

Supplemental/Bid Bulletin

Addendum No. 1

May 21, 2023

ITB No. DSWD7-PB-2023-24

**Project Title: Supply and Delivery of Rice Plastic Bag
(for 3kgs. Vacuum Packing) of
Visayas Disaster Resource Center (VDRC)**

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-bid Conference held on **May 17, 2023**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Section I. Invitation to Bid	➤ This supplemental/bid bulletin is issued to emphasize the amendment on the Single Largest Completed Contract required for this project from <i>“at least 25% of the ABC or equivalent to Php1,172,500.00”</i> to <i>“at least 50% of the ABC or equivalent to Php2,345,000.00”</i> .
Section VII. Technical Specifications	➤ Addenda on Section VII. Technical Specifications of this project is also reflected in this supplemental/bid bulletin.

Attached herewith are the revised **Section I. Invitation to Bid** and **Section VII. Technical Specifications**.

This is for the guidance and information of all concerned.

Sgd. PATRICIA R. MEGALBIO

Chairperson, Bids and Awards Committee II

Section I. Invitation to Bid

Project Title: Supply and Delivery of Rice Plastic Bag (for 3kgs. Vacuum Packing) of Visayas Disaster Resource Center (VDRC)

Project Identification No.: ITB No. DSWD7-PB-2023-24

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2023 General Appropriations Act* intends to apply the sum of **Four Million Six Hundred Ninety Thousand Pesos Only (Php4,690,000.00)** as payment under the contract for *the Supply and Delivery of Rice Plastic Bag (for 3kgs. Vacuum Packing) of Visayas Disaster Resource Center (VDRC)*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC) similar to the Project, at least 50% of the ABC** or equivalent to **Php2,345,000.00**. The SLCC should be supported with the following documents:
 - i. Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
 - ii. Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice.
3. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.

6. A complete set of Bidding Documents may be acquired by interested Bidders on **May 09, 2023** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

7. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **May 17, 2023, Wednesday, 9:00 AM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through **videoconferencing via Google Meet using the code: procurement7**, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature checks for all personnel, visitors and clients. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors/ clients and submit to the PE's security guard prior to entering the premises.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **May 29, 2023, Monday, 8:45AM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **May 29, 2023, Monday, 9:00AM** at **DSWD Field Office VII Conference Room, Cebu City** and/or **via Google Meet using the code: procurement7**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.

12. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

MR. GRAEME FERDINAND D. ARMECIN

Head, BAC Secretariat

DSWD – Field Office VII

M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City

Tel. Nos. (032) 2338785 local 17140 and 17149

Email Add: bac.fo7@dswd.gov.ph


Website: <https://fo7.dswd.gov.ph/>

May 09, 2023

Sgd. PATRICIA R. MEGALBIO
Chairperson, Bids and Awards Committee II

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” in the **Statement of Compliance** column to each indicated parameter or specification. The bidder’s offered item must also be indicated in the **Bidder’s Remarks** column.

Item No.	Specification		Statement of Compliance	Bidder’s Remarks
1	Material	Nylon / Polyethylene (Nylon / PE) Transparent		
2	Size	11 x 14 inches +/-10%		
3	Color	Transparent		
4	Thickness	At least 150 microns		
5	Seaming	Side and Bottom Seam: 10mm +/-10% Full seal width.		
6	Special Packing Requirement	Packed by 500's		
7	Marking Requirement	<p>Must include DSWD Markings in the label.</p> <p>Markings and prints shall be coordinated with and approved by End-user upon issuance of Notice of Award.</p>  <p style="text-align: center;"><small>WARNING: Selling, buying, repackaging and replacing the DSWD relief goods and its contents is a criminal offense under DRRM Act of 2010</small></p>		

		<table border="1"> <thead> <tr> <th data-bbox="470 271 683 309">Print</th> <th data-bbox="683 271 989 309">Print Details</th> </tr> </thead> <tbody> <tr> <td data-bbox="470 309 683 443">DSWD Logo</td> <td data-bbox="683 309 989 443"> Size: 9" L x 3" H (+/- 5% variance),centered position Color: Red, Blue and Yellow as shown </td> </tr> <tr> <td data-bbox="470 443 683 539">RELIEF SUPPLIES</td> <td data-bbox="683 443 989 539"> Font style: Arial bold Font size: 60,centered position Font color: Red </td> </tr> <tr> <td data-bbox="470 539 683 658">NOT FOR SALE</td> <td data-bbox="683 539 989 658"> Font style: Arial bold Font size: 80, centered position Font color: Red </td> </tr> <tr> <td data-bbox="470 658 683 846">WARNING: Selling, buying, repacking and replacing the DSWD relief goods and its contents is a criminal offense under DRRM Act of</td> <td data-bbox="683 658 989 846"> Font style: Arial Font size: 28, centered position Font color: Dark Blue </td> </tr> <tr> <td data-bbox="470 891 683 1079">2010 (at the front views)</td> <td data-bbox="683 891 989 1079"></td> </tr> <tr> <td data-bbox="470 1079 683 1294"> Space between the following a. Top opening and DSWD Logo b. Bottom sealed to the Warning last line </td> <td data-bbox="683 1079 989 1294"> a. Size: 5 cm (+/- 5% variance) b. Size: 4 cm (+/- 5% variance) </td> </tr> <tr> <td data-bbox="470 1294 683 1572"> Spaces between prints a. DSWD Logo, Relief Supplies, Not for Sale b. Warning and other words as shown up to the bottom line. </td> <td data-bbox="683 1294 989 1572"> a. Size: 3 cm (+/- 5% variance) b. Size: Single Line Spacing </td> </tr> <tr> <td data-bbox="470 1572 683 1742"> Other Descriptions </td> <td data-bbox="683 1572 989 1742"> <ul style="list-style-type: none"> Printed using Rotogravure printing⁵ Supplier to submit sample for logo/marketing approval </td> </tr> </tbody> </table>	Print	Print Details	DSWD Logo	Size: 9" L x 3" H (+/- 5% variance),centered position Color: Red, Blue and Yellow as shown	RELIEF SUPPLIES	Font style: Arial bold Font size: 60,centered position Font color: Red	NOT FOR SALE	Font style: Arial bold Font size: 80, centered position Font color: Red	WARNING: Selling, buying, repacking and replacing the DSWD relief goods and its contents is a criminal offense under DRRM Act of	Font style: Arial Font size: 28, centered position Font color: Dark Blue	2010 (at the front views)		Space between the following a. Top opening and DSWD Logo b. Bottom sealed to the Warning last line	a. Size: 5 cm (+/- 5% variance) b. Size: 4 cm (+/- 5% variance)	Spaces between prints a. DSWD Logo, Relief Supplies, Not for Sale b. Warning and other words as shown up to the bottom line.	a. Size: 3 cm (+/- 5% variance) b. Size: Single Line Spacing	Other Descriptions	<ul style="list-style-type: none"> Printed using Rotogravure printing⁵ Supplier to submit sample for logo/marketing approval 		
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		<p style="text-align: center;">Rice Vacuum Bag for 3 kilos with DSWD Logo</p> <p style="text-align: center;">with DSWD Logo</p>  <p>The diagram shows a white rice vacuum bag with the following specifications: - Total length: 14" L - Total width: 11" W - Top section height: 5 cm - Bottom section height: 4 cm - Side margin: 10 mm - Text on bag: DSWD (Department of Social Welfare and Development), RELIEF SUPPLIES, NOT FOR SALE, and a small warning label at the bottom.</p>		
<p style="text-align: center;">8</p>	<p style="text-align: center;">Other Requirement/s</p>	<p>Bidder to provide at least 2 VERY SATISFACTORY rating from previous contracts.</p> <p>Suppliers should bring samples during the Bid Opening.</p> <p>Supplier to provide 100pcs samples for approval by End-user DURING POST QUALIFICATION before mass production.</p> <p>Supplier should have a storage / warehouse in Cebu to facilitate faster replacement of defective or damaged items.</p> <p>Actual Samples shall be provided to the prospective suppliers after the pre-bid conference.</p>		
<p style="text-align: center;">9</p>	<p style="text-align: center;">Place of Delivery</p>	<p>VDRC, Tingub, Mandaue City</p>		

10	Payment	Shall be processed after delivery is completed and the required documents are submitted.		
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I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____