

Supplemental/Bid Bulletin

Addendum No. 1
August 16, 2022

ITB No. DSWD7-PB-2022-60

Project Title: SUPPLY AND DELIVERY OF CANNED GOODS OF VISAYAS DISASTER RESOURCE CENTER (VDRC)

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **August 15, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification															
<p>Section I. Invitation to Bid</p>	<ul style="list-style-type: none"> The Bids and Awards Committee decided to retain the condition of at least 50% of the ABC as the SLCC, <i>however, it can also an aggregate of two or more similar completed contracts, provided that there is one contract equivalent to at least half of the 50% of the ABC.</i> Details are as follows: <table border="1" data-bbox="587 1122 1428 1440"> <thead> <tr> <th data-bbox="587 1122 743 1240">Lot No.</th> <th data-bbox="743 1122 1066 1240">SLCC (50% of ABC)</th> <th data-bbox="1066 1122 1428 1240">50% of SLCC (Single contract if aggregate)</th> </tr> </thead> <tbody> <tr> <td data-bbox="587 1240 743 1292">1</td> <td data-bbox="743 1240 1066 1292">Php 5,000,000.00</td> <td data-bbox="1066 1240 1428 1292">Php 2,500,000.00</td> </tr> <tr> <td data-bbox="587 1292 743 1344">2</td> <td data-bbox="743 1292 1066 1344">Php 2,000,000.00</td> <td data-bbox="1066 1292 1428 1344">Php 1,000,000.00</td> </tr> <tr> <td data-bbox="587 1344 743 1395">3</td> <td data-bbox="743 1344 1066 1395">Php 6,000,000.00</td> <td data-bbox="1066 1344 1428 1395">Php 3,000,000.00</td> </tr> <tr> <td data-bbox="587 1395 743 1440">Total</td> <td data-bbox="743 1395 1066 1440">Php 13,000,000.00</td> <td data-bbox="1066 1395 1428 1440">Php 6,500,000.00</td> </tr> </tbody> </table> 	Lot No.	SLCC (50% of ABC)	50% of SLCC (Single contract if aggregate)	1	Php 5,000,000.00	Php 2,500,000.00	2	Php 2,000,000.00	Php 1,000,000.00	3	Php 6,000,000.00	Php 3,000,000.00	Total	Php 13,000,000.00	Php 6,500,000.00
Lot No.	SLCC (50% of ABC)	50% of SLCC (Single contract if aggregate)														
1	Php 5,000,000.00	Php 2,500,000.00														
2	Php 2,000,000.00	Php 1,000,000.00														
3	Php 6,000,000.00	Php 3,000,000.00														
Total	Php 13,000,000.00	Php 6,500,000.00														
<p>Section III. Bid Data Sheet</p>	<ul style="list-style-type: none"> The Bids and Awards Committee also decided to stick with the condition that the similar contract shall refer to Supply and Delivery of Canned Goods only. Submission of projects other than the declared similar contract will automatically be considered as FAILED. It was also emphasized that <i>“each Bidder shall submit ONLY one (1) original copy of the first and second components of its bid”</i>. 															
<p>Section VII. Technical Specifications</p>	<ul style="list-style-type: none"> As per end-user representative, the TIN CAN ANALYSIS CERTIFICATE and CRETIFICATE AS PROOF THAT THE OFFERED BRAND IS EXISTING IN THE MARKET FOR FIVE (5) YEARS shall be <i>checked and verified during the conduct of post-qualification</i>. 															

<p>Financial Component</p>	<ul style="list-style-type: none"> • This Supplemental Bid Bulletin is being issued by the Bids and Awards Committee to inform all participating bidder that there will be three documents for the Financial Component. These are the following: <ul style="list-style-type: none"> (a) Original duly signed and accomplished Financial Bid Form; and (b) Original duly signed and accomplished Financial Proposal Sheet(s) and (c) Original duly signed and accomplished Priced Schedule(s) • Participating bidders should submit duly signed and accomplished forms. Templates / forms submitted without entries, name and signature of authorized representatives are considered null and void thus, resulting to FAILURE of bids submitted.
<p>Section VIII. Checklist of Technical and Financial Documents</p>	<ul style="list-style-type: none"> • In connection with the additional financial document required by the Procuring Entity, a revised Checklist is also issued for guidance and information of all concerned.

Attached herewith are the revised **Section I. Invitation to Bid, Section III. Bid Data Sheet, Section VII. Technical Specifications, Financial Component** and **Section VIII. Checklist of Technical and Financial Documents.**

For guidance and information of all concerned.

CLAVEL C. SAYCON

Presider / Vice- Chairperson, Bids and Awards Committee II

Revised Section I. Invitation to Bid

Project Title: Supply and Delivery of Canned Goods of Visayas Disaster Resource Center (VDRC)

Project Identification No.: ITB No. DSWD7-PB-2022-60

- The Department of Social Welfare and Development, Field Office VII (DSWD-FO VII), through the authorized appropriations for Fiscal Year 2022 General Appropriations Act intends to apply the sum of **Twenty-Six Million Pesos Only (₱ 26,000,000.00)** as payment under the contract for the **Supply and Delivery of Canned Goods of Visayas Disaster Resource Center (VDRC)**, consisting of three (3) lots, broken down below:

Lot No.	Category	ABC
1	Canned Corned Beef	Php 10,000,000.00
2	Canned Sardines	Php 4,000,000.00
3	Canned Tuna Flakes	Php 12,000,000.00
TOTAL		Php 26,000,000.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The DSWD Field Office VII now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **Single Largest Completed Contract (SLCC) similar to the Project, at least 50% of the ABC, however, it can also an aggregate of two or more similar completed contracts, provided that there is one contract equivalent to at least half of the 50% of the ABC. Details are as follows:**

Lot No.	SLCC (50% of ABC)	50% of SLCC (Single contract if aggregate)
1	Php 5,000,000.00	Php 2,500,000.00
2	Php 2,000,000.00	Php 1,000,000.00
3	Php 6,000,000.00	Php 3,000,000.00
Total	Php 13,000,000.00	Php 6,500,000.00

- The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours, 8:00 AM – 5:00 PM*.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **August 5, 2022** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:*

<i>Approved Budget for the Contract</i>	<i>Bidding Document Fee</i>	
Lot 1	Php 10,000,000.00	Php 10,000.00
Lot 2	Php 4,000,000.00	Php 5,000.00
Lot 3	Php 12,000,000.00	Php 15,000.00
<i>ALL LOTS</i>	<i>Php 26,000,000.00</i>	<i>Php 25,000.00</i>

The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

7. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **August 15, 2022, Monday, 1:30 PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through **video-conferencing via Google Meet using the code: procurement7**, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature checks for all personnel, visitors and clients. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist

Form for visitors / clients and submit to the PE's security guard prior to entering the premises.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **August 31, 2022, Wednesday, 1:15 PM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **August 31, 2022, Wednesday, 1:30 PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or **via Google Meet using the code: procurement7**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. As stated in Section 22.5.1 of the IRR of RA 9184, request for clarifications on any part of the Bidding Documents or for an interpretation must be in writing and submitted to the BAC of the Procuring Entity concerned at least ten (10) calendar days before the deadline set for the submission and receipt of bids. The BAC shall respond to the said request by issuing a Supplemental/Bid Bulletin, duly signed by the BAC Chairperson, to be made available to all those who have properly secured the Bidding Documents, at least seven (7) calendar days before the deadline for the submission and receipt of bids.
12. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

MS. ROSEMARIE S. SALAZAR

Head, BAC Secretariat

DSWD – Field Office VII

M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City

Tel. Nos. (032) 2338785 local 17140 and 17149

Email Add: bac.fo7@dswd.gov.ph

Website: <https://fo7.dswd.gov.ph/>

August 3, 2022

(SGD.) CLAVEL C. SAYCON

Vice-Chairperson, Bids and Awards Committee II

Revised Section III. Bid Data Sheet

ITB Clause																
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. The name of the Contract is <i>Supply and Delivery of Canned Goods of Visayas Disaster Resource Center (VDRC)</i>, similar contracts shall refer to <i>Supply and Delivery of Canned Goods</i></p> <p>b. completed within three (3) years prior to the deadline for the submission and receipt of bids.</p>															
7.1	<i>Subcontracting is not allowed.</i>															
12	The price of the Goods shall be quoted DDP (state place of destination) or the applicable International Commercial Terms (INCOTERMS) for this Project.															
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">2% of the ABC</th> <th style="text-align: center;">5% of the ABC</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Php 200,000.00</td> <td style="text-align: center;">Php 500,000.00</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">Php 80,000.00</td> <td style="text-align: center;">Php 200,000.00</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">Php 240,000.00</td> <td style="text-align: center;">Php 600,000.00</td> </tr> <tr> <td style="text-align: center;">TOTAL</td> <td style="text-align: center;">Php 520,000.00</td> <td style="text-align: center;">Php 1,300,000.00</td> </tr> </tbody> </table>	Lot No.	2% of the ABC	5% of the ABC	1	Php 200,000.00	Php 500,000.00	2	Php 80,000.00	Php 200,000.00	3	Php 240,000.00	Php 600,000.00	TOTAL	Php 520,000.00	Php 1,300,000.00
Lot No.	2% of the ABC	5% of the ABC														
1	Php 200,000.00	Php 500,000.00														
2	Php 80,000.00	Php 200,000.00														
3	Php 240,000.00	Php 600,000.00														
TOTAL	Php 520,000.00	Php 1,300,000.00														
15	<i>Each Bidder shall submit ONLY one (1) original copy of the first and second components of its bid.</i>															
19.2	<p><i>Detailed Evaluation and Comparison of Bids</i></p> <p>Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>															

20.1	<p><i>Post-Qualification</i></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the BDS.</p> <p><i>Participating bidders are encouraged to have an existing Landbank of the Philippines (LBP) Account in compliance to DBM Circular Letter No. 2013-16.</i></p>
20.2	<p><i>This project shall be awarded by lot.</i></p>
29.2	<ol style="list-style-type: none"> 1. Latest Income and Business Tax Returns, filed and paid through Electronic Filing and Payments System (EFPS), consisting of the following: <ol style="list-style-type: none"> a. Income Tax Return with proof of payment, and b. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment covering the period.

Revised Section VII. Technical Specifications

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specification	Statement of Compliance	Bidder’s Remarks
LOT 1 – CANNED CORNED BEEF			
1	Type	Plain Corned Beef (Not Guisado / Chunky / Karne Norte); Not Easy-Open Can	
2	Weight	At least 150 grams	
3	Label / Marking Requirements	Certification: Certified Halal Product printed on the product label. Nutritional Information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food products Distributed in the Philippines.”	
4	Packaging	Tin Can Thickness not less than: Top End: 0.14mm Bottom: 0.14mm Body: 0.14mm (Supplier to provide Tin Can Analysis) <i>***Tin Can Analysis certificate issued by the manufacturer will be checked and verified during the post-qualification.</i> No. of Beads: Minimum of 10 beads	
5	Expiration	Should indicate Expiry Date of not less than two (2) years and six (6) months at the time of delivery	
6	Shelf Life	Must have a shelf life of at least two (2) years and six (6) months at the time of delivery	

Item No.	Specification	Statement of Compliance	Bidder's Remarks
7	<p>Other Requirement</p>		
8	<p>Payment</p>		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specification	Statement of Compliance	Bidder’s Remarks
LOT 2 – CANNED SARDINES			
1	Type	Canned Sardines, In Tomato Sauce, Not Spicy, Non-Easy Open Can	
2	Weight	<p>At least 155 grams</p> <ul style="list-style-type: none"> • At least 3-4 pieces of sardines or equivalent • Length of each cut of sardines must be around 2 ½ - 3 ½ inches or equivalent <p>Note: Aggregate length pieces of sardines must not be less than the minimum requirements (3 pieces x 2 ½ inches = 7.5 inches)</p>	
3	Label / Marking Requirements	<p>Certification: Certified Halal Product printed on the product label.</p> <p>Nutritional Information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food products Distributed in the Philippines.”</p>	
4	Packaging	<p>Tin Can Thickness not less than: Top End: 0.14mm Bottom: 0.14mm Body: 0.14mm (Supplier to provide Tin Can Analysis) <i>***Tin Can Analysis certificate issued by the manufacturer will be checked and verified during the post-qualification.</i> No. of Beads: Minimum of 10 beads</p>	
5	Expiration	Should indicate Expiry Date of not less than two (2) years and six (6) months at the time of delivery	

Item No.	Specification	Statement of Compliance	Bidder's Remarks
6	Shelf Life		
7	Other Requirement		
8	Payment		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specification	Statement of Compliance	Bidder’s Remarks
LOT 3 – CANNED TUNA FLAKES			
1	Type	Canned Tuna Flakes, In Oil, Not Spicy, Not-Easy Open Can	
2	Weight	At least 155 grams	
3	Label / Marking Requirements	<p>Certification: Certified Halal Product printed on the product label.</p> <p>Nutritional Information: With Nutritional information in the label based on the nutritional daily allowance intake based on DOH AO No 2014-030, otherwise known as the “Rules and Regulations Governing the Labelling of Prepackage Food products Distributed in the Philippines.”</p>	
4	Packaging	<p>Tin Can Thickness not less than: Top End: 0.14mm Bottom: 0.14mm Body: 0.14mm (Supplier to provide Tin Can Analysis) <i>***Tin Can Analysis certificate issued by the manufacturer will be checked and verified during the post-qualification.</i> No. of Beads: Minimum of 10 beads</p>	
5	Expiration	Should indicate Expiry Date of not less than two (2) years and six (6) months at the time of delivery	
6	Shelf Life	Must have a shelf life of at least two (2) years and six (6) months at the time of delivery	

Item No.	Specification		Statement of Compliance	Bidder's Remarks
7	Other Requirement	<ul style="list-style-type: none"> • The brand must be existing in the Philippine Market for at least 5 years. <i>***Certificate as proof that the brand is existing in the market for at least 5 years shall be checked and verified during the conduct of post-qualification.</i> • Tins must be packed in boxes by 48, 50 or 100 tins • Hermetically sealed, showing no sign of corrosion at the welded joints or inside and no dent • Damaged or defective items / goods shall be replaced within 30 days upon receipt by the supplier of the notice to replace from the VDRC. • Replacement period for damaged or defective items / goods shall be within one (1) year from delivery date. • Supplier must provide manual labor to unload and palletize the goods upon delivery 		
8	Payment	<ul style="list-style-type: none"> • Payment shall be processed after delivery is completed and after submission of complete and correct sales documents (Delivery Receipt and Sales/Charge Invoice) by the Supplier 		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-60**
(Lot No. 1 – Canned Corned Beef)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the **Supply and Delivery of Canned Goods of Visayas Disaster Resource Center (VDRC) – Lot No. 1 (Canned Corned Beef)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-60**
(Lot No. 2 – Canned Sardines)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the **Supply and Delivery of Canned Goods of Visayas Disaster Resource Center (VDRC) - Lot No. 2 (Canned Sardines)*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

BID FORM

Date: _____

Project Identification No.: **ITB No. DSWD7-PB-2022-60**
(Lot No. 3 – Canned Tuna Flakes)

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the Supply and Delivery of Canned Goods of Visayas Disaster Resource Center (VDRC) – Lot No. 3 (Canned Tuna Flakes)* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state “None”)

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-PB-2022-60
Lot 1 – Canned Corned Beef

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 1 – CANNED CORNED BEEF					
1.	Canned Corned Beef	400,000	TIN		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-PB-2022-60
Lot 2 – Canned Sardines

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 2 – CANNED SARDINES					
1.	Canned Sardines	200,000	TIN		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

FINANCIAL PROPOSAL SHEET
Project Identification No.: ITB No. DSWD7-PB-2022-60
Lot 3 – Canned Tuna Flakes

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Qty.	Unit	Unit Cost	Total Price
LOT 1 – CANNED TUNA FLAKES					
1.	Canned Tuna Flakes	400,000	TIN		
BID PRICE (IN FIGURES)					

BID PRICE (IN WORDS) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

 Name of Company / Bidder

 Name/Signature of Authorized Representative

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder: _____

Project ID No. **ITB NO. DSWD7-PB-2022-60 Lot 1 – Canned Corned Beef**

Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder: _____

Project ID No. **ITB NO. DSWD7-PB-2022-60 Lot 2 – Canned Sardines**

Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder: _____

Project ID No. **ITB NO. DSWD7-PB-2022-60 Lot 2 – Canned Tuna Flakes**

Page ___ of ___

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Revised Section VIII. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

and

(b) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

and

(c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Area;

and

(d) Tax Clearance per E.O No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(e) Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

(f) Statement of bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

i.) Either of **Contract, Purchase Order, Notice of Award or Notice to Proceed**, and

ii.) Either of **Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt / Collection Receipt or Sales Invoice**.

(g) Original copy of the Bid Security. If in the form of Surety Bond, submit also a certification issued by the Insurance Commission,

- The amount of not less than *two percent (2%) of ABC*, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or
- The amount of not less than *five percent (5%) of ABC*, if bid security is in Surety Bond.

Lot No.	2% of the ABC	5% of the ABC
1	Php 200,000.00	Php 500,000.00
2	Php 80,000.00	Php 200,000.00
3	Php 240,000.00	Php 600,000.00
TOTAL	Php 520,000.00	Php 1,300,000.00

Or

- Original copy of Notarized Bid Securing Declaration; **and**

(h) Conformity with the Schedule of Delivery and Technical Specifications, which may include production / delivery schedule, manpower, requirement, and/or after-sales/parts, if applicable; **and**

(i) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Technical Documents

(j) The Supplier's audited financial statement, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or**

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation *equivalent to 10% of the ABC*.

Class "B" Documents

(m) If applicable, a duly signed joint venture (JVA) in case the joint venture is already in existence **or**

Duly notarized statements from all the potential venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(n) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original duly signed and accomplished Financial Bid Form; **and**
- (b) Original duly signed and accomplished Financial Proposal Sheet(s); **and**
- (c) Original duly signed and accomplished Priced Schedule(s)