

Supplemental/Bid Bulletin

Addendum No. 1
November 15

ITB No. DSWD7-PB-2023-02

Project Title: SUPPLY AND DELIVERY OF COMMUNICATION LOAD CARDS FOR CY 2023

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or anent certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **November 15, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Section I. Invitation to Bid	<ul style="list-style-type: none"> It was clarified by the presiding officer that the <i>"Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before November 28, 2022, Monday, 9:45AM. Late bids shall not be accepted."</i> While the next provision states that "Bid opening shall be on November 28, 2022, Monday, 10:00 AM at DSWD Field Office VII Conference Room, Cebu City and/or via Google Meet using the code: procurement7. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity."
Section III. Bid Data Sheet	<ul style="list-style-type: none"> It was agreed during the conduct of the Prebid Conference that E-loading projects will be accepted as a similar contract for this specific project.
Section VI. Schedule of Requirement	<ul style="list-style-type: none"> Number of items and quantities for some items were modified based on the discussion. Please see attached revised template of this section.
Section VII. Technical Specifications	<ul style="list-style-type: none"> Changes on the number of the total items and quantities in Section VI. Schedule of Requirement shall reflect in this section.
Financial Proposal Sheet	<ul style="list-style-type: none"> Changes on the number of the total items and quantities in Section VI. Schedule of Requirement shall reflect in this section.

Attached herewith are the revised **Section I. Invitation to Bid, Section III. Bid Data Sheet, Section VI. Schedule of Requirements and Section VII. Technical Specifications and Financial Component.**

For guidance and information of all concerned.

ROSEMARIE S. SALAZAR
Presider / Chairperson, Bids and Awards Committee I

Revised Section I. Invitation to Bid

Project Title: Supply and Delivery of Communication Load Cards for CY 2023

Project Identification No.: ITB No. DSWD7-PB-2023-02

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2023 General Appropriations Act* intends to apply the sum of **One Million Two Hundred Sixty-Seven Thousand Two Hundred Pesos Only (₱1,267,200.00)** as payment under the contract for the ***Supply and Delivery of Communication Load Cards for CY 2023***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DSWD Field Office VII* now invites bids from ***PhilGEPS registered service providers***. Delivery of the goods and/or services is required within ***Section VI. Schedule of Requirements***. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **single largest completed contract (SLCC)** similar to the Project, ***at least 50% of the ABC which is equivalent to Php 633,600.00***. The SLCC should be supported with the following documents:
 - i.) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and
 - ii.) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on ***November 8, 2022*** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ₱5,000.00*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

6. The *DSWD Field Office VII* will hold a Pre-Bid Conference on ***November 15, 2022, Tuesday, 10:00 AM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or through ***video-conferencing via Google Meet using the code: procurement7***, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature check for all personnel, visitor's and client. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE's security guard prior to entering the premise.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before ***November 28, 2022, Monday, 9:45AM***. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on ***November 28, 2022, Monday, 10:00 AM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or ***via Google Meet using the code: procurement7***. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
11. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

MS. LILIBETH A. CABIARA

Head, BAC Secretariat

DSWD – Field Office VII

M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City

Tel. Nos. (032) 2338785 local 140 and 149

Email Add: bac.fo7@dswd.gov.ph

Website: <https://fo7.dswd.gov.ph/>

November 5, 2022

(SGD.) GRAEME FERDINAND D. ARMECIN
Vice-Chairperson, Bids and Awards Committee I

Revised Section III. Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. The name of the Contract is <i>Supply and Delivery of Communication Load Cards for CY 2023</i>, similar contracts shall refer to <i>Supply of Communication/ Load Cards / Cell cards / E-loading</i></p> <p>b. completed within <i>three (3) years</i> prior to the deadline for the submission and receipt of bids.</p>
7.1	<i>Subcontracting is not allowed.</i>
12	The price of the Goods shall be quoted DDP (state place of destination) or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than Php 25,344.00 (<i>indicate the amount equivalent to two percent (2%) of ABC</i>), if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than Php 63,360.00 (<i>Indicate the amount equivalent of five percent (5%) of ABC</i>) if bid security is in Surety Bond.</p>
15	<i>Each Bidder shall submit ONLY one (1) original copy of the first and second components of its bid.</i>
19.2	<p><i>Detailed Evaluation and Comparison of Bids</i></p> <p>Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>

20.1	<p><i>Post-Qualification</i></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the BDS.</p> <p><i>Participating bidders are encouraged to have an existing Landbank of the Philippines (LBP) Account in compliance to DBM Circular Letter No. 2013-16.</i></p>
20.2	<p><i>This project shall be awarded as a whole lot.</i></p>
29.2	<ol style="list-style-type: none"> 1. Latest Income and Business Tax Returns, filed and paid through Electronic Filing and Payments System (EFPS), consisting of the following: <ol style="list-style-type: none"> a. Income Tax Return with proof of payment, and b. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the period.

Revised Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Item Description	Unit	Qty.	Delivery Schedule
1	SMART: Call and Text, Load Cards, Php 300.00	Piece	2,772	Delivery is within 30 days after receipt of Notice to Proceed to Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City
2	SMART: Call and Text, Load Cards, Php 500.00	Piece	84	
3	TALK 'N TEXT: Call and Text, Load Cards, Php 300.00	Piece	192	
4	GLOBE: Call and Text, Load Cards, Php 300.00	Piece	984	
5	GLOBE: Call and Text, Load Cards, Php 500.00	Piece	60	
6	TM: Call and Text, Load Cards, Php 300.00	Piece	36	

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Section VII. Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification.

No.	Item Description	Unit	Quantity	Statement of Compliance
1	SMART: Call and Text, Load Cards, Php 300.00	Piece	2,772	
2	SMART: Call and Text, Load Cards, Php 500.00	Piece	84	
3	TALK ‘N TEXT: Call and Text, Load Cards, Php 300.00	Piece	192	
4	GLOBE: Call and Text, Load Cards, Php 300.00	Piece	984	
5	GLOBE: Call and Text, Load Cards, Php 500.00	Piece	60	
6	TM: Call and Text, Load Cards, Php 300.00	Piece	36	

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder’s Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder’s Signature over Printed Name

Date: _____

Revised Financial Proposal Sheet
ITB No. DSWD7-PB-2023-02

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

No.	Item Description	Unit	Qty.	Unit Price	Total Price
1	SMART: Call and Text, Load Cards, Php 300.00	Piece	2,772		
2	SMART: Call and Text, Load Cards, Php 500.00	Piece	84		
3	TALK 'N TEXT: Call and Text, Load Cards, Php 300.00	Piece	192		
4	GLOBE: Call and Text, Load Cards, Php 300.00	Piece	984		
5	GLOBE: Call and Text, Load Cards, Php 500.00	Piece	60		
6	TM: Call and Text, Load Cards, Php 300.00	Piece	36		
<i>TOTAL BID PRICE (In Figures)</i>					

TOTAL BID PRICE (In Words) _____
_____ .

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative