

Supplemental/Bid Bulletin

Addendum No. 1
November 20, 2020


ITB No. DSWD7-PB-2021-04

Supply and Delivery of Food Items for Supplementary Feeding Program for CY 2021 in Cebu Province – 4th District

This **Addendum No. 1** of ITB No. DSWD7-PB-2021-04 is issued to clarify and/or amend, pursuant to Section 22.5 of the IRR of Republic Act 9184, certain provision on the Bidding Documents issued for this project as follows:

Subject	Amendment/Agreement/Clarification
Bidding Forms	<p>Attachment of the Prescribed Templates for the Bidding Forms for Uniformity Purposes:</p> <ol style="list-style-type: none">1. Statement of All Ongoing Government and Private Contracts2. Statement of Single Largest Completed Contract3. Bid Securing Declaration4. Omnibus Sworn Statement5. Net Financial Contracting Capacity / Credit Line Certificate6. Bid Form7. Financial Proposal Sheet

For guidance and information of all concerned.


JOSEPHINE C. BELOTINDOS
BAC II, Chairperson

List of all Ongoing Government & Private Contracts including Contracts awarded but not yet started

Business Name : _____

Business Address : _____

Name of Contract	Date of the Contract	Contract Duration	Owner's name and address	Kinds of Goods/Services	Amount of Contract and Value of Outstanding Contracts	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Instructions:

1. State all ongoing contracts including those awarded but not yet started.
2. If there is no ongoing contract including contract awarded but not yet started, state **none** or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**Statement of Single Largest Completed Contract
which is similar in nature**

Business Name : _____

Business Address : _____

Name of Contract	Date of Contract	Contract Duration	Owner's Name & Address	Kinds of Goods/Services	Amount of Completed Contract	Date of Delivery

NOTE: This statement shall be supported with:

- ii) Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
- iii) Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt/Collection Receipt or Sales Invoice.

Submitted by : _____
(Printed Name & Signature)

Designation : _____

Date : _____

Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: ITB No. DSWD7-2021-04

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat,

the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Net Financial Contracting Capacity (NFCC) Form

- a. Summary of the Bidder-Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached audited financial statements, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- b. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

$$\text{NFCC} = [(\text{Current assets minus current liabilities}) (15)] \text{ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.}$$

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

NFCC = ₱ _____

Submitted by:

Signature over Printed Name of Authorized Representative

Business Name of Bidder

Date: _____

Credit Line Form

Date: _____

REBECCA P. GEAMALA, DMPA
Regional Director
DSWD – Field Office VII, Cebu City

CONTRACT/PROJECT : _____
COMPANY/FIRM : _____
ADDRESS : _____

BANK/FINANCING INST. : _____
ADDRESS : _____
AMOUNT : _____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained for one hundred twenty (120) calendar days from the date of opening of bids.

This Certification is being issued in favor of said (Supplier/Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of the Department of Social Welfare and Development – Field Office VII for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized Financing Institution Officer:

Official Designation

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's)
Authorized Representative: _____
Official Designation

Note: The Amount committed should be machine validated

SUBSCRIBED AND SWORN TO BEFORE ME, this _____ day of _____, 20__ in the City of _____. Affiant exhibiting to me his/her Valid Identification _____, Number _____.

NOTARY PUBLIC

Doc. No.:
Page No.:
Book No.:
Series of 20__

BID FORM

Date : _____

Project Identification No. : ITB No. DSWD7-2021-04

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Financial Proposal Sheet
ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 1 - BANTAYAN				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	2,220	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	88,800	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	8,880	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	8,880	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	8,880	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	11,100	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	17,760	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Financial Proposal Sheet
ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 2 – DAANBANTAYAN				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	3,387	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	135,480	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	13,548	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	13,548	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	13,548	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	16,935	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	27,096	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Financial Proposal Sheet

ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 3 – MADRIDEJOS				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	1,207	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	48,280	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	4,828	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	4,828	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	4,828	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	6,035	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	9,656	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

 Name of Company / Bidder

 Name/Signature of Authorized Representative

Financial Proposal Sheet

ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee
 DSWD-Field Office VII
 M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 4 – MEDELLIN				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	1,138	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	45,520	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	4,552	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	4,552	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	4,552	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	5,690	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	9,104	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

 Name of Company / Bidder

 Name/Signature of Authorized Representative

Financial Proposal Sheet
ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 5 – SAN REMEGIO				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	1,645	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	65,800	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	6,580	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	6,580	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	6,580	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	8,225	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	13,160	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Financial Proposal Sheet

ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee

DSWD-Field Office VII

M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 6 – TABOGON				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	1,296	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	51,840	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	5,184	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	5,184	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	5,184	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	6,480	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	10,368	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative

Financial Proposal Sheet
ITB No. DSWD7-PB-2021-04

Date: _____

The Bids and Awards Committee
DSWD-Field Office VII
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Quantity	Unit	Total Price
LOT 7 – TABUELAN				
1	Rice, well-milled (white); whole grain; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption; 5 kilos per pack	1,151	pack	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains; not broken	46,040	piece	
3	Monggo, natural green in color; no abnormal odor; free from molds, discoloration, insects and mites; safe and suitable for human consumption; 200 grams per pack	4,604	pack	
4	Pansit Misua, good quality; safe and suitable for human consumption; 100 grams per pack	4,604	pack	
5	Bihon, yellowish in color; good quality; safe and suitable for human consumption; 125 grams per pack	4,604	Pack	
6	Cooking Oil, transparent without any sediment; safe and suitable for human consumption; 80 mL per pouch	5,755	pouch	
7	Canned Tuna, flakes in oil or brine; unflavored; non spicy; safe and suitable for human consumption; 95 grams/can	9,208	can	
TOTAL BID PRICE (In Figures)				

TOTAL BID PRICE (In Words) _____

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

Name of Company / Bidder

Name/Signature of Authorized Representative