

## Supplemental/Bid Bulletin

**Addendum No. 1**  
**October 14, 2022**

**ITB No. DSWD7-PB-2022-70**

### **Project Title: Supply and Delivery of Instant Coffee Mix (3-in-1) and Powdered Cereal Drink of Disaster Response Management Division (DRMD)**

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the review of the bidding documents on **October 14, 2022**, and shall form an integral part thereof, viz:

| Subject                                  | Amendment/Agreement/Clarification  |
|--|--|
| Section VII. Technical Specifications    | <ul style="list-style-type: none"> <li>✚ <b>Item No. 2 (Weight)</b> was changed to "At least 26 grams per sachet"</li> <li>✚ <b>Item No. 7 (Other Requirements)</b> "Goods must be palletized or not palletized upon delivery. If not palletized, the supplier must ensure that they have enough manpower to transfer the goods from their vehicle/truck to the Regional Warehouse".</li> <li>✚ Changes are applicable in both lots</li> </ul>   |
| Single Largest Completed Contract (SLCC) | <ul style="list-style-type: none"> <li>✚ For the purpose of SLCC, similar contracts shall refer to <i>Supply and Delivery of Instant Coffee Mix for Lot 1</i> and <i>Supply and Delivery of Powdered Cereal Drink for Lot 2</i>.</li> <li>✚ One (1) Official Receipt or Sales Invoice or whatever documents needed to support the SLCC is acceptable (as long as it is within the required SLCC or equivalent to Php 500,000.00 for Instant Coffee Mix -Lot 1, Php 500,000.00 for Powdered Cereal Drink – Lot 2, and Php 1,000,000.00 for all lots.</li> </ul> |

Attached herewith is the revised **Section 7 Technical Specifications**.

For guidance and information of all concerned.



**ROSEMARIE S. SALAZAR**  
Presider / Chairperson, Bids and Awards Committee I

## *Revised Section VII. Technical Specifications*

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

| Item No.                                  |                                     | Specification   | Statement of Compliance | Bidder’s Remarks |
|---|-------------------------------------|---|-------------------------|------------------|
| <b>LOT 1: INSTANT COFFEE MIX (3-in-1)</b> |                                     |   |                         |                  |
| 1   | <b>Type</b>                         | Instant Coffee Mix, 3-in-1 Mix (Coffee, Sugar and Creamer)  |                         |                  |
| 2   | <b>Weight</b>                       | At least 26 grams per sachet  |                         |                  |
| 3   | <b>Label / Marking Requirements</b> | <p><b>Certification:</b> Certified Halal Product printed on the product label.</p> <p><b>Nutritional Information:</b> With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food products Distributed in the Philippines.”</p>   |                         |                  |
| 4   | <b>Packaging</b>                    | In strips of 5 or 10 sachets  |                         |                  |
| 5   | <b>Expiration</b>                   | Should indicate Expiry Date of not less than one (1) year from the date of delivery   |                         |                  |
| 6   | <b>Shelf Life</b>                   | Must have a shelf life of not less than one (1) year from the time of delivery  |                         |                  |
| 7   | <b>Other Requirement</b>            | <ul style="list-style-type: none"> <li>• The brand must be existing in the Philippine Market for at least five (5) years.</li> <li>• Damaged or defective items/goods shall be replaced within 30 days upon receipt by the supplier of the notice to replace from the DRMD.</li> <li>• Replacement period for damaged or defective items/goods shall be within 6 months from delivery date.</li> <li>• Sachets must be packed in boxes.</li> <li>• Goods must be palletized or not palletized upon delivery. If not palletized the supplier must ensure that they have enough manpower to transfer the goods from their vehicle/truck to the Regional Warehouse.</li> </ul> |                         |                  |

| Item No. |         | Specification   | Statement of Compliance | Bidder's Remarks |
|----------|---------|---|-------------------------|------------------|
| 8        | Payment | <ul style="list-style-type: none"> <li>• Payment shall be processed after delivery is completed and after submission of complete and correct sales documents (Delivery Receipt and Sales/Charge Invoice) by the Supplier</li> </ul> |                         |                  |

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_

## *Revised Section VII. Technical Specifications*

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

| Item No.                            |                                     | Specification   | Statement of Compliance | Bidder’s Remarks |
|-------------------------------------|-------------------------------------|---|-------------------------|------------------|
| <b>LOT 2: POWDERED CEREAL DRINK</b> |                                     |   |                         |                  |
| 1                                   | <b>Type</b>                         | Cereal Drink Mix,<br>Chocolate or Vanilla   |                         |                  |
| 2                                   | <b>Weight</b>                       | At least 26-grams per sachet  |                         |                  |
| 3                                   | <b>Label / Marking Requirements</b> | <p><b>Certification:</b> Certified Halal Product printed on the product label.</p> <p><b>Nutritional Information:</b><br/>With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food products Distributed in the Philippines.”</p>   |                         |                  |
| 4                                   | <b>Packaging</b>                    | In strips of 5 or 10 sachets  |                         |                  |
| 5                                   | <b>Expiration</b>                   | Should indicate Expiry Date of not less than nine (9) months from the date of delivery  |                         |                  |
| 6                                   | <b>Other Requirement</b>            | <ul style="list-style-type: none"> <li>• The brand must be existing in the Philippine Market for at least five (5) years.</li> <li>• Damaged or defective items/goods shall be replaced within 30 days upon receipt by the supplier of the notice to replace from the DRMD.</li> <li>• Replacement period for damaged or defective items/goods shall be within 6 months from delivery date.</li> <li>• Sachets must be packed in boxes.</li> <li>• Goods must be palletized or not palletized upon delivery. If not palletized the supplier must ensure that they have enough manpower to transfer the goods from their vehicle/truck to the Regional Warehouse.</li> </ul> |                         |                  |

| Item No. | Specification | Statement of Compliance   | Bidder's Remarks | Item No. |
|----------|---------------|---|------------------|----------|
| 7        | Payment       | <ul style="list-style-type: none"> <li>Payment shall be processed after delivery is completed and after submission of complete and correct sales documents (Delivery Receipt and Sales/Charge Invoice) by the Supplier</li> </ul> |                  |          |

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_