

Supplemental/Bid Bulletin

Addendum No. 1 June 28, 2021

ITB No. DSWD7-PB-2021-49

SUPPLY AND DELIVERY OF VARIOUS ICT EQUIPMENT FOR DSWD FIELD OFFICE VII

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or anent certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **June 22, 2021**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification	
Section I. Invitation to Bid	It was agreed to add "Project Identification No." before the reference number in order to avoid confusion between the Project Reference Number and PhilGEPS Posting reference number, since this has caused a several confusion towards the prospective bidders.	
	Instead of using the terms "service providers" and "services" for this project, they were changed to "suppliers" and "goods" respectively.	
Section VII. Technical Specifications	Specifications for Item number 1, 2, 11, 13 and 17 were modified based on the agreements during the conduct of the Prebid Conference. Details are as follows:	
	Item No. 1: ALL-IN-ONE PRINTER (COLORED)	
	 Function: Print, Scan, Copy Monthly Duty Cycle: up to 1,000 impression Print Technology: Thermal Inkjet Tank Print Speed (ISO, A4): up to 11 ppm (black) > 5ppm (color) Print Resolution: up to 1200x1200 dpi (black) 4800x1200 (color) Optical Resolution: up to 1200 dpi Bit depth: >=24bit Scan Size Max (ADF): Legal File Format Supported: PDF, TIFF, JPEG Document Feeder Sheet Capacity: up to 35 sheets Document Feeder Max Size Capacity: Legal Max Copy Size: Legal Paper Tray Sheet Capacity: up to 100 sheets Paper Tray Max Size Capacity: Legal 	

Connection: Hi Speed USB 2.0; WiFi
Warranty: 1 year Hardware Warranty provided the use of
OEM ink
• Item No. 2:
ALL-IN-ONE PRINTER (COLORED)
Function: Print, Scan, Copy
Monthly Duty Cycle: ≥30,000 impression
Printing Speed: ≥22ppm (black), ≥18ppm
(color)
Print Resolution: 1200x1200dpi (black), 4800x1200 (color)
Paper Tray Sheet Capacity: ≥250 sheets
Borderless Printing: up to A4
Connectivity: 1 USB 3.0 devices; 1 Ethernet; 1 wireless,
802.11 b/g/n; 2 RJ-11 modem ports
Warranty: 1 year hardware warranty provided the use of OEM
ink
• Item No. 11:
MEMORY (FOR DESKTOP)
16GB, DDR4-3200
• Item No. 13:
SOLID STATE DRIVE (INTERNAL)
CAPACITY: at least 1 Terabyte
SIZE: 2.5"
• Item No. 17:
PVC DUPLEX CARD PRINTER
Dual Sided
600 dpi color and monochrome printing
Printing Speed: up to 120 cards per hour, full color, one side
Features UV printing security
SDK support for third party application development
With Free Software and software support
YMCKT color ribbon for 3000 copies
PVC blank cards, white, CR-80 x 30mil, 3000 cards
Free One-time Demo (Physical): to be scheduled within five (5)
days from the delivery
For the additional specifications, these are the provisions retained:
- I of the automational specifications, these are the provisions retained.
1. Supplier shall provide a warranty receipt for each items specifying
manufacturer's maximum warranty period upon delivery.
2. In case of defects or repairs within the warranty period, a service unit
must be provided.

	3. The supplier must have a support office within Metro Cebu.	
Section VI. Schedule of Delivery and Financial Proposal Sheet	 Changes in the items particular in Section VII. Technical Specifications shall apply to these sections as well. Details are as follows: Item No. 11: MEMORY (FOR DESKTOP) Item No. 13: SOLID STATE DRIVE (INTERNAL) Item No. 17: PVC DUPLEX CARD PRINTER 	
Other Forms and Template	 For the audited financial statement, it has been emphasized by the BAC Chairperson that the <i>comparative statements attached should be for CY 2019 and CY 2020</i> 	
	 An additional requirement was specified for this section which states: Service provider must have an existing Landbank of the Philippines (LBP) Account in compliance with DBM Circular Letter No. 2013-16. Participating bidder must attach a photocopy of their bank account details (bank account name, number and branch) in the bids submitted. This shall be verified during the conduct of post-qualification". Please see attached Bank Details/Info template. 	
	Template for the Financial Proposal Sheet with indicated Project Identification Number has been attached.	

Attached herewith are the revised Section I. Invitation to Bid, Section III. Bid Data Sheet, Section VII. Technical Specifications and Prescribed Template.

For guidance and information of all concerned.

(SGD) GRAEME FERDINAND D. ARMECIN

Presider / Chairperson, Bids and Awards Committee I



Revised Section I. Invitation to Bid

Supply and Delivery of Various ICT Equipment for DSWD Field Office VII

Project Identification No.: ITB No. DSWD7-PB-2021-49

1. The Department of Social Welfare and Development, Field Office VII (DSWD-FO VII), through the authorized appropriations for Fiscal Year 2021 General Appropriations Act intends to apply the sum of One Million Seven Hundred Forty-Two Thousand One Hundred Twenty-Six Pesos Only (₱1,742,126.00) payments under the contract for the Supply and Delivery of Various ICT Equipment for DSWD Field Office VII. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The DSWD Field Office VII now invites bids from **PhilGEPS registered suppliers**. Delivery of the services is required within Section VI. Schedule of Requirements. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a Single Largest Completed Contract (SLCC) similar to the Project, of at least 50% of the ABC or amounting to at least p871,063.00. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "*pass/fail*" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below during *office hours*, 8:00 AM - 5:00 PM.

5. A complete set of Bidding Documents may be acquired by interested Bidders on *June 15, 2021* from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (₱5,000.00).* The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

6. The DSWD Field Office VII will hold a Prebid Conference on: June 22, 2021, Tuesday, 9:00 AM at DSWD Field Office VII Conference Room, Cebu City and/or through video-conferencing via Google Meet using the code: procurement7, which shall be open to prospective bidders.

Note:

DSWD Field Office is implementing health screening and temperature check for all personnel, visitor's and client. For your protection, please wear your mask and face shield at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE's security guard prior to entering the premise.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before *July 6, 2021, Tuesday, 8:45 AM*. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on *July 6, 2021, Tuesday, 9:00 AM* at *DSWD Field Office VII Conference Room, Cebu City* and/or *via Google Meet using the code: procurement7*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The *DSWD Field Office VII* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11.0For further information, please refer to:

MS. ROSEMARIE S. SALAZAR

Head, BAC Secretariat DSWD – Field Office VII M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City Tel. Nos. (032) 2338785 local 140 Email Add: <u>bac.fo7@dswd.gov.ph</u> Website: <u>https://fo7.dswd.gov.ph/</u>

June 14, 2021

(Sgd.) GRAEME FERDINAND D. ARMECIN Chairperson, Bids and Awards Committee I

Revised Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter the date of door-to-door delivery to the project site.

Item No.	Items/Descriptions	Unit	Qty.	Delivery Schedule
1	ALL IN ONE PRINTER (COLORED)	UNIT	70	
2	ALL IN ONE PRINTER (COLORED)	UNIT	2	
3	UNINTERRUPTIBLE POWER SUPPLY	PIECE	42	
4	COMPUTER HEADSET	PIECE	98	
5	DESKTOP CAMERA	PIECE	28	
6	PORTABLE HARD DRIVE	UNIT	2	
7	POWER BANK	PIECE	3	Shall be fully delivered to
8	CARD READER	PIECE	2	DSWD Field Office VII, Cebu City within 60 calendar days
9	DESKTOP PROCESSOR	UNIT	1	
10	NETWORK ATTACHED STORAGE	UNIT	1	
11	MEMORY (FOR DESKTOP)	UNIT	2	from receipt of Notice to Proceed
12	DESKTOP MOTHERBOARD	UNIT	1	
13	SOLID STATE DRIVE (INTERNAL)	UNIT	1	
14	SOLID STATE DRIVE	UNIT	1	
15	MONITOR	UNIT	1	
16	NETWORK ATTACHED STORAGE ENCLOSURE	PAIR	2	
17	PVC DUPLEX CARD PRINTER	PIECE	1	

I hereby certify to comply and deliver the goods as indicated above.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Section VII. Technical Specifications

Bidders must state either "Comply" or "Not Comply" at the Statement of Compliance column against each of the individual parameters of each Specification. Brand of the offered item may be indicated in the Bidder's Remarks.

Item No.	Specifications	Statement of Compliance	Bidder's Remarks
	ALL-IN-ONE PRINTER (COLORED)		
	Function: Print, Scan, Copy		
	Monthly Duty Cycle: up to 1,000 impression		
	Print Technology: Thermal Inkjet Tank		
	• Print Speed (ISO, A4): up to 11 ppm (black) > 5ppm (color)		
	Print Resolution: up to 1200x1200 dpi (black) 4800x1200 (color)		
	Optical Resolution: up to 1200 dpi		
1	• Bit depth: >=24bit		
1.	Scan Size Max (ADF): Legal		
	• File Format Supported: PDF, TIFF, JPEG		
	Document Feeder Sheet Capacity: up to 35 sheets		
	Document Feeder Max Size Capacity: Legal		
	Max Copy Size: Legal		
	• Paper Tray Sheet Capacity: up to 100 sheets		
	Paper Tray Max Size Capacity: Legal		
	• Connection: Hi Speed USB 2.0; WiFi		
	• Warranty: 1 year Hardware Warranty provided the use of OEM ink		
	ALL-IN-ONE PRINTER (COLORED)		
	Function: Print, Scan, Copy		
	• Monthly Duty Cycle: ≥30,000 impression		
	• Printing Speed: ≥22ppm (black), ≥18ppm (color)		
2	Print Resolution: 1200x1200dpi (black), 4800x1200 (color)		
2.	• Paper Tray Sheet Capacity: ≥250 sheets		
	Borderless Printing: up to A4		
	• Connectivity: 1 USB 3.0 devices; 1 Ethernet; 1 wireless,		
	• 802.11 b/g/n; 2 RJ-11 modem ports		
	• Warranty: 1 year hardware warranty provided the use of OEM ink		

Item No.	Specifications	Statement of Compliance	Bidder's Remarks
	UNINTERRUPTIBLE POWER SUPPLY		
	Specifications:		
	Output		
	• Max Configurable Power (watts): 325watts / 650VA		
3.	• Output Frequency (sync to mains): 50/60Hz +/-1Hz		
5.	Input		-
	• Input frequency: 50/60Hz +/-3Hz (auto sensing)		
	• Input voltage range for main operations: 180-270V		
	Number of Power Cords: 1		
	• Type of Input Protection Required: gL fuse		
	COMPUTER HEADSET		
	Reinforced Padded Headband		
4.	Noise & Echo Cancellation		-
4.	No-look Inline Controls		-
	Optimized for Voice & Music Hear Safely USB 2.0 port		
	Flexible Microphone Boom		
	DESKTOP CAMERA		
	• Full HD 1080p video calling (up to 1920 x 1080p) with the latest version of Skype for Windows		
5.	• H.264 video compression, Built in stereo mic with automatic noise reduction		
	• Automatic low-light correction, Tripod-ready universal clip fits laptop, LCD or Monitors.		
	• HD video calls on Windows-based PCs or on any HDTV with HDMI connection from a PC laptop		
	PORTABLE HARD DRIVE		
6.	CAPACITY: at least 4 Terabyte		
	Connectivity: USB 3.0		
	Compatible: Windows and Mac		

Item No.	Specifications	Statement of Compliance	Bidder's Remarks
	POWER BANK		
7	• 20,000 mAh		
	Dual 12W output ports		
	Power IQ for intuitive high-speed charging		
	CARD READER		
	• Transmission Rate: 5 Gbs/s (max.) when used with USB 3.0 port		
0	• Compatibility: Compact Flash: CF Type I & II (UDMA 0-7);		
8	Secure Digital: SD / SDHC UHS I-II / SDXC UHS I-II;		
	 microSD: microSD / microSDHC UHS-I / microSDXC UHS-I; 		
	Memory Stick: Memory Stick PRO/Duo/PRO Duo/PRO-HG Duo		
	DESKTOP PROCESSOR		
9	 Intel 10th Gen, 15, 3.3GHZ (MAX 4.8GHZ), 12MB, 65W, LGA1200, 14NM 		
	NETWORK ATTACHED STORAGE DRIVE		
	CAPACITY: At least 6 Terabyte		
10	• TYPE: SATA		
	• TRANSFER SPEED: at least 6GB per second		
	• CACHE: at least 256MB		
11	MEMORY (FOR DESKTOP)		
	• 16GB, DDR4-3200		
	DESKTOP MOTHERBOARD		
12	• For: Intel 10th Gen Processors , 4 DDR4, 2xM.2, DVI, HDMI, DP		

Item No.	Specifications	Statement of Compliance	Bidder's Remarks
	SOLID STATE DRIVE (INTERNAL)		
13	CAPACITY: at least 1 Terabyte		
	• SIZE: 2.5"		
	SOLID STATE DRIVE		
14	• CAPACITY: at least 500 Gigabyte		
	• FORM FACTOR: M.2 PCIE		
1.5	MONITOR		
15	• 24", Wide LED, IPS, FHD, VGA, HDMI		
16	NETWORK ATTACHED STORAGE ENCLOSURE		
	• 3.5" SATA HDD, 2.5" SATA HDD (with optional 2.5" Disk Holder), 1 Bay		
	PVC DUPLEX CARD PRINTER		
	Dual Sided		
	• 600 dpi color and monochrome printing		
	• Printing Speed: up to 120 cards per hour, full color, one side		
	• Features UV printing security		
17	• SDK support for third party application development		
	• With Free Software and software support		
	• YMCKT color ribbon for 3000 copies		
	• PVC blank cards, white, CR-80 x 30mil, 3000 cards		
	• Free One-time Demo (Physical): to be scheduled within five (5) days from the delivery		

Additional Specifications:

1. Supplier shall provide a warranty receipt for each items specifying manufacturer's maximum warranty period upon delivery.

2. In case of defects or repairs within the warranty period, a service unit must be provided.

3. The supplier must have a support office within Metro Cebu.

I hereby certify that all statements indicated under the **Statement of Compliance** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Bidder's Signature over Printed Name

Date: _____

Financial Proposal Sheet Project Identification No: ITB No. DSWD7-PB-2021-49

Date: _____

The Bids and Awards Committee DSWD-Field Office VII M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid price per trip per destination from the point of origin:

Item No.	Items/Descriptions	Unit	Qty.	UNIT COST	TOTAL PRICE
1	ALL IN ONE PRINTER (COLORED)	UNIT	70		
2	ALL IN ONE PRINTER (COLORED)	UNIT	2		
3	UNINTERRUPTIBLE POWER SUPPLY	PIECE	42		
4	COMPUTER HEADSET	PIECE	98		
5	DESKTOP CAMERA	PIECE	28		
6	PORTABLE HARD DRIVE	UNIT	2		
7	POWER BANK	PIECE	3		
8	CARD READER	PIECE	2		
9	DESKTOP PROCESSOR	UNIT	1		
10	NETWORK ATTACHED STORAGE	UNIT	1		
11	MEMORY (FOR DESKTOP)	UNIT	2		
12	DESKTOP MOTHERBOARD	UNIT	1		
13	SOLID STATE DRIVE (INTERNAL)	UNIT	1		
14	SOLID STATE DRIVE	UNIT	1		
15	MONITOR	UNIT	1		

Item No.	Items/Descriptions	Unit	Qty.	UNIT COST	TOTAL PRICE
16	NETWORK ATTACHED STORAGE ENCLOSURE	PAIR	2		
17	PVC DUPLEX CARD PRINTER	PIECE	1		
	TOTAL BID PRICE (IN FIGURES)				

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BID PRICE (IN WORDS)

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Section VIII. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); and

(b) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document, <u>and</u>

(c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Area; <u>and</u>

(d) Tax Clearance per E.O No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

(e) Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**

(f) Statement of bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**

(g) Original copy of the Bid Security. If in the form of Surety Bond, submit also a certification issued by the Insurance Commission, \underline{or}

Original copy of Notarized Bid Securing Declaration; and

(h) Conformity with the Schedule of Delivery and Technical Specifications, which may include production / delivery schedule, manpower, requirement, and/or after-sales/parts, if applicable; **and**

(i) Original duly signed Omnibus Sworn Statement (OSS);

and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Technical Documents

(j) The Supplier's audited financial statement, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission (**CY 2019 and CY 2020**); <u>and</u>

(k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

(1) Service provider must have an existing Landbank of the Philippines (LBP) Account in compliance with DBM Circular Letter No. 2013-16. Participating bidder must attach a photocopy of their bank account details (bank account name, number and branch) in the bids submitted. This shall be verified during the conduct of post-qualification".

Class "B" Documents

(m) If applicable, a duly signed joint venture (JVA) in case the joint venture is already in existence

Or

Duly notarized statements from all the potential venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

(n) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

(o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original duly signed and accomplished Financial Bid Form; and
- (b) Original duly signed and accomplished Priced Schedule(s) / Financial Proposal Sheet(s)

SUPPLIER / SERVICE PROVIDER'S BANK INFORMATION

Name of Bank	
Branch	
Bank Account Name	
Account No.	
TIN No.	

PLEASE CHECK IF TIN NUMBER is VAT or NON-VAT

VAT	
NON- VAT	

Signature:

Name of Authorized Representative:

Position: