

## *Supplemental/Bid Bulletin*

**Addendum No. 1**

**May 21, 2023**

**ITB No. DSWD7-PB-2023-26**

### **Project Title: Supply and Delivery of Regular Slotted Carton of Visayas Disaster Resource Center (VDRC)**

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Pre-bid Conference held on **May 17, 2023**, and shall form an integral part thereof, viz:

<b>Subject</b>	<b>Amendment/Agreement/Clarification</b>
<b>Section I. Invitation to Bid</b>	➤ This supplemental/bid bulletin is issued to emphasize the amendment on the Single Largest Completed Contract required for this project from <b><i>“at least 25% of the ABC or equivalent to Php1,507,150.15”</i></b> to <b><i>“at least 50% of the ABC or equivalent to Php3,014,300.30”</i></b> .
<b>Section VII. Technical Specifications</b>	Addenda on Section VII. Technical Specifications of this project is also reflected in this supplemental/bid bulletin.

Attached herewith are the revised **Section I. Invitation to Bid** and **Section VII. Technical Specifications**.

This is for the guidance and information of all concerned.

**Sgd. PATRICIA R. MEGALBIO**

Chairperson, Bids and Awards Committee II

## *Revised Section I. Invitation to Bid*

### **Project Title: Supply and Delivery of Regular Slotted Carton of Visayas Disaster Resource Center (VDRC)**

#### **Project Identification No.: ITB No. DSWD7-PB-2023-26**

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2023 General Appropriations Act* intends to apply the sum of **Six Million Twenty-Eight Thousand Six Hundred Pesos and 60/100 Only (Php6,028,600.60)** as payment under the contract for the **Supply and Delivery of Regular Slotted Carton of Visayas Disaster Resource Center (VDRC)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC) similar to the Project, at least 50% of the ABC** or equivalent to **Php3,014,300.30**. The SLCC should be supported with the following documents:
  - i. Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
  - ii. Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice.
3. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.

6. A complete set of Bidding Documents may be acquired by interested Bidders on **May 09, 2023** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php10,000.00***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

7. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **May 17, 2023, Wednesday, 1:30PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through **videoconferencing via Google Meet using the code: procurement7**, which shall be open to prospective bidders.

**Note:**

DSWD Field Office is implementing health screening and temperature checks for all personnel, visitors and clients. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors/ clients and submit to the PE's security guard prior to entering the premises.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **May 29, 2023, Monday, 1:15PM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **May 29, 2023, Monday, 1:30PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or **via Google Meet using the code: procurement7**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.

12. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

13. For further information, please refer to:

***MR. GRAEME FERDINAND D. ARMECIN***

*Head, BAC Secretariat*

*DSWD – Field Office VII*

*M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City*

*Tel. Nos. (032) 2338785 local 17140 and 17149*

*Email Add: [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph)*

*Website: <https://fo7.dswd.gov.ph/>*

***May 09, 2023***

***Sgd. PATRICIA R. MEGALBIO***

*Chairperson, Bids and Awards Committee II*

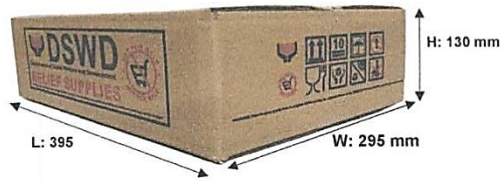
## *Revised Section VII. Technical Specifications*

Bidders must state either “**Comply**” or “**Not Comply**” in the **Statement of Compliance** column to each indicated parameter or specification. The bidder’s offered item must also be indicated in the **Bidder’s Remarks** column.

Item No.	Specification		Statement of Compliance	Bidder’s Remarks
1	<b>Material</b>	Kraftliner/ Kraftop Liner Board		
2	<b>Outside Dimension</b>	(LxWxH) 395mm x 295mm x130mm (+/-5% variance)		
3	<b>Thickness</b>	7 mm (+/-10% variance)		
4	<b>Flute</b>	B and C		
5	<b>Walling</b>	Double Wall		
6	<b>Packaging</b>	Bundled by 10		
7	<b>Testing</b>	To conduct the following on TWG evaluation: a. Machine Testing b. Box compression testing (450 Kgf) c. Should withstand minimum of 10 layers stacking high together with FFP components (9kg) d. Burst testing e. Edge wise testing <i>Note: Supplier to provide Burst, Edge Wise and Box Compression Testing Result/Certifications.</i>		
8	<b>Scoring</b>	Double Scoring		
9	<b>Flap Slots</b>	5 mm (+/-10% variance)		
10	<b>Marking Requirement</b>	Must include DSWD Markings in the label (See attached illustrations).		

Illustrations:

A. RSC DIMENSION



B. PRINTS AND MARKINGS

B1. Front and Side Views



Note: Please refer to numbering in the RSC pictures as reference for the print and print details

FRONT AND SIDE VIEWS DETAILS

No	PRINT/SYMBOLS	PRINT/SYMBOLS DETAILS
1	<b>HANDLE WITH CARE</b>	Size: 26.5 cm L x 1.5 cm H (+/-5% Variance) Color: Blue
2	<b>RELIEF SUPPLIES (at Flaps)</b>	Size: 18 cm L x 1.3 cm H (+/-5% Variance) Color: Red
3	<b>NOT FOR SALE (at Flaps)</b>	Size: 16 cm L x 1.5 cm H (+/-5% Variance) Color: Red
4	<b>DSWD LOGO</b>	Size/Print Area: 21 L x 5 cm H (+/-5% Variance) Color: Red, Yellow and Blue
5	<b>NOT FOR SALE SYMBOL</b>	Size/Print Area: 5 cm L x 5 cm H (+/-5% Variance) Color: as shown
6	<b>RELIEF SUPPLIES (at front view)</b>	Size: 21 cm L x 1.6 cm H (+/-5% Variance) Color: Red
7	<b>WARNING:</b> Repacking of goods from its original DSWD package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges (at the front and side views)	Size/Print Area: 27 cm L x 0.4 cm H (+/-5% Variance), Single Line, Color: Blue
8	<b>WARNING:</b> Repacking of goods from its original DSWD package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges (at the flap)	Size/Print Area: 17.5 cm L x 3 cm H (+/-5% Variance), Single Spacing, Centered, as shown Color: Blue
9	<b>DSWD LOGO, (at the flap and sides)</b>	Size: 3 cm x 3 cm, color as shown.
10	<b>NOT FOR SALE SYMBOL (at the flap and sides)</b>	Size: 2.7cm x 2.7 cm (+/-5% Variance) Color as shown.
11	(Symbols on Proper Handling of Product )	See Illustration B3 for symbols (International Symbols on Proper Handling of Product) located at front and sides, as shown.

**B2. Back and Other Side Views**



*Note: Please refer to numbering in the RSC pictures as reference for the print and print details*

**BACK AND SIDE VIEW DETAILS**

	PRINT/SYMBOLS	PRINT/SYMBOL DETAILS
1	<b>DSWD LOGO</b>	Size/Print Area: 21 L x 5 cm H (+/-5% Variance) Color: Red, Yellow and Blue
2	<b>NOT FOR SALE SYMBOL</b>	Size/Print Area: 5 cm L x 5 cm H Color: as shown
3	<b>RELIEF SUPPLIES</b>	Size: 21 cm L x 1.6 cm H (+/-5% Variance) Color: Red
4	<b>WARNING:</b> Repacking of goods from its original DSWD package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges. (at the front and side views)	Size/Print Area: 27 cm L x 0.4 cm H (+/-5% Variance), Single Line, Color: Blue
5	<b>EXPIRATION DATE and BATCH NUMBER</b> (at the flap)	Print Area/Size: 13 cm L x 3 cm H (+/-5% Variance)
6	(Symbols on Proper Handling of Product )	See Illustration B3 for symbols (International Symbols on Proper Handling of Product) located at front and sides, as shown.
7	<b>DSWD LOGO</b> (at the flap and sides)	Size: 3 cm x 3 cm (+/-5% Variance) Color as shown.
8	<b>NOT FOR SALE SYMBOL</b> (at the flap and sides)	Size: 2.7cm x 2.7 cm (+/-5% Variance) Color as shown.

**ILLUSTRATION B3 - INTERNATIONAL SYMBOLS ON PROPER HANDLING OF PRODUCT** (located at flaps and sides, as shown)

International Symbol on Proper Handling of Products					
	Keep dry	3 cm x 3 cm		Protect from heat	3 cm x 3 cm
	Maximum stacking height	3 cm x 3 cm		Handle with care	3 cm x 3 cm
	This side up	3 cm x 3 cm		Food item	3 cm x 3 cm
	Recyclable	3 cm x 3 cm		Stacking pattern	5 cm x 5 cm
	Do not step	3 cm x 3 cm		Do not sit	3 cm x 3 cm
<b>HANDLE WITH CARE</b>	1.5 cm x 1.5 cm per letter		<b>CASES / PALLET CASES / LAYER STACKING HEIGHT PALLET SIZE</b>		0.5 cm x 0.5 cm per letter

Markings and prints shall be coordinated with and approved by End-user.

11	<b>Other Requirement/s</b>	<p>Cartons with Factory Defect/Damages should be replaced within one (1) year from the date of delivery.</p> <p>For suppliers with previous contract on supply and delivery of carton with the DSWD VDRC: Supplier to present 10 pieces of sample prior to mass production for Marking Evaluation only.</p> <p>For suppliers without any contract on supply and delivery of carton with the DSWD VDRC: Supplier to provide 100 pieces of sample prior to mass production for material, machine testing &amp; stacking evaluation for 3-7 days. Supplier to provide Burst, Edge Wise and Box Compression Testing Result/Certifications during the post-qualification activity.</p> <p>Supplier must provide manual labor to unload and palletize the goods upon delivery.</p> <p>Actual samples shall be provided to the prospective suppliers after the pre-bid conference.</p>		
12	<b>Place of Delivery</b>	VDRC, Tingub, Mandaue City		
13	<b>Payment</b>	Shall be processed after delivery is completed and the required documents are submitted.		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_