

Supplemental/Bid Bulletin

Addendum No. 1
 November 24, 2021

ITB No. DSWD7-PB-2021-63

Supply and Delivery of Office Supplies for DSWD Field Office VII – Unconditional Cash Transfer (UCT) Program

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **November 23, 2021**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification																			
Section III. Bid Data Sheet	 Modifications were made for ITB Clause 5.3. It was agreed to add <i>Unconditional Cash Transfer (UCT) Program</i> for the title.																			
Section VI. Schedule of Requirements	 There were also changes for Items No. 1, 2 and 7. Details are as follows: <table border="1" data-bbox="480 1301 1433 1637"> <thead> <tr> <th>Item No.</th> <th>Items/Descriptions</th> <th>Unit</th> <th>Qty.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>PAPER, MULTI-PURPOSE, A4 size</td> <td>Ream</td> <td>3,000</td> </tr> <tr> <td>2.</td> <td>PAPER, MULTI-PURPOSE, legal size</td> <td>Ream</td> <td>2,000</td> </tr> <tr> <td>7.</td> <td>SURGICAL MASK</td> <td>Box</td> <td>690</td> </tr> </tbody> </table>				Item No.	Items/Descriptions	Unit	Qty.	1.	PAPER, MULTI-PURPOSE, A4 size	Ream	3,000	2.	PAPER, MULTI-PURPOSE, legal size	Ream	2,000	7.	SURGICAL MASK	Box	690
Item No.	Items/Descriptions	Unit	Qty.																	
1.	PAPER, MULTI-PURPOSE, A4 size	Ream	3,000																	
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7.	SURGICAL MASK	Box	690																	
Section VII. Technical Specifications	 There were also changes for Items No. 5, 7 and 8. Details are as follows: <table border="1" data-bbox="480 1720 1465 2101"> <thead> <tr> <th>Item No.</th> <th>Specifications</th> <th>Statement of Compliance</th> <th>Bidder</th> </tr> </thead> <tbody> <tr> <td>5.</td> <td> STAPLER <ul style="list-style-type: none"> standard type, No. 35, with remover, loading capacity: 200 staples min </td> <td></td> <td></td> </tr> <tr> <td>7.</td> <td> SURGICAL MASK <ul style="list-style-type: none"> Surgical, blue color Disposable N-88 3-ply non-woven design </td> <td></td> <td></td> </tr> </tbody> </table>				Item No.	Specifications	Statement of Compliance	Bidder	5.	STAPLER <ul style="list-style-type: none"> standard type, No. 35, with remover, loading capacity: 200 staples min 			7.	SURGICAL MASK <ul style="list-style-type: none"> Surgical, blue color Disposable N-88 3-ply non-woven design 						
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5.	STAPLER <ul style="list-style-type: none"> standard type, No. 35, with remover, loading capacity: 200 staples min 																			
7.	SURGICAL MASK <ul style="list-style-type: none"> Surgical, blue color Disposable N-88 3-ply non-woven design 																			

		<ul style="list-style-type: none"> • 50 pcs/box • FDA Approved • At least 1 year expiry from delivery date 	
	8.	ALCOHOL, <ul style="list-style-type: none"> • 68% - 72%, ethyl • 1 gallon (at least 3.785 liters) • Scented • FDA Approved • At least 1 year expiry from delivery date 	

Attached herewith are the revised **Section VI. Schedule of Requirements, Section VII. Technical Specifications, Financial Proposal Sheet and Prescribed Template.**

For guidance and information of all concerned.

(SGD) CLAVEL C. SAYCON
 Presider / Vice - Chairperson, Bids and Awards Committee II

Revised Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter the date of door-to-door delivery to the project site.

Item No.	Items/Descriptions	Unit	Qty.	Delivery Schedule
1.	PAPER, MULTI-PURPOSE, A4 size	Ream	3,000	Shall be fully delivered to DSWD Field Office VII, Cebu City within 30 calendar days from receipt of Notice to Proceed
2.	PAPER, MULTI-PURPOSE, legal size	Ream	2,000	
3.	TAPE, TRANSPARENT	Roll	30	
4.	TAPE, PACKAGING	Roll	30	
5.	STAPLER	Piece	20	
6.	TOILET TISSUE PAPER	Pack	30	
7.	SURGICAL MASK	Box	690	
8.	ALCOHOL	Gallon	690	
9.	ALCOHOL	Bottle	690	

I hereby certify to comply and deliver the goods as indicated above.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Section VII. Technical Specifications

Bidders must state either “Comply” or “Not Comply” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand of the offered item may be indicated in the Bidder’s Remarks.**

Item No.	Specifications	Statement of Compliance	Bidder’s Remarks
1.	PAPER, MULTI-PURPOSE <ul style="list-style-type: none"> • A4 size • 210mm x 297mm, 70gsm 		
2.	PAPER, MULTI-PURPOSE <ul style="list-style-type: none"> • Legal size • 216mm x 330mm, 70gsm 		
3.	TAPE, TRANSPARENT <ul style="list-style-type: none"> • 24mm (± 1mm) • 50 meters length 		
4.	TAPE, PACKAGING <ul style="list-style-type: none"> • 48mm (± 1mm) • 50 meters length 		
5.	STAPLER <ul style="list-style-type: none"> • standard type, No. 35, with remover, loading capacity: 200 staples min 		
6.	TOILET TISSUE PAPER <ul style="list-style-type: none"> • 2 ply • 150 pulls • 12 rolls per pack 		
7.	SURGICAL MASK <ul style="list-style-type: none"> • Surgical, blue color • Disposable • N-88 • 3-ply non-woven design • 50 pcs/box • FDA Approved • At least 1 year expiry from delivery date 		

Item No.	Specifications	Statement of Compliance	Bidder's Remarks
8.	ALCOHOL, <ul style="list-style-type: none"> • 68% - 72%, ethyl • 1 gallon (at least 3.785 liters) • Scented • FDA Approved • At least 1 year expiry from delivery date 		
9.	ALCOHOL <ul style="list-style-type: none"> • 68% - 72%, ethyl • 500 ml / bottle • Scented • FDA Approved • At least 1 year expiry from delivery date 		

I hereby certify that all statements indicated under the **Statement of Compliance** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Revised Financial Proposal Sheet
Project Identification No.: ITB No. DSWD7-PB-2021-63

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Unit	Qty.	Unit Cost	Total Price
1.	PAPER, MULTI-PURPOSE, A4 size	Ream	3,000		
2.	PAPER, MULTI-PURPOSE, legal size	Ream	2,000		
3.	TAPE, TRANSPARENT	Roll	30		
4.	TAPE, PACKAGING	Roll	30		
5.	STAPLER	Piece	20		
6.	TOILET TISSUE PAPER	Pack	30		
7.	SURGICAL MASK	Box	690		
8.	ALCOHOL	Gallon	690		
9.	ALCOHOL	Bottle	690		

BID PRICE (IN WORDS) _____

_____.

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative