

Supplemental/Bid Bulletin




Addendum No. 1

August 23, 2022

ITB No. DSWD7-PB-2022-64

**Project Title: SUPPLY AND DELIVERY OF ADDITIONAL REGULAR
SLOTTED CARTON OF VISAYAS DISASTER RESOURCE CENTER
(VDRC)**

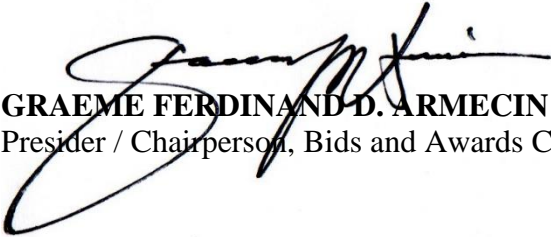
Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **August 22, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Section VII. Technical Specifications	<ul style="list-style-type: none"> An additional specification will be indicated in this section specifically for the following items: <ul style="list-style-type: none">  Item no. 1 – Material, which states: Kraft Liner is defined as one of the types of packaging paper or paperboard, whose fiber content has no less than 80% virgin fibers obtained by chemical sulfate or soda processes.  Items No. 3 – Thickness, the correct specification should be 7 mm (±10% variance)  Items No. 9 – Flap Slots, the correct specification should be 5 mm (±10% variance)
Financial Component	<ul style="list-style-type: none"> This Supplemental Bid Bulletin is being issued by the Bids and Awards Committee to inform all participating bidder that there will be three documents for the Financial Component. These are the following: <ul style="list-style-type: none"> (a) Original duly signed and accomplished Financial Bid Form; and (b) Original duly signed and accomplished Financial Proposal Sheet(s) and (c) Original duly signed and accomplished Priced Schedule(s) Participating bidders should submit duly signed and accomplished forms. Templates / forms submitted without entries, name and signature of authorized representatives are considered null and void thus, resulting to FAILURE of bids submitted.

Section VIII. Checklist of Technical and Financial Documents	<ul style="list-style-type: none">• In connection with the additional financial document required by the Procuring Entity, a revised Checklist is also issued for guidance and information of all concerned.
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Attached herewith are the revised **Financial Component** and **Section VIII. Checklist of Technical and Financial Documents**.

For guidance and information of all concerned.



GRAEME FERDINAND D. ARMECIN

Presider / Chairperson, Bids and Awards Committee I

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the Statement of Compliance column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specification		Statement of Compliance	Bidder's Remarks
REGULAR SLOTTED CARTON				
1	Material	Kraft liner / Kraftop Liner Board ✚ Note: Kraft Liner is defined as one of the types of packaging paper or paperboard, whose fiber content has no less than 80% virgin fibers obtained by chemical sulfate or soda processes.		
2	Dimension	(LxWxH) 395mm x 295mm x 130mm (± 5% variance), outside box dimension		
3	Thickness	7 mm (±10% variance)		
4	Flute	B and C		
5	Walling	Double Wall		
6	Wax	Waxed inside and unwaxed outside		
7	Packaging	Bundled by 10		
8	Testing	To conduct the following on TWG evaluation: a. Machine Testing b. Box compression testing (595 Kgf) c. Should withstand minimum of 10 layers stacking high together with FFP components (8kg) d. Burst testing e. Edge wise testing Notes: Supplier to provide Burst, Edge Wise and Box Compression Testing Result / Certifications, which shall be inspected and evaluated during the post-qualification.		

Item No.	Specification		Statement of Compliance	Bidder's Remarks
9	Scoring	Double Scoring		
10	Flap Slots	5mm (±10% variance)		
11	Marking Requirements	<ul style="list-style-type: none"> Must include DSWD Markings in the label (See attached illustrations after this section) Markings and prints shall be coordinated with and approved by End-user. 		
12	Other Requirements	<ul style="list-style-type: none"> Cartons with Factory Defect / Damages should be replaced within one (1) year from the date of delivery. <u>For suppliers declared as the lowest bid with previous contract on Supply and Delivery of Carton with DSWD-VDRC</u>, they must present 10 pieces of sample prior to mass production for Marking Evaluation only. <u>For suppliers declared as the lowest bid without any contract on Supply and Delivery of Carton with DSWD-VDRC</u>, they are to provide 100 pieces of sample prior to mass production for material, machine testing & stacking evaluation for 3-7 days. Supplier to provide Burst, Edge Wise and Box Compression Testing Result / Certifications, <i>which shall be inspected and evaluated during the conduct of post-qualification.</i> Items must be palletized upon delivery. 		

Item No.	Specification		Statement of Compliance	Bidder's Remarks
13	Payment	<ul style="list-style-type: none"> Payment shall be processed after delivery is completed and after submission of complete and correct sales documents (Delivery Receipt and Sales/Charge Invoice) by the Supplier 		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

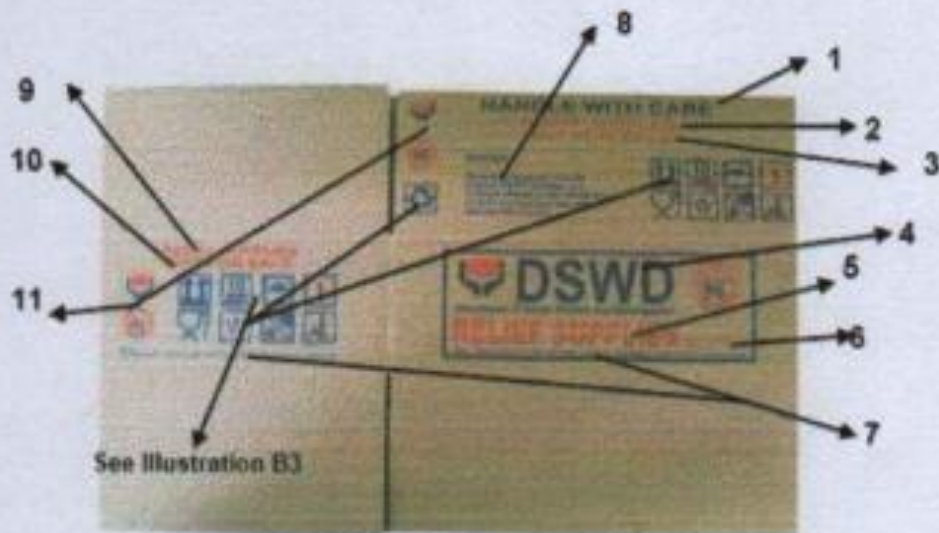
Bidder's Signature over Printed Name

Date: _____

Illustrations

A. PRINTS AND MARKINGS

B1. Front and Side Views



Note: Please refer to numbering for the print and print details

FRONT AND SIDE VIEWS DETAILS		
	PRINT/SYMBOLS	PRINT/SYMBOLS DETAILS
1	HANDLE WITH CARE	Size: 22 cm L x 1.5 cm H (+/-5% Variance) Color: Blue
2	RELIEF SUPPLIES (at Flaps)	Size: 16 cm L x 1.3 cm H (+/-5% Variance) Color: Red
3	NOT FOR SALE (at Flaps)	Size: 15 cm L x 1.5 cm H (+/-5% Variance) Color: Red
4	DSWD LOGO	Size: 20.5 L x 5.5 cm H (+/-5% Variance) Color: Red, Yellow and Blue
5	RELIEF SUPPLIES (at front view)	Size: 20.7 cm L x 2.5 cm H (+/-5% Variance) Color: Red
6	Expiration Date and Batch Control No.	Size/Print Area: 5 cm L x 1 cm H (+/-5% Variance) Color: Red
7	Warning: Repacking of goods from its original DSWD package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges (at the front and side views)	Size/Print Area: 27 cm L x 0.5 cm H (+/-5% Variance), Single Line Color: Blue
8	Warning: Repacking of goods from its original DSWD	Size/Print Area: 14 cm L x 6 cm H (+/-5% Variance), Single Spacing

	package is a criminal offense under DRRM Act of 2010, and shall be meted with appropriate charges (at the flap)	Color: Blue
9	RELIEF SUPPLIES (at the sides)	Size: 13 cm L x 1 cm H (+/-5% Variance) Color: Blue
10	NOT FOR SALE (at the sides)	Size: 13 cm L x 1 cm H (+/-5% Variance) Color: Blue
11	DSWD Logo, Not for Sale Symbol (at the flap and sides)	Size: 3 cm x 3 cm, color as shown.
B3	(Symbols on Proper Handling of Product)	See <i>Illustration B3</i> for symbols (International Symbols on Proper Handling of Product) located at front and sides, as shown.

B2. Back and Other Side Views



Note: Please refer to numbering for the print and print details

BACK AND SIDE VIEW DETAILS		
	PRINT / SYMBOLS	PRINT /SYMBOL SIZE
1	DSWD LOGO	Size: 20.5cm L x 5.5cm H (±5% variance) Color: Red, Yellow and Blue
2	RELIEF SUPPLIES	Size: 20.7cm L x 2.5cm H (±5% variance) Color: Red
3	Expiration Date and Batch Control No.	Size / Print Area: 5cm L x 1cm H (±5% variance) Color: Red
4	Warning: Repackaging of goods from its original DSWD package is a criminal offense under DRRM Act of 2010 and shall be met with appropriate charges.	Size / Print Area: 27cm L x 0.5cm H (±5% variance), Single Line
5	RELIEF SUPPLIES at the side	13cm L x 1cm H (±5% variance)
6	NOT FOR SALE	13cm L x 1cm H (±5% variance)
7	DSWD Logo and Not for Sale Symbol at the flap and side	Size: 3cm x 3cm Color as shown
B3	Symbols on Proper Handling of Product	See Illustration B3 for symbols (International Symbols on Proper Handling of Product) located at front and side, as shown.

B3. INTERNATIONAL SYMBOLS ON PROPER HANDLING OF PRODUCT (Located at flap and side as, shown)

**International Symbols on Proper Handling of Products					
	Keep dry	3 cm x 3 cm		Protect from heat	3 cm x 3 cm
	Maximum stacking height	3 cm x 3 cm		Handle with care	3 cm x 3 cm
	This side up	3 cm x 3 cm		Food item	3 cm x 3 cm
	Recyclable	3 cm x 3 cm		Stacking pattern	5 cm x 5 cm
	Do not step	3 cm x 3 cm		Do not sit	3 cm x 3 cm
HANDLE WITH CARE		2 cm x 2cm per letter	CASES / PALLET CASES / LAYER STACKING HEIGHT PALLET SIZE		1 cm x 0.8 cm per letter

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-64**

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII

Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the* ***Supply and Delivery of Additional Regular Slotted Carton of Visayas Disaster Resource Center (VDRC)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

REVISED FINANCIAL PROPOSAL SHEET

Project Identification No.: ITB No. DSWD7-PB-2022-64

Date: _____

The Bids and Awards Committee

DSWD-Field Office VII

M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
REGULAR SLOTTED CARTON					
1.	Regular Slotted Carton	200,000	Piece		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

_____.

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder: _____

Project ID No. **ITB NO. DSWD7-PB-2022-64 (REGULAR SLOTTED CARTON)**

Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Revised Section VIII. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

and

(b) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

(c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Area;

and

(d) Tax Clearance per E.O No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(e) Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

(f) Statement of bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

i.) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and

ii.) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

(g) Original copy of the Bid Security. If in the form of Surety Bond, submit also a certification issued by the Insurance Commission,

- The amount of not less than *two percent (2%) of ABC or equivalent to Php 180,000.00*, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit;
or
- The amount of not less than *five percent (5%) of ABC or equivalent to Php 450,000.00*, if bid security is in Surety Bond
or
- Original copy of Notarized Bid Securing Declaration; **and**

(h) Conformity with the Schedule of Delivery and Technical Specifications, which may include production / delivery schedule, manpower, requirement, and/or after-sales/parts, if applicable; **and**

(i) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Technical Documents

(j) The Supplier's audited financial statement, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or**

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation *equivalent to 10% of the ABC*.

Class "B" Documents

(m) If applicable, a duly signed joint venture (JVA) in case the joint venture is already in existence **or**

Duly notarized statements from all the potential venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(n) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original duly signed and accomplished Financial Bid Form; **and**
- (b) Original duly signed and accomplished Financial Proposal Sheet(s); **and**
- (c) Original duly signed and accomplished Priced Schedule(s)