

Supplemental/Bid Bulletin

Addendum No. 1
May 4, 2022

Project Identification No: ITB No. DSWD7-PB-2022-39

Project Title: SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR DSWD FIELD OFFICE VII

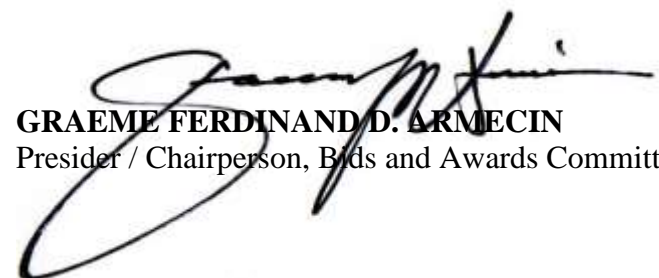
Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **April 29, 2022**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification
Section I. Invitation to Bid	<ul style="list-style-type: none"> <li data-bbox="448 947 1511 1021">✚ It was clarified that the project title is <i>“Supply and Delivery of Office Supplies for DSWD Field Office VII”</i>. <li data-bbox="448 1055 1511 1317">✚ It was agreed that the SLCC can an aggregate of two or more similar contracts. Condition states: <i>“Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a single largest completed contract (SLCC) similar to the Project, at least 50% of the ABC or equivalent to Php 3,297,098.00 or an aggregate of two or more similar contracts provided that one of the contracts must be equivalent to 25% of the ABC or equivalent to Php 1,648,549.00”</i>.
Section VI. Schedule of Requirements	<ul style="list-style-type: none"> <li data-bbox="448 1350 1511 1462">✚ Mop Handle are divided into two items. End-users from Pantawid and Regional Haven for Women have different preferences. Please see items number 23 and 24. <li data-bbox="448 1496 1511 1608">✚ As to the record book, it was divided into four items depending on the preference of different end-users. Please see items number 105, 106, 107 & 108. <li data-bbox="448 1641 1511 1686">✚ Now, there’s a total number of 126 items for this project. <li data-bbox="448 1720 1511 1794">✚ Specifications were modified on items raised by participating bidders during Prebid Conference.
Section VII. Technical Specifications	<ul style="list-style-type: none"> <li data-bbox="448 1877 1511 1951">✚ Changes and modifications made in Section VI. Schedule of Requirements shall be reflected in this section.

Financial Proposal Sheet	✚ Changes and modifications made in Section VI. Schedule of Requirements and Section VII. Technical Specifications shall be reflected in this section.
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Attached herewith is the revised **Section VI, Schedule of Requirements, Section VII. Technical Specifications, and Financial Proposal Sheet.**

For guidance and information of all concerned.



GRAEME FERDINAND D. ARMECIN
President / Chairperson, Bids and Awards Committee I

Revised Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Item Description	Unit	Qty.	Delivery Schedule	
COVID-19 RESPONSE ITEMS					
1	ALCOHOL, ethyl, at least 68%, 500ml, scented	bottle	4,667	Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed	
2	ALCOHOL, ethyl, at least 68%, at least 3.785 liters	gallon	36		
3	DISINFECTANT SPRAY, aerosol type, 400grams min	can	331		
4	FACE SHIELD, direct splash protection	piece	700		
5	HAND SANITIZER, liquid, 500ml	bottle	114		
6	LIQUID HAND SOAP, 500ml	bottle	76		
7	MASK, KF94, 4-ply layer, non-woven, protective filter, 10pcs per box	box	2,444		
8	MASK, Surgical, 3-ply, N-88, elastic ear loop, FDA approved	piece	107,000		
9	TOILET TISSUE PAPER, 2-ply sheets, at least 150pulls, 12 rolls/pack	pack	3,044		
10	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL, 1-ply interfolded sheets, at least 200mm x 200mm sheet dimensions	pack	72		
ELECTRICAL SUPPLIES					
11	BATTERY, dry cell, AA, 2pcs per blister pack	pack	76		
12	BATTERY, dry cell, AA, 4pcs per blister pack	pack	3		
13	BATTERY, dry cell, AAA, 2pcs per blister pack	pack	56		
14	BATTERY, dry cell, AAA, 4pcs per blister pack	pack	3		

Item No.	Item Description	Unit	Qty.	Delivery Schedule
JANITORIAL SUPPLIES				Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
15	AIR FRESHENER, aerosol type, 150grams min	can	342	
16	BROOM, soft, tambo	piece	102	
17	BROOM, stick, ting-ting	piece	60	
18	CLEANER, TOILET AND URINAL, 900ml - 1,000ml	bottle	18	
19	DETERGENT POWDER, all-purpose, 1kg	pouch	15	
20	DUST PAN, non-rigid ordinary plastic, medium in size Dimension: 9" L x 11" W x 2 ft. H (handle)	piece	30	
21	FURNITURE CLEANER, aerosol type, 300ml min	can	30	
22	INSECTICIDE, aerosol type, 600ml min	can	10	
23	MOPHANDLE, heavy-duty, screw type, aluminum Dimension: 4 feet (handle)	piece	24	
24	MOPHANDLE, heavy-duty, screw type, wooden Dimension: 4 feet (handle)	piece	15	
25	MOPHEAD, braided , made of rayon, medium in size	piece	24	
26	ROUND RAG, all cotton, 32pcs/kilo per bundle, assorted colors	bundle	146	
27	TRASH BAG, GPP specs, black, 940mm x 1016mm, 10pcs/pack	pack	170	
28	WASTEBASKET, non-rigid plastic, with cover Dimension: 6" L x 11" W x 16" H	piece	19	
OFFICE EQUIPMENT				
29	CALCULATOR, compact, 12 digits	unit	2	
30	DATING AND STAMPING MACHINE *Frame: steel and plastic or sturdy all-plastic frame *Four band date and 12 year band *With locking mechanism *With self-inking stamp *With removable and refillable ink pad, single color (blue) *Size of Imprint: 30mm x 40mm (min)	piece	1	
31	PAPER SHREDDER, cutting width: 3mm-4mm	unit	2	
32	TAPE DISPENSER, table top, for 24mm width tape	piece	27	

Item No.	Item Description	Unit	Qty.	Delivery Schedule
OFFICE SUPPLIES				Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
33	ACETATE, thickness: 0.075mm min (gauge #3)	roll	1	
34	BLADE, for general purpose cutter/utility knife, 10 pcs per tube	tube	2	
35	CERTIFICATE, GLASS FRAME, wooden sides, A4 size	piece	82	
36	CERTIFICATE HOLDER, A4 size, 210mm x 297mm (8.27" x 11.69")	piece	53	
37	CLEARBOOK, 20 transparent pockets, for Legal size	piece	20	
38	CLIP, BACKFOLD, all metal, clamping: 19mm, 12pcs/box	box	127	
39	CLIP, BACKFOLD, all metal, clamping: 25mm, 12pcs/box	box	159	
40	CLIP, BACKFOLD, all metal, clamping: 32mm, 12pcs/box	box	158	
41	CLIP, BACKFOLD, all metal, clamping: 50mm, 12pcs/box	box	142	
42	CORRECTION TAPE, 8m	piece	7,466	
43	CUTTER/UTILITY KNIFE, for general purpose	piece	39	
44	DATA FILE BOX, 16X12X12inches, with cover, made of hard chipboard, with closed ends	piece	50	
45	DATA FILE BOX, made of chipboard, with close ends	piece	104	
46	DATA FOLDER, made of chipboard, with taglia lock	piece	105	
47	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	22	
48	FASTENER, METAL, non-sharp edges, 50sets/box	box	1,211	
49	FASTENER, PLASTIC, 2-inch capacity, 2.75-inch base, 50sets/box	box	25	

Item No.	Item Description	Unit	Qty.	Delivery Schedule
50	FLASH DRIVE, 16gb capacity, USB 3.0	piece	8	Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
51	GLUE, all-purpose, 130grams min, with nozzle	piece	100	
52	GLUE, all-purpose, 200 grams min, with applicator	jar	1,576	
53	HORIZONTAL ID BADGE, with garterized lanyard, hard transparent plastic	piece	200	
54	INK, for Stamp Pad, purple or violet 50ml/bottle	bottle	432	
55	PAPER CLIP, vinyl/plastic coat, length: 33mm min, 100pcs/box	box	341	
56	PAPER CLIP, vinyl/plastic coat, length: 50mm min, 100pcs/box	box	185	
57	PUNCHER, paper, heavy duty, with two hole guide	piece	98	
58	RUBBER BAND, 70mm min lay flat length, #18, 350grams/box	box	39	
59	RULER, plastic, 450mm (18"), width: 38mm min	piece	37	
60	SCISSORS, symmetrical, blade length: 65mm min	pair	86	
61	SCISSORS, heavy-duty precision, 8 inches length	pair	3	
62	STAMP PAD, felt, bed dimension: 60mm x 100mm min	piece	589	
63	STAPLE REMOVER, plier type	piece	33	
64	STAPLE WIRE, heavy duty, binder type, 23/13	box	10	
65	STAPLE WIRE, No. 35, standard, 26/6	box	3,057	
66	STAPLER, standard type, with remover, loading capacity: 200 staples min	piece	141	
67	STRETCH FILM PALLET FILMS CLING WRAPS, 500mm x 500 meters, 23 microns for packing, in white color	roll	100	
68	TAPE, DOUBLE SIDED, 1" x 3 meters, without foam	roll	5	
69	TAPE, ELECTRICAL, 18mm x 16m min	roll	5	

Item No.	Item Description	Unit	Qty.	Delivery Schedule
70	TAPE, MASKING, 24mm x 50 meters	roll	186	Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
71	TAPE, MASKING, 48mm x 50 meters	roll	204	
72	TAPE, PACKAGING, 48mm x 50 meters	roll	726	
73	TAPE, TRANSPARENT, 24mm x 50 meters	roll	173	
74	TAPE, TRANSPARENT, 48mm x 50 meters	roll	345	
75	TWINE, PLASTIC, 1000grams/roll	roll	10	
PAPER PRODUCTS				
76	CARBON FILM, short size, 100sheets/box	box	2	
77	CERTIFICATE, CREAM COLOR, A4 size, 500pcs/pack	pack	4	
78	CONTINUOUS PAPER, 1-ply, 280mm x 241mm (11" x 9-1/2"), 2,000 sheets	box	5	
79	CONTINUOUS PAPER, 1-ply, 280mm x 378mm (11" x 14-7/8"), 2,000 sheets	box	5	
80	CONTINUOUS PAPER, 3-ply, 280mm x 241mm (11" x 9-1/2"), carbonless, 500 sets per box	box	20	
81	ENVELOPE, PLASTIC, ordinary, for legal size documents	piece	150	
82	ENVELOPE, DOCUMENTARY, for legal size documents, 500pcs/box	box	8	
83	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100pcs/box	box	29	
84	ENVELOPE, EXPANDING, PLASTIC, with holder, for legal size documents	piece	20	
85	ENVELOPE, MAILING, white, 80gsm, 500pcs/box	box	5	
86	FILE TAB DIVIDER, bristol board, for A4, 5 colors/set	set	4	

Item No.	Item Description	Unit	Qty.	Delivery Schedule
87	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: green	box	4	Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
88	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: pink	box	1	
89	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: yellow	box	1	
90	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, white in color	pack	194	
91	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, green in color	pack	4	
92	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, orange in color	pack	4	
93	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, pink in color	pack	4	
94	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, red in color	pack	4	
95	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, yellow in color	pack	4	
96	MEMO PAD, 3" x 3", variety colors	pad	50	
97	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, 100 sheets/pad	pad	382	
98	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 sheets/pad	pad	359	
99	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, 100 sheets/pad	pad	440	
100	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	1,006	
101	PAPER, Multi-Purpose, A4, 70gsm	ream	6,515	
102	PAPER, Multi-Purpose, Legal, 70gsm	ream	457	
103	PAPER, Multicopy, A4, 80gsm	ream	8,031	
104	PAPER, Multicopy, Legal, 80gsm	ream	2,799	

Item No.	Item Description	Unit	Qty.	Delivery Schedule
105	RECORD BOOK, 300 PAGES, size: 170mm x 280mm	piece	113	Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
106	RECORD BOOK, 500 PAGES, size: 170mm x 280mm	piece	2	
107	RECORD BOOK, 300 PAGES, size: 216mm x 279mm	piece	87	
108	RECORD BOOK, 500 PAGES, size: 216mm x 279mm	piece	6	
109	SIGNATURE STICKER/INDICATOR, assorted fluorescent colors, 100sheets/pad, 5pads/pack, size: 1/2" x 1-3/4"	pack	170	
110	STICKER PAPER, matte white, legal size, 100sheets/pack	pack	10	
WRITING SUPPLIES				
111	BALLPOINT PEN, 0.6mm tip, black, ordinary	piece	180	
112	BALLPOINT PEN, 0.6mm tip, blue, ordinary	piece	180	
113	BALLPOINT PEN, 0.6mm tip, black, 50 pieces/box	box	2	
114	CRAYON, 16 colors per box, small size	box	106	
115	MARKER, FLUORESCENT, 3 assorted colors per set	set	80	
116	MARKER, PASTEL, 8 assorted colors per set	set	10	
117	MARKER, PERMANENT, bullet type, black, refillable	piece	451	
118	MARKER, PERMANENT, bullet type, blue, refillable	piece	302	
119	MARKER, WHITEBOARD, bullet type, black, refillable	piece	27	
120	MARKER, WHITEBOARD, bullet type, blue, refillable	piece	27	

Item No.	Item Description	Unit	Qty.	Delivery Schedule
121	MARKER, WHITEBOARD, bullet type, red, refillable	piece	10	Delivery to the Property and Supply Section (PSS), DSWD Field Office VII, Carreta, Cebu City is within 30 days after receipt of Notice to Proceed
122	PENCIL, lead, w/eraser, wood cased, hardness: HB or #1, 12pcs/box	box	298	
123	SIGN PEN, liquid/gel ink, 0.5mm needle tip, black	piece	4,078	
124	SIGN PEN, liquid/gel ink, 0.5mm needle tip, blue	piece	4,369	
125	SIGN PEN, liquid/gel ink, 0.5mm needle tip, green	piece	180	
126	SIGN PEN, liquid/gel ink, 0.5mm needle tip, red	piece	10	

I hereby certify to comply and deliver the goods within the above-stated period.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER’S REMARKS
COVID-19 RESPONSE ITEMS			
1	ALCOHOL, ethyl, at least 68%, 500ml, scented		
2	ALCOHOL, ethyl, at least 68%, at least 3.785 liters		
3	DISINFECTANT SPRAY, aerosol type, 400grams min		
4	FACE SHIELD, direct splash protection		
5	HAND SANITIZER, liquid, 500ml		
6	LIQUID HAND SOAP, 500ml		
7	MASK, KF94, 4-ply layer, non-woven, protective filter, 10pcs per box		
8	MASK, Surgical, 3-ply, N-88, elastic ear loop, FDA approved		
9	TOILET TISSUE PAPER, 2-ply sheets, at least 150pulls, 12 rolls/pack		
10	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL, 1-ply interfolded sheets, at least 200mm x 200mm sheet dimensions		
ELECTRICAL SUPPLIES			
11	BATTERY, dry cell, AA, 2pcs per blister pack		
12	BATTERY, dry cell, AA, 4pcs per blister pack		
13	BATTERY, dry cell, AAA, 2pcs per blister pack		
14	BATTERY, dry cell, AAA, 4pcs per blister pack		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
JANITORIAL SUPPLIES			
15	AIR FRESHENER, aerosol type, 150grams min		
16	BROOM, soft, tambo		
17	BROOM, stick, ting-ting		
18	CLEANER, TOILET AND URINAL, 900ml - 1,000ml		
19	DETERGENT POWDER, all-purpose, 1kg		
20	DUST PAN, non-rigid ordinary plastic, medium in size Dimension: 9" L x 11" W x 2 ft. H (handle)		
21	FURNITURE CLEANER, aerosol type, 300ml min		
22	INSECTICIDE, aerosol type, 600ml min		
23	MOPHANDLE, heavy-duty, screw type, aluminum Dimension: 4 feet (handle)		
24	MOPHANDLE, heavy-duty, screw type, wooden Dimension: 4 feet (handle)		
25	MOPHEAD, braided , made of rayon, medium in size		
26	ROUND RAG, all cotton, 32pcs/kilo per bundle, assorted colors		
27	TRASH BAG, GPP specs, black, 940mm x 1016mm, 10pcs/pack		
28	WASTEBASKET, non-rigid plastic, with cover Dimension: 6" L x 11" W x 16" H		
OFFICE EQUIPMENT			
29	CALCULATOR, compact, 12 digits		
30	DATING AND STAMPING MACHINE *Frame: steel and plastic or sturdy all-plastic frame *Four band date and 12 year band *With locking mechanism *With self-inking stamp *With removable and refillable ink pad, single color (blue) *Size of Imprint: 30mm x 40mm (min)		
31	PAPER SHREDDER, cutting width: 3mm-4mm		
32	TAPE DISPENSER, table top, for 24mm width tape		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
OFFICE SUPPLIES			
33	ACETATE, thickness: 0.075mm min (gauge #3)		
34	BLADE, for general purpose cutter/utility knife, 10 pcs per tube		
35	CERTIFICATE, GLASS FRAME, wooden sides, A4 size		
36	CERTIFICATE HOLDER, A4 size, 210mm x 297mm (8.27" x 11.69")		
37	CLEARBOOK, 20 transparent pockets, for Legal size		
38	CLIP, BACKFOLD, all metal, clamping: 19mm, 12pcs/box		
39	CLIP, BACKFOLD, all metal, clamping: 25mm, 12pcs/box		
40	CLIP, BACKFOLD, all metal, clamping: 32mm, 12pcs/box		
41	CLIP, BACKFOLD, all metal, clamping: 50mm, 12pcs/box		
42	CORRECTION TAPE, 8m		
43	CUTTER/UTILITY KNIFE, for general purpose		
44	DATA FILE BOX, 16X12X12inches, with cover, made of hard chipboard, with closed ends		
45	DATA FILE BOX, made of chipboard, with close ends		
46	DATA FOLDER, made of chipboard, with taglia lock		
47	ERASER, PLASTIC/RUBBER, for pencil draft/writing		
48	FASTENER, METAL, non-sharp edges, 50sets/box		
49	FASTENER, PLASTIC, 2-inch capacity, 2.75-inch base, 50sets/box		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
50	FLASH DRIVE, 16gb capacity, USB 3.0		
51	GLUE, all-purpose, 130grams min, with nozzle		
52	GLUE, all-purpose, 200 grams min, with applicator		
53	HORIZONTAL ID BADGE, with garterized lanyard, hard transparent plastic		
54	INK, for Stamp Pad, purple or violet 50ml/bottle		
55	PAPER CLIP, vinyl/plastic coat, length: 33mm min, 100pcs/box		
56	PAPER CLIP, vinyl/plastic coat, length: 50mm min, 100pcs/box		
57	PUNCHER, paper, heavy duty, with two hole guide		
58	RUBBER BAND, 70mm min lay flat length, #18, 350grams/box		
59	RULER, plastic, 450mm (18"), width: 38mm min		
60	SCISSORS, symmetrical, blade length: 65mm min		
61	SCISSORS, heavy-duty precision, 8 inches length		
62	STAMP PAD, felt, bed dimension: 60mm x 100mm min		
63	STAPLE REMOVER, plier type		
64	STAPLE WIRE, heavy duty, binder type, 23/13		
65	STAPLE WIRE, No. 35, standard, 26/6		
66	STAPLER, standard type, with remover, loading capacity: 200 staples min		
67	STRETCH FILM PALLET FILMS CLING WRAPS, 500mm x 500 meters, 23 microns for packing, in white color		
68	TAPE, DOUBLE SIDED, 1" x 3 meters, without foam		
69	TAPE, ELECTRICAL, 18mm x 16m min		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
70	TAPE, MASKING, 24mm x 50 meters		
71	TAPE, MASKING, 48mm x 50 meters		
72	TAPE, PACKAGING, 48mm x 50 meters		
73	TAPE, TRANSPARENT, 24mm x 50 meters		
74	TAPE, TRANSPARENT, 48mm x 50 meters		
75	TWINE, PLASTIC, 1000grams/roll		
PAPER PRODUCTS			
76	CARBON FILM, A4 size, 100sheets/box		
77	CERTIFICATE, CREAM COLOR, A4 size, 500pcs/pack		
78	CONTINUOUS PAPER, 1-ply, 280mm x 241mm (11" x 9-1/2"), 2,000 sheets		
79	CONTINUOUS PAPER, 1-ply, 280mm x 378mm (11" x 14-7/8"), 2,000 sheets		
80	CONTINUOUS PAPER, 3-ply, 280mm x 241mm (11" x 9-1/2"), carbonless, 500 sets per box		
81	ENVELOPE, PLASTIC, ordinary, for legal size documents		
82	ENVELOPE, DOCUMENTARY, for legal size documents, 500pcs/box		
83	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100pcs/box		
84	ENVELOPE, EXPANDING, PLASTIC, with holder, for legal size documents		
85	ENVELOPE, MAILING, white, 80gsm, 500pcs/box		
86	FILE TAB DIVIDER, bristol board, for A4, 5 colors/set		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
87	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: green		
88	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: pink		
89	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: yellow		
90	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, white in color		
91	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, green in color		
92	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, orange in color		
93	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, pink in color		
94	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, red in color		
95	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, yellow in color		
96	MEMO PAD, 3" x 3", variety colors		
97	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, 100 sheets/pad		
98	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 sheets/pad		
99	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, 100 sheets/pad		
100	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves		
101	PAPER, Multi-Purpose, A4, 70gsm		
102	PAPER, Multi-Purpose, Legal, 70gsm		
103	PAPER, Multicopy, A4, 80gsm		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
104	PAPER, Multicopy, Legal, 80gsm		
105	RECORD BOOK, 300 PAGES, size: 170mm x 280mm		
106	RECORD BOOK, 500 PAGES, size: 170mm x 280mm		
107	RECORD BOOK, 300 PAGES, size: 216mm x 279mm		
108	RECORD BOOK, 500 PAGES, size: 216mm x 279mm		
109	SIGNATURE STICKER/INDICATOR, assorted fluorescent colors, 100sheets/pad, 5pads/pack, size: 1/2" x 1-3/4"		
110	STICKER PAPER, matte white, legal size, 100sheets/pack		
111	BALLPOINT PEN, 0.6mm tip, black, ordinary		
112	BALLPOINT PEN, 0.6mm tip, blue, ordinary		
113	BALLPOINT PEN, 0.6mm tip, black, 50 pieces/box		
114	CRAYON, 16 colors per box, small size		
115	MARKER, FLUORESCENT, 3 assorted colors per set		
116	MARKER, PASTEL, 8 assorted colors per set		
117	MARKER, PERMANENT, bullet type, black, refillable		
118	MARKER, PERMANENT, bullet type, blue, refillable		
119	MARKER, WHITEBOARD, bullet type, black, refillable		
120	MARKER, WHITEBOARD, bullet type, blue, refillable		

Item No.	ITEM DESCRIPTION	STATEMENT OF COMPLIANCE	BIDDER'S REMARKS
121	MARKER, WHITEBOARD, bullet type, red, refillable		
122	PENCIL, lead, w/eraser, wood cased, hardness: HB or #1, 12pcs/box		
123	SIGN PEN, liquid/gel ink, 0.5mm needle tip, black		
124	SIGN PEN, liquid/gel ink, 0.5mm needle tip, blue		
125	SIGN PEN, liquid/gel ink, 0.5mm needle tip, green		
126	SIGN PEN, liquid/gel ink, 0.5mm needle tip, red		

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder's Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Financial Proposal Sheet
ITB No. DSWD7-PB-2022-39

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
COVID-19 RESPONSE ITEMS					
1	ALCOHOL, ethyl, at least 68%, 500ml, scented	bottle	4,667		
2	ALCOHOL, ethyl, at least 68%, at least 3.785 liters	gallon	36		
3	DISINFECTANT SPRAY, aerosol type, 400grams min	can	331		
4	FACE SHIELD, direct splash protection	piece	700		
5	HAND SANITIZER, liquid, 500ml	bottle	114		
6	LIQUID HAND SOAP, 500ml	bottle	76		
7	MASK, KF94, 4-ply layer, non-woven, protective filter, 10pcs per box	box	2,444		
8	MASK, Surgical, 3-ply, N-88, elastic ear loop, FDA approved	piece	107,000		
9	TOILET TISSUE PAPER, 2-ply sheets, at least 150pulls, 12 rolls/pack	pack	3,044		
10	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL, 1-ply interfolded sheets, at least 200mm x 200mm sheet dimensions	pack	72		
ELECTRICAL SUPPLIES					
11	BATTERY, dry cell, AA, 2pcs per blister pack	pack	76		
12	BATTERY, dry cell, AA, 4pcs per blister pack	pack	3		
13	BATTERY, dry cell, AAA, 2pcs per blister pack	pack	56		
14	BATTERY, dry cell, AAA, 4pcs per blister pack	pack	3		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
JANITORIAL SUPPLIES					
15	AIR FRESHENER, aerosol type, 150grams min	can	342		
16	BROOM, soft, tambo	piece	102		
17	BROOM, stick, ting-ting	piece	60		
18	CLEANER, TOILET AND URINAL, 900ml - 1,000ml	bottle	18		
19	DETERGENT POWDER, all-purpose, 1kg	pouch	15		
20	DUST PAN, non-rigid ordinary plastic, medium in size Dimension: 9" L x 11" W x 2 ft. H (handle)	piece	30		
21	FURNITURE CLEANER, aerosol type, 300ml min	can	30		
22	INSECTICIDE, aerosol type, 600ml min	can	10		
23	MOPHANDLE, heavy-duty, screw type, aluminum Dimension: 4 feet (handle)	piece	24		
24	MOPHANDLE, heavy-duty, screw type, wooden Dimension: 4 feet (handle)	piece	15		
25	MOPHEAD, braided , made of rayon, medium in size	bundle	146		
26	ROUND RAG, all cotton, 32pcs/kilo per bundle, assorted colors	pack	170		
27	TRASH BAG, GPP specs, black, 940mm x 1016mm, 10pcs/pack	piece	19		
OFFICE EQUIPMENT					
29	CALCULATOR, compact, 12 digits	unit	2		
30	DATING AND STAMPING MACHINE *Frame: steel and plastic or sturdy all-plastic frame *Four band date and 12 year band *With locking mechanism *With self-inking stamp *With removable and refillable ink pad, single color (blue) *Size of Imprint: 30mm x 40mm (min)	piece	1		
31	PAPER SHREDDER, cutting width: 3mm-4mm	unit	2		
32	TAPE DISPENSER, table top, for 24mm width tape	piece	27		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
OFFICE SUPPLIES					
33	ACETATE, thickness: 0.075mm min (gauge #3)	roll	1		
34	BLADE, for general purpose cutter/utility knife, 10 pcs per tube	tube	2		
35	CERTIFICATE, GLASS FRAME, wooden sides, A4 size	piece	82		
36	CERTIFICATE HOLDER, A4 size, 210mm x 297mm (8.27" x 11.69")	piece	53		
37	CLEARBOOK, 20 transparent pockets, for Legal size	piece	20		
38	CLIP, BACKFOLD, all metal, clamping: 19mm, 12pcs/box	box	127		
39	CLIP, BACKFOLD, all metal, clamping: 25mm, 12pcs/box	box	159		
40	CLIP, BACKFOLD, all metal, clamping: 32mm, 12pcs/box	box	158		
41	CLIP, BACKFOLD, all metal, clamping: 50mm, 12pcs/box	box	142		
42	CORRECTION TAPE, 8m	piece	7,466		
43	CUTTER/UTILITY KNIFE, for general purpose	piece	39		
44	DATA FILE BOX, 16X12X12inches, with cover, made of hard chipboard, with closed ends	piece	50		
45	DATA FILE BOX, made of chipboard, with close ends	piece	104		
46	DATA FOLDER, made of chipboard, with taglia lock	piece	105		
47	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	22		
48	FASTENER, METAL, non-sharp edges, 50sets/box	box	1,211		
49	FASTENER, PLASTIC, 2-inch capacity, 2.75-inch base, 50sets/box	box	25		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
50	FLASH DRIVE, 16gb capacity, USB 3.0	piece	8		
51	GLUE, all-purpose, 130grams min, with nozzle	piece	100		
52	GLUE, all-purpose, 200 grams min, with applicator	jar	1,576		
53	HORIZONTAL ID BADGE, with garterized lanyard, hard transparent plastic	piece	200		
54	INK, for Stamp Pad, purple or violet 50ml/bottle	bottle	432		
55	PAPER CLIP, vinyl/plastic coat, length: 33mm min, 100pcs/box	box	341		
56	PAPER CLIP, vinyl/plastic coat, length: 50mm min, 100pcs/box	box	185		
57	PUNCHER, paper, heavy duty, with two hole guide	piece	98		
58	RUBBER BAND, 70mm min lay flat length, #18, 350grams/box	box	39		
59	RULER, plastic, 450mm (18"), width: 38mm min	piece	37		
60	SCISSORS, symmetrical, blade length: 65mm min	pair	86		
61	SCISSORS, heavy-duty precision, 8 inches length	pair	3		
62	STAMP PAD, felt, bed dimension: 60mm x 100mm min	piece	589		
63	STAPLE REMOVER, plier type	piece	33		
64	STAPLE WIRE, heavy duty, binder type, 23/13	box	10		
65	STAPLE WIRE, No. 35, standard, 26/6	box	3,057		
66	STAPLER, standard type, with remover, loading capacity: 200 staples min	piece	141		
67	STRETCH FILM PALLET FILMS CLING WRAPS, 500mm x 500 meters, 23 microns for packing, in white color	roll	100		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
68	TAPE, DOUBLE SIDED, 1" x 3 meters, without foam	roll	5		
69	TAPE, ELECTRICAL, 18mm x 16m min	roll	5		
70	TAPE, MASKING, 24mm x 50 meters	roll	186		
71	TAPE, MASKING, 48mm x 50 meters	roll	204		
72	TAPE, PACKAGING, 48mm x 50 meters	roll	726		
73	TAPE, TRANSPARENT, 24mm x 50 meters	roll	173		
74	TAPE, TRANSPARENT, 48mm x 50 meters	roll	345		
75	TWINE, PLASTIC, 1000grams/roll	roll	10		
PAPER PRODUCTS					
76	CARBON FILM, short size, 100sheets/box	box	2		
77	CERTIFICATE, CREAM COLOR, A4 size, 500pcs/pack	pack	4		
78	CONTINUOUS PAPER, 1-ply, 280mm x 241mm (11" x 9-1/2"), 2,000 sheets	box	5		
79	CONTINUOUS PAPER, 1-ply, 280mm x 378mm (11" x 14-7/8"), 2,000 sheets	box	5		
80	CONTINUOUS PAPER, 3-ply, 280mm x 241mm (11" x 9-1/2"), carbonless, 500 sets per box	box	20		
81	ENVELOPE, PLASTIC, ordinary, for legal size documents	piece	150		
82	ENVELOPE, DOCUMENTARY, for legal size documents, 500pcs/box	box	8		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
83	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100pcs/box	box	29		
84	ENVELOPE, EXPANDING, PLASTIC, with holder, for legal size documents	piece	20		
85	ENVELOPE, MAILING, white, 80gsm, 500pcs/box	box	5		
86	FILE TAB DIVIDER, bristol board, for A4, 5 colors/set	set	4		
87	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: green	box	4		
88	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: pink	box	1		
89	FOLDER, PRESSBOARD, legal size, 100pcs/box, color: yellow	box	1		
90	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, white in color	pack	194		
91	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, green in color	pack	4		
92	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, orange in color	pack	4		
93	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, pink in color	pack	4		
94	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, red in color	pack	4		
95	FOLDER, WITH TAB, for legal size documents, 14pts, 100pcs/pack, yellow in color	pack	4		
96	MEMO PAD, 3" x 3", variety colors	pad	50		
97	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min, 100 sheets/pad	pad	382		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
98	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 sheets/pad	pad	359		
99	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min, 100 sheets/pad	pad	440		
100	NOTEBOOK,STENOGRAPHER, spiral, 40 leaves	piece	1,006		
101	PAPER, Multi-Purpose, A4, 70gsm	ream	6,515		
102	PAPER, Multi-Purpose, Legal, 70gsm	ream	457		
103	PAPER, Multicopy, A4, 80gsm	ream	8,031		
104	PAPER, Multicopy, Legal, 80gsm	ream	2,799		
105	RECORD BOOK, 300 PAGES, size: 170mm x 280mm	piece	113		
106	RECORD BOOK, 500 PAGES, size: 170mm x 280mm	piece	2		
107	RECORD BOOK, 300 PAGES, size: 216mm x 279mm	piece	87		
108	RECORD BOOK, 500 PAGES, size: 216mm x 279mm	piece	6		
109	SIGNATURE STICKER/INDICATOR, assorted fluorescent colors, 100sheets/pad, 5pads/pack, size: 1/2" x 1-3/4"	pack	170		
110	STICKER PAPER, matte white, legal size, 100sheets/pack	pack	10		
WRITING SUPPLIES					
111	BALLPOINT PEN, 0.6mm tip, black, ordinary	piece	180		
112	BALLPOINT PEN, 0.6mm tip, blue, ordinary	piece	180		
113	BALLPOINT PEN, 0.6mm tip, black, 50 pieces/box	box	2		
114	CRAYON, 16 colors per box, small size	box	106		
115	MARKER, FLUORESCENT, 3 assorted colors per set	set	80		

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
116	MARKER, PASTEL, 8 assorted colors per set	set	10		
117	MARKER, PERMANENT, bullet type, black, refillable	piece	451		
118	MARKER, PERMANENT, bullet type, blue, refillable	piece	302		
119	MARKER, WHITEBOARD, bullet type, black, refillable	piece	27		
120	MARKER, WHITEBOARD, bullet type, blue, refillable	piece	27		
121	MARKER, WHITEBOARD, bullet type, red, refillable	piece	10		
122	PENCIL, lead, w/eraser, wood cased, hardness: HB or #1, 12pcs/box	box	298		
123	SIGN PEN, liquid/gel ink, 0.5mm needle tip, black	piece	4,078		
124	SIGN PEN, liquid/gel ink, 0.5mm needle tip, blue	piece	4,369		
125	SIGN PEN, liquid/gel ink, 0.5mm needle tip, green	piece	180		
126	SIGN PEN, liquid/gel ink, 0.5mm needle tip, red	piece	10		
<i>TOTAL BID PRICE (In Figures)</i>					

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative