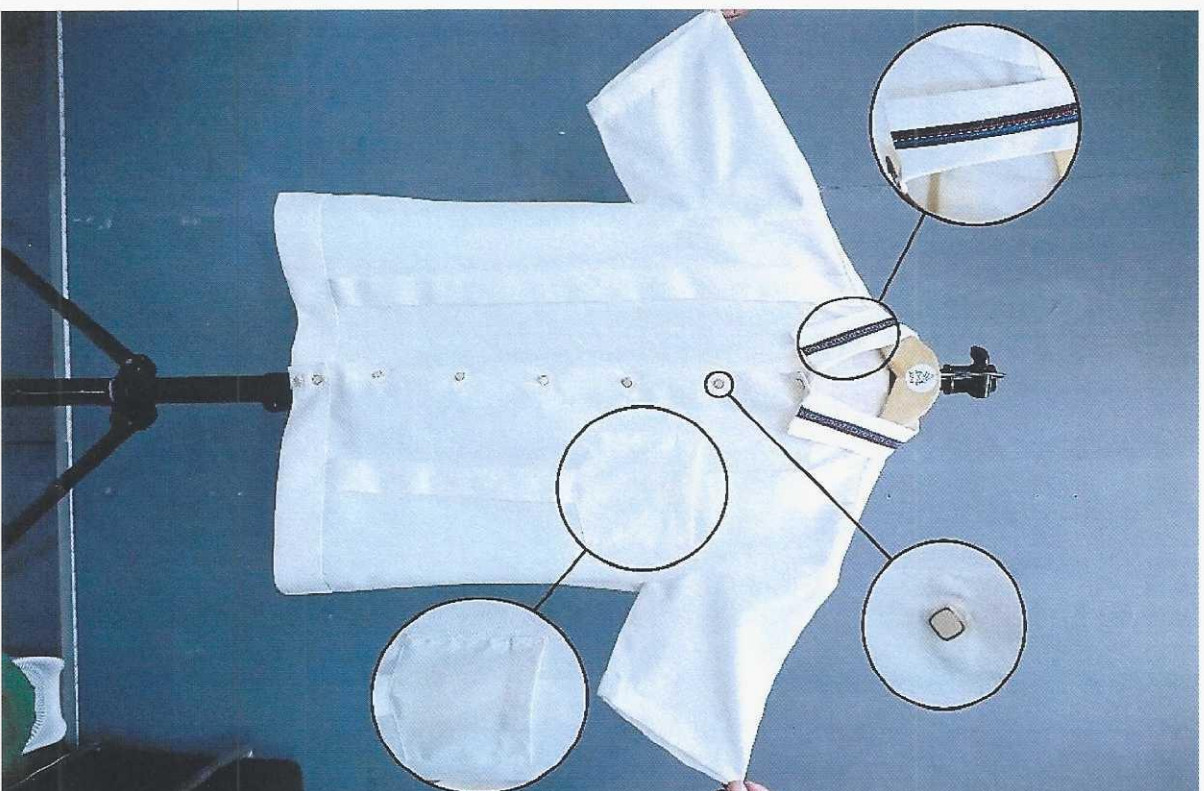


Polo Barong 2 – Short sleeve trubenized polo jacket accentuated with woven trimmings (Kalinga pattern from Mindanao) on the collar and vertical inverted pleats in the front.

Off-white polyester fabric, shall contain at least 5% by weight for abaca, banana, pineapple, silk, as well as others, such as Bamboo, among others, and front pocket on the right chest and 8 pcs. shank buttons



POLO BARONG 2



Men's Slacks Uniform

