

## Supplemental/Bid Bulletin

**Addendum No. 1**  
**September 12, 2022**

**ITB No. DSWD7-PB-2022-66**

**Project Title: REBIDDING OF SUPPLY AND DELIVERY OF  
CANNED GOODS OF DISASTER RESPONSE MANAGEMENT  
DIVISION (DRMD) UNDER ITB NO. DSWD7-PB-2022-52**

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **September 8, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification												
Section I. Invitation to Bid	<div><div><div></div><div>Bidding Fee for Lot 2 and the overall total were corrected. Details are as follows:</div></div><table><tr><th colspan="2">Approved Budget for the Contract</th><th>Bidding Document Fee</th></tr><tr><td>Lot 1</td><td>Php 850,000.00</td><td>Php 1,000.00</td></tr><tr><td>Lot 2</td><td>Php 3,645,000.00</td><td>Php 5,000.00</td></tr><tr><td>ALL LOTS</td><td>Php 4,495,000.00</td><td>Php 5,000.00</td></tr></table></div>	Approved Budget for the Contract		Bidding Document Fee	Lot 1	Php 850,000.00	Php 1,000.00	Lot 2	Php 3,645,000.00	Php 5,000.00	ALL LOTS	Php 4,495,000.00	Php 5,000.00
Approved Budget for the Contract		Bidding Document Fee											
Lot 1	Php 850,000.00	Php 1,000.00											
Lot 2	Php 3,645,000.00	Php 5,000.00											
ALL LOTS	Php 4,495,000.00	Php 5,000.00											
Section III. Bid Data Sheet	<div><div><div></div><div>For the purpose of SLCC, the name of the Contract <i>Rebidding of Supply and Delivery of Canned Goods of Disaster Response Management Division (DRMD) under ITB No. DSWD7-PB-2022-52</i>, similar contracts shall refer to <i>Supply and Delivery of Canned Goods / Grocery Items / Prepacked or Stockpile Food Items (as long as the contract indicates the required canned goods and is within the required SLCC or equivalent to Php 212,500.00 for Canned Sardines, Php 911,250.00 for Canned Tuna and Php 1,123,750.00 for all lots)</i></div></div><div><div></div><div>Each Bidder shall submit <b>ONLY</b> one (1) original copy of the first and second components of its bid. <b>However, for participating bidders who are planning to join the two lots under this project, they should submit a separate technical and financial component for each lot.</b> Otherwise, it will cause automatic failure of bids.</div></div><div><div></div><div><i>Note: This was emphasized during the conduct of the Prebid Conference.</i></div></div></div>												

<b>Section VI. Schedule of Requirements</b>	<ul style="list-style-type: none"> <li>✚ It was clarified that the delivery should be within 15 <b>calendar days</b> from receipt of Notice to Proceed</li> <li>✚ Changes are applicable in both lots.</li> </ul>
<b>Section VII. Technical Specifications</b>	<ul style="list-style-type: none"> <li>✚ This supplemental / bid bulletin is issued to clarify that HORIZONTAL or SPIRAL beads are ALLOWED as long as the minimum beads is followed and a Tin Can Analysis from DOST will be presented during the post-qualification.</li> <li>✚ It is also clarified that the Tin Can Analysis shall be verified and validated during post-qualification.</li> <li>✚ The brand must be existing in the Philippine Market for at least 5 years. Damaged items before Expiry Date should be replaced within <b>seven (7) days</b> upon receipt of the request to replace from Regional Warehouse.</li> </ul>

Attached herewith are the revised **Section III. Bid Data Sheet and Section VII. Technical Specifications.**

For guidance and information of all concerned.

**(SGD.) GRACE I. YANA**  
Vice-Chairperson, Bids and Awards Committee I

## Revised Section I. Invitation to Bid

### Project Title: Rebidding of Supply and Delivery of Canned Goods of Disaster Response Management Division (DRMD) under ITB No. DSWD7-PB-2022-52

#### Project Identification No.: ITB No. DSWD7-PB-2022-66

- The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2022 General Appropriations Act* intends to apply the sum of **Four Million Four Hundred Ninety-Five Thousand Pesos Only (₱4,495,000.00)** as payment under the contract for the **Rebidding of Supply and Delivery of Canned Goods of Disaster Response Management Division (DRMD) under ITB No. DSWD7-PB-2022-52**, consisting of two (2) lots, broken down below:

Lot No.	Category	ABC
1	Canned Sardines	Php 850,000.00
2	Canned Tuna	Php 3,645,000.00
<b>TOTAL</b>		<b>Php 4,495,000.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC) similar to the Project, at least 25% of the ABC. Details are as follows:**

Lot No.	25% of SLCC
1	Php 212,500.00
2	Php 911,250.00
<b>Total</b>	<b>Php 1,123,750.00</b>

- The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country

the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.
6. A complete set of Bidding Documents may be acquired by interested Bidders on ***September 1, 2022*** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:*

<b><i>Approved Budget for the Contract</i></b>		<b><i>Bidding Document Fee</i></b>
Lot 1	<b>Php 850,000.00</b>	Php 1,000.00
Lot 2	<b>Php 3,645,000.00</b>	Php 5,000.00
<b><i>ALL LOTS</i></b>	<b><i>Php 4,495,000.00</i></b>	<b><i>Php 5,000.00</i></b>

The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

7. The *DSWD Field Office VII* will hold a Pre-Bid Conference on ***September 8, 2022, Thursday, 10:30 AM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or through ***video-conferencing via Google Meet using the code: procurement7***, which shall be open to prospective bidders.

***Note:***

DSWD Field Office is implementing health screening and temperature checks for all personnel, visitors and clients. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE's security guard prior to entering the premises.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before ***September 20, 2022, Tuesday, 10:15AM.*** Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on ***September 20, 2022, Tuesday, 10:30 AM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or ***via Google Meet using the code: procurement7.*** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
12. The ***DSWD Field Office VII*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

***MS. ROSEMARIE S. SALAZAR***

*Head, BAC Secretariat*

*DSWD – Field Office VII*

*M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City*

*Tel. Nos. (032) 2338785 local 17140 and 17149*

*Email Add: [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph)*

*Website: <https://fo7.dswd.gov.ph/>*

***August 31, 2022***

  
**GRAEME FERDINAND D. ARMECIN**  
*Chairperson, Bids and Awards Committee I*

## *Revised Section III. Bid Data Sheet*

ITB Clause													
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. The name of the Contract is <b><i>Rebidding of Supply and Delivery of Canned Goods of Disaster Response Management Division (DRMD) under ITB No. DSWD7-PB-2022-52</i></b>, similar contracts shall refer to <b><i>Supply and Delivery of Canned Goods / Grocery Items / Prepacked or Stockpile Food Items (as long as the contract indicates the required canned goods and is within the required SLCC or equivalent to Php 212,500.00 for Canned Sardines, Php 911,250.00 for Canned Tuna and Php 1,123,750.00 for all lots)</i></b></p> <p>b. completed within three (3) years prior to the deadline for the submission and receipt of bids.</p>												
7.1	<p><i>Subcontracting is not allowed.</i></p>												
12	<p>The price of the Goods shall be quoted DDP (state place of destination) or the applicable International Commercial Terms (INCOTERMS) for this Project.</p>												
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier’s/manager’s check, bank draft / guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.</p> <table><tr><th>Lot No.</th><th>2% of the ABC</th><th>5% of the ABC</th></tr><tr><td>1</td><td>Php 17,000.00</td><td>Php 40,000.00</td></tr><tr><td>2</td><td>Php 72,900.00</td><td>Php 182,000.00</td></tr><tr><td>TOTAL</td><td>Php 89,900.00</td><td>Php 222,000.00</td></tr></table>	Lot No.	2% of the ABC	5% of the ABC	1	Php 17,000.00	Php 40,000.00	2	Php 72,900.00	Php 182,000.00	TOTAL	Php 89,900.00	Php 222,000.00
Lot No.	2% of the ABC	5% of the ABC											
1	Php 17,000.00	Php 40,000.00											
2	Php 72,900.00	Php 182,000.00											
TOTAL	Php 89,900.00	Php 222,000.00											
15	<p><i>Each Bidder shall submit <b>ONLY</b> one (1) original copy of the first and second components of its bid.</i></p> <p><i>If joining two lots, the participating bidder <b>MUST</b> submit a separate technical and financial component for each lot. Otherwise, it will cause automatic failure on their bids.</i></p>												

19.2	<p><b><i>Detailed Evaluation and Comparison of Bids</i></b></p> <p>Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>
20.1	<p><b><i>Post-Qualification</i></b></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the <b>BDS</b>.</p> <p><b><i>Participating bidders are encouraged to have an existing Landbank of the Philippines (LBP) Account in compliance to DBM Circular Letter No. 2013-16.</i></b></p>
20.2	<p><i>This project shall be awarded by lot.</i></p>
29.2	<ol style="list-style-type: none"> <li>1. Latest Income and Business Tax Returns, filed and paid through Electronic Filing and Payments System (EFPS), consisting of the following: <ol style="list-style-type: none"> <li>a. Income Tax Return with proof of payment, and</li> <li>b. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the period.</li> </ol> </li> </ol>

## ***Revised Section VI. Schedule of Requirements***

The delivery schedule expressed in the number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

<b>LOT 1 – CANNED SARDINES</b>				
<b>ITEM</b>		<b>QUANTITY</b>	<b>UNIT</b>	<b>SCHEDULE OF DELIVERY</b>
<b>NO</b>	<b>DESCRIPTION</b>			
1	<b>Canned Sardines</b>	50,000	TIN	Delivery point will be at Regional Warehouse, Camomot-Franza Road, Labangon, Cebu City and should be completely delivered within 15 <b>calendar days</b> from receipt of Notice to Proceed

I hereby certify to comply and deliver the goods within the above-stated period.

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Name of Company/Bidder

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Bidder's Signature over Printed Name

Date: \_\_\_\_\_



## ***Revised Section VI. Schedule of Requirements***

The delivery schedule expressed in the number of days after receipt of Notice to Proceed stipulates hereafter the delivery date.

<b>LOT 2 – CANNED TUNA</b>				
<b>ITEM</b>		<b>QUANTITY</b>	<b>UNIT</b>	<b>SCHEDULE OF DELIVERY</b>
<b>NO</b>	<b>DESCRIPTION</b>			
1	<b>Canned Tuna Flakes</b>	135,000	TIN	Delivery point will be at Regional Warehouse, Camomot-Franza Road, Labangon, Cebu City and should be completely delivered within <b>15 calendar days</b> from receipt of Notice to Proceed

I hereby certify to comply and deliver the goods within the above-stated period.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_

## ***Revised Section VII. Technical Specifications***

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specification		Statement of Compliance	Bidder's Remarks
LOT 1 – CANNED SARDINES				
1	Type	Canned Sardines, In Tomato Sauce, Not Spicy, Non-Easy Open Can		
2	Weight	At least 155 grams / tin		
3	Label / Marking Requirements	<b>Certification:</b> Certified Halal Product printed on the product label.  <b>Nutritional Information:</b> With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food Products Distributed in the Philippines.”  <b>Expiration Date</b> must be printed and <b>be visible either</b> on the product label or on the tin can.		
4	Packaging	Tin Can Thickness not less than: <b>Top End:</b> 0.14mm <b>Bottom:</b> 0.14mm <b>Body:</b> 0.14mm (Supplier to provide Tin Can Analysis <b>***this will be verified and validated during the post-qualification)</b> <b>No. of Beads:</b> Minimum of 10 <b>Horizontal / Spiral</b> beads		
5	Expiration	Should indicate Expiry Date of not less than two (2) years at the time of delivery		

Item No.	Specification		Statement of Compliance	Bidder's Remarks
6	<b>Shelf Life</b>	Must have a shelf life of at least two (2) years at the time of delivery		
7	<b>Other Requirement</b>	<ul style="list-style-type: none"> <li>The brand must be existing in the Philippine Market for at least 5 years.</li> <li>Damaged items before Expiry Date should be replaced within <b>seven (7) days</b> upon receipt of the request to replace from Regional Warehouse.</li> </ul>		
8	<b>Payment</b>	<ul style="list-style-type: none"> <li>Payment shall be processed after delivery is completed and after submission of complete and correct sales documents (Delivery Receipt and Sales/Charge Invoice) by the Supplier</li> </ul>		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_

## ***Revised Section VII. Technical Specifications***

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specification		Statement of Compliance	Bidder's Remarks
LOT 2 – CANNED TUNA FLAKES				
1	Type	Canned Tuna Flakes, In Oil, Not Spicy Not-Easy Open Can, with flavor is acceptable		
2	Weight	At least 155 grams / tin		
3	Label / Marking Requirements	<b>Certification:</b> Certified Halal Product printed on the product label.  <b>Nutritional Information:</b> With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food Products Distributed in the Philippines.”  <b>Expiration Date</b> must be printed and <b>be visible either</b> on the product label or on the tin can.		
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I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder's Signature over Printed Name

Date: \_\_\_\_\_