

## Supplemental/Bid Bulletin

**Addendum No. 1**  
**November 20, 2021**

**ITB No. DSWD7-PB-2020-36**

### **SUPPLY AND DELIVERY OF RICE AND EGGS FOR SUPPLEMENTARY FEEDING PROGRAM FOR CY 2020**

Issued pursuant to Section 22.5 of the IRR of Republic Act 9184 to clarify and/or amend certain provision on the Bidding Documents issued for this project, considering the issues raised and clarifications made by prospective bidders during the Prebid Conference held on **November 18, 2020**, and shall form an integral part thereof, viz:

Subject	Amendment/Agreement/Clarification																		
<p><b>Section I.</b> <b>Invitation to Bid</b></p>	<ul style="list-style-type: none"> <li>The equivalent amount of the percentage in Single Largest Completed Contract (SLCC) shall be specifically indicated in Section I. Invitation to Bid in order for the participating bidders to have a guide as to the equivalent amount of the contract that they should present in their bid documents.</li> </ul> <p>It was given an emphasis <i>that bidders should have completed, within three (3) years from the date of submission and receipt of bids, a single largest completed contract (SLCC) similar to the Project, at least 25% of the ABC, however, it can also an aggregate of two or more similar completed contracts, provided that there is one contract equivalent to at least half of the 25% of the ABC. Details are as follows:</i></p> <table border="1" data-bbox="550 1451 1396 1798"> <thead> <tr> <th>Lot No.</th> <th>SLCC (25% of ABC)</th> <th>50% of SLCC (Single contract if aggregate)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Php 4,674,222.00</td> <td>Php 2,337,111.00</td> </tr> <tr> <td>2</td> <td>Php 1,274,832.00</td> <td>Php 637,416.00</td> </tr> <tr> <td>3</td> <td>Php 1,365,012.00</td> <td>Php 682,506.00</td> </tr> <tr> <td>4</td> <td>Php 119,826.00</td> <td>Php 59,913.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>Php 7,433,892.00</b></td> <td><b>Php 3,716,946.00</b></td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>The fee for Bidding Documents were modified accordingly with the Approved Budget of this project. Details are as follows:</li> </ul>	Lot No.	SLCC (25% of ABC)	50% of SLCC (Single contract if aggregate)	1	Php 4,674,222.00	Php 2,337,111.00	2	Php 1,274,832.00	Php 637,416.00	3	Php 1,365,012.00	Php 682,506.00	4	Php 119,826.00	Php 59,913.00	<b>Total</b>	<b>Php 7,433,892.00</b>	<b>Php 3,716,946.00</b>
Lot No.	SLCC (25% of ABC)	50% of SLCC (Single contract if aggregate)																	
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<i>Approved Budget for the Contract</i>	<i>Bidding Document Fee</i>
500,000 and below	Php 500.00
More than 500,000 up to 1 Million	Php 1,000.00
More than 1 Million up to 5 Million	Php 5,000.00
More than 5 Million up to 10 Million	Php 10,000.00
<b>More than 10 Million</b>	<b>Php 15,000.00</b>
For all lots	Php 25,000.00

**Section III. Bid Data Sheet**

- It has been decided to add the total equivalent amount for bid security in the form of cash and Surety Bond in **ITB Clause 14.1**, for reference of participating bidders who may join for all lots.

The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:

a. The amount of not less than *two percent (2%) of ABC*, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or

b. The amount of not less than *five percent (5%) of ABC* if bid security is in Surety Bond.

<b>Lot No.</b>	<b>2% of the ABC</b>	<b>5% of the ABC</b>
<b>1</b>	Php 373,937.76	Php 934,844.40
<b>2</b>	Php 101,986.56	Php 254,966.40
<b>3</b>	Php 109,200.96	Php 273,002.40
<b>4</b>	Php 9,586.08	Php 23,965.20
<b>TOTAL</b>	<b>Php 594,711.36</b>	<b>Php 1,486,778.40</b>

- **The following ITB Clauses were added to Section III. Bid Data Sheet for emphasis:**

✚ *ITB Clause 15, states that “Each Bidder shall submit one (1) original and one (1) copy of the first and second components of its bid. Copy 1 should be a replica of the original as to appearance and contents.”*

✚ *ITB Clause 19.2, Detailed Evaluation and Comparison of Bids states “Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award. In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.*

	<p>✚ <i>ITB Clause 20.1, Post Qualification</i> states “Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the <b>BDS.</b>”</p>
<b>Section VII. Technical Specifications</b>	<ul style="list-style-type: none"> <li>• <i>A provision for delivery has been added which states “<b>Delivery point will be at LSWD Office, should be completed within one week (Monday to Friday) during office hours, between 8:00 AM to 4:00 PM</b>”</i></li> </ul>
<b>Bidding Forms</b>	<p><b>Attachment of the Prescribed Templates for the Bidding Forms for Uniformity Purposes:</b></p> <ol style="list-style-type: none"> <li><b>1. Statement of All Ongoing Government and Private Contracts</b></li> <li><b>2. Statement of Single Largest Completed Contract</b></li> <li><b>3. Bid Securing Declaration</b></li> <li><b>4. Omnibus Sworn Statement</b></li> <li><b>5. Net Financial Contracting Capacity / Credit Line Certificate</b></li> <li><b>6. Bid Form</b></li> <li><b>7. Financial Proposal Sheet</b></li> </ol>

Attached herewith are the revised **Section I. Invitation to Bid, Section III. Bid Data Sheet, Section VII. Technical Specifications, and Prescribed Templates.**

For guidance and information of all concerned.

  
**GRAEME FERDINAND D. ARMECIN**  
 Chairperson, Bids and Awards Committee I

## Revised Section I. Invitation to Bid

### Supply and Delivery of Rice and Eggs for Supplementary Feeding Program for CY 2020

#### ITB No. DSWD7-PB-2020-36

1. The *Department of Social Welfare and Development, Field Office VII (DSWD-FO VII)*, through the *authorized appropriations for Fiscal Year 2020 General Appropriations Act* intends to apply the sum of **Twenty-Nine Million Seven Hundred Thirty-Five Thousand Five Hundred Sixty-Eight Pesos (₱29,735,568.00)** payments under the contract for the **Supply and Delivery of Rice and Eggs for Supplementary Feeding Program for CY 2020** consisting of **four (4)** lots, broken down below:

Lot No.	Province	ABC
1	<b>Cebu Province (45 LGUs)</b> Talisay City, Minglanilla, Naga City, Carcar City, Sibonga, Alcoy, Argao, Boljoon, Dalaguete, Oslob, Samboan, Santander, Asturias, Balamban, Barili, Pinamungajan, Tuburan, Daanbantayan, Madrideojos, Medellin, San Remegio, Santa Fe, Tabogon, Tabuelan, Borbon, Carmen, Catmon, Compostela, Danao City, Liloan, Pilar, Poro, Sogod, Tudela, Consolacion, Cordova, Mandaue City, Alcantara, Alegria, Badian, Ginatilan, Malabuyoc, Moalboal, Ronda and Lapu-lapu City	<b>Php 18,696,888.00</b>
2	<b>Bohol Province (37 LGUs)</b> Alburquerque, Antequera, Balilihan, Calape, Catigbian, Corella, Cortes, Dauis, Sikatuna, Tubigon, Tagbilaran City, Bien Unido, Buenavista, Clarin, Danao, Inabanga, Pres. C. P. Garcia, San Isidro, Talibon, Trinidad, Alicia, Anda, Batuan, Bilar, Candijay, Carmen, Dimiao, Duero, Garcia-Hernandez, Guindulman, Jagna, Lila, Loay, Mabini, Pilar, Sevilla, and Sierra Bullones	<b>Php 5,099,328.00</b>

<b>3</b>	<b>Negros Oriental Province (15 LGUs)</b> Ayungon, Bindoy, Canlaon City, Guihulngan City, Jimalalud, Bais City, Mabinay, San Jose, Tanjay City, Bayawan City, Dauin, Siaton, Sta. Catalina, Valencia and Zamboanguita	<b>Php 5,460,048.00</b>
<b>4</b>	<b>Siquijor Province (6 LGUs)</b> E. Villanueva, Larena, Lazi, Maria, San Juan and Siquijor	<b>Php 479,304.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- The *DSWD Field Office VII* now invites bids from **PhilGEPS registered suppliers**. Delivery of the goods is required within **Section VI. Schedule of Requirements**. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a **single largest completed contract (SLCC)** similar to the Project, *at least 25% of the ABC, however, it can also an aggregate of two or more similar completed contracts, provided that there is one contract equivalent to at least half of the 25% of the ABC. Details are as follows:*

<b>Lot No.</b>	<i>SLCC (25% of ABC)</i>	<i>50% of SLCC (Single contract if aggregate)</i>
<b>1</b>	Php 4,674,222.00	Php 2,337,111.00
<b>2</b>	Php 1,274,832.00	Php 637,416.00
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<b>Total</b>	<b>Php 7,433,892.00</b>	<b>Php 3,716,946.00</b>

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted **through open competitive bidding procedures using a non-discretionary “pass/fail”** criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Prospective Bidders may obtain further information from *Department of Social Welfare and Development Field Office VII* and inspect the Bidding Documents at the address given below **during office hours, 8:00 AM – 5:00 PM.**

5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 10, 2020** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of:*

<i>Approved Budget for the Contract</i>	<i>Bidding Document Fee</i>
500,000 and below	Php 500.00
More than 500,000 up to 1 Million	Php 1,000.00
More than 1 Million up to 5 Million	Php 5,000.00
More than 5 Million up to 10 Million	Php 10,000.00
<b>More than 10 Million</b>	<b>Php 15,000.00</b>
For all lots	Php 25,000.00

The Procuring Entity shall allow the bidder to present its proof of payment for the fees, they may present in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

As stated in GPPB Resolution No. 09-2020, dated 7 May 2020, PEs to maximize the use of existing rules under RA No. 9184, its IRR and related issuances on the conduct of procurement activities, particularly those meant to streamline, simplify and expedite the conduct of procurement and address the challenges and disruptions brought by calamities and crisis such as the COVID-19 pandemic, such as use of videoconferencing, webcasting and similar technology in the conduct of any of the meetings and determination of quorum by the BAC.

6. The *DSWD Field Office VII* will hold a Pre-Bid Conference on **November 18, 2020, Wednesday, 1:30 PM** at **DSWD Field Office VII Conference Room, Cebu City** and/or through **video-conferencing via Google Meet using the code: procurement7**, which shall be open to prospective bidders.

**Note:**

DSWD Field Office is implementing health screening and temperature check for all personnel, visitor's and client. For your protection, please wear your mask at all times during your visit. Also, kindly fill-out the Health Checklist Form for visitors / clients and submit to the PE's security guard prior to entering the premise.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before ***December 2, 2020, Wednesday, 1:15 PM.*** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on ***December 2, 2020, Wednesday, 1:30 PM*** at ***DSWD Field Office VII Conference Room, Cebu City*** and/or ***via Google Meet using the code: procurement7.*** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The ***DSWD Field Office VII*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

***MS. AILEEN G. CUEVAS***

*Head, BAC Secretariat*

*DSWD – Field Office VII*

*M.J. Cuenco corner Gen. Maxilom Avenue, Cebu City*

*Tel. Nos. (032) 2338785 local 140*

*Email Add: [bac.fo7@dswd.gov.ph](mailto:bac.fo7@dswd.gov.ph)*

*Website: <https://fo7.dswd.gov.ph/>*

***November 10, 2020***

***(Sgd.) GRAEME FERDINAND D. ARMECIN***

*Chairperson, Bids and Awards Committee I*

## *Revised Section III. Bid Data Sheet*

ITB Clause																			
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. The name of the Contract is <i>Supply and Delivery of Rice and Eggs for Supplementary Feeding Program for CY 2020</i>, similar contracts shall refer to <i>Supply and Delivery of Food Items / Groceries</i>.</p> <p>b. completed within <i>three (3) years</i> prior to the deadline for the submission and receipt of bids.</p>																		
7.1	<i>Subcontracting is not allowed.</i>																		
12	The price of the Goods shall be quoted DDP (state place of destination) or the applicable International Commercial Terms (INCOTERMS) for this Project.																		
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft / guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">2% of the ABC</th> <th style="text-align: center;">5% of the ABC</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>1</b></td> <td style="text-align: right;">Php 373,937.76</td> <td style="text-align: right;">Php 934,844.40</td> </tr> <tr> <td style="text-align: center;"><b>2</b></td> <td style="text-align: right;">Php 101,986.56</td> <td style="text-align: right;">Php 254,966.40</td> </tr> <tr> <td style="text-align: center;"><b>3</b></td> <td style="text-align: right;">Php 109,200.96</td> <td style="text-align: right;">Php 273,002.40</td> </tr> <tr> <td style="text-align: center;"><b>4</b></td> <td style="text-align: right;">Php 9,586.08</td> <td style="text-align: right;">Php 23,965.20</td> </tr> <tr> <td style="text-align: center;"><b>TOTAL</b></td> <td style="text-align: right;"><b>Php 594,711.36</b></td> <td style="text-align: right;"><b>Php 1,486,778.40</b></td> </tr> </tbody> </table>	Lot No.	2% of the ABC	5% of the ABC	<b>1</b>	Php 373,937.76	Php 934,844.40	<b>2</b>	Php 101,986.56	Php 254,966.40	<b>3</b>	Php 109,200.96	Php 273,002.40	<b>4</b>	Php 9,586.08	Php 23,965.20	<b>TOTAL</b>	<b>Php 594,711.36</b>	<b>Php 1,486,778.40</b>
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<b>TOTAL</b>	<b>Php 594,711.36</b>	<b>Php 1,486,778.40</b>																	
15	<i>Each Bidder shall submit one (1) original and one (1) copy of the first and second components of its bid. Copy 1 should be a replica of the original as to appearance and contents.</i>																		



19.2	<p><b><i>Detailed Evaluation and Comparison of Bids</i></b></p> <p>Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p>
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19.3

***Supply and Delivery of Rice and Eggs for Supplementary Feeding Program for CY 2020*** consisting of seven (7) lots, broken down below:

Lot No.	LGU	ABC
1	<p><b>Cebu Province (45 LGUs)</b></p> <p>Talisay City, Minglanilla, Naga City, Carcar City, Sibonga, Alcoy, Argao, Boljoon, Dalaguete, Oslob, Samboan, Santander, Asturias, Balamban, Barili, Pinamungajan, Tuburan, Daanbantayan, Madrardejos, Medellin, San Remegio, Santa Fe, Tabogon, Tabuelan, Borbon, Carmen, Catmon, Compostela, Danao City, Liloan, Pilar, Poro, Sogod, Tudela, Consolacion, Cordova, Mandaue City, Alcantara, Alegria, Badian, Ginatilan, Malabuyoc, Moalboal, Ronda and Lapu-lapu City</p>	<b>Php 18,696,888.00</b>
2	<p><b>Bohol Province (37 LGUs)</b></p> <p>Alburquerque, Antequera, Balilihan, Calape, Catigbian, Corella, Cortes, Daus, Sikatuna, Tubigon, Tagbilaran City, Bien Unido, Buenavista, Clarin, Danao, Inabanga, Pres. C. P. Garcia, San Isidro, Talibon, Trinidad, Alicia, Anda, Batuan, Bilar, Candijay, Carmen, Dimiao, Duero, Garcia-Hernandez, Guindulman, Jagna, Lila, Loay, Mabini, Pilar, Sevilla, and Sierra Bullones</p>	<b>Php 5,099,328.00</b>
3	<p><b>Negros Oriental Province (15 LGUs)</b></p> <p>Ayungon, Bindoy, Canlaon City, Guihulngan City, Jimalalud, Bais City, Mabinay, San Jose, Tanjay City, Bayawan City, Dauin, Siaton, Sta. Catalina, Valencia and Zamboanguita</p>	<b>Php 5,460,048.00</b>

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20.1	<p><b><i>Post-Qualification</i></b></p> <p>Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment (eFPS) and other appropriate licenses and permits required by law and stated in the <b>BDS</b>.</p>			
20.2	<p><i>This project shall be awarded by lot.</i></p>			

## *Section VII. Technical Specifications*

Bidders must state either “**Comply**” or “**Not Comply**” at the **Statement of Compliance** column against each of the individual parameters of each Specification. **Brand** of the offered items must be indicated if applicable.

Item No.	Specification	Shelf Life from Delivery Date	Statement of Compliance	Bidder’s Remarks
<b>LOT NO – NAME OF PROVINCE</b>				
1	Rice, well-milled (white); whole grain – at least 95%; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption;	at least-6 months		
2	Egg, white; medium in size; thick; firm; round; clean and free from stains and molds; E.coli and Salmonella free; not broken	at least two (2) weeks		

**Additional Specifications:**

1. All items must be free from foul smelling odor and molds.
2. Rice must be packed by 4.5 kilos per child.
3. Eggs must be placed in egg tray or carton according to the following LGUs:
  - Talisay City / Minglanilla / Naga City / Carcar City / Sibonga and Argao: 24 pieces of egg per tray
  - Carmen / Danao City / Liloan / Consolacion / Cordova, Mandaue City / Lapu-lapu City: 16 pieces of egg per tray.
4. All food items must be delivered on the same day. To avoid shortage, supplier must bring extra quantity of food items.
5. Defective or spoiled items must be replaced by the service provider on the same day (e.g broken egg/s, spillage).
6. Prices are inclusive of the following:

**6.a Packaging Materials:**

Items must be packed according to classification using durable plastic with due consideration of the transportation especially the rice.

**6.b Final Packaging:**

It must be labelled per CDC (child development center) and must be placed in a clean and durable eco bag or “sako” bag to be provided by the supplier per CDC.

**6.d. Delivery:**

Participating bidder must provide specific time schedule for the delivery of the items per LGU and **must attach the said document to the Section VII Technical Specifications.**

*Delivery point will be at LSWD Office, should be completed within one week (Monday to Friday) during office hours, between 8:00 AM to 4:00 PM.*

7. The winning supplier must bring their own digital weighing scale during the delivery of goods.

8. **Mode of payment:** Within 15 days upon submission of complete and correct sales documents (Delivery Receipt and Sales/Charge Invoice) by the Supplier.

I hereby certify that all statements indicated under the **Statement of Compliance** and **Bidder’s Remarks** are true and correct, otherwise, if found untrue and incorrect either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Bidder’s Signature over Printed Name

Date: \_\_\_\_\_

## List of all Ongoing Government & Private Contracts including Contracts awarded but not yet started

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

Name of Contract	Date of the Contract	Contract Duration	Owner's name and address	Kinds of Goods/Services	Amount of Contract and Value of Outstanding Contracts	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : \_\_\_\_\_

(Printed Name & Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

**Instructions:**

1. State all ongoing contracts including those awarded but not yet started.
2. If there is no ongoing contract including contract awarded but not yet started, state **none** or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**Statement of Single Largest Completed Contract  
which is similar in nature**

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

Name of Contract	Date of Contract	Contract Duration	Owner's Name & Address	Kinds of Goods/Services	Amount of Completed Contract	Date of Delivery

NOTE: This statement shall be supported with:

- i) Either of Contract, Purchase Order, Notice of Award or Notice to Proceed, and
- ii) Either of Certificate of Completion, Certificate of Acceptance, Inspection and Acceptance, Official Receipt/Collection Receipt or Sales Invoice.

Submitted by : \_\_\_\_\_

(Printed Name & Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

## Bid Securing Declaration Form

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REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_) S.S.

### BID SECURING DECLARATION

**Project Identification No.: ITB No. DSWD7-2020-36**

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

***[Insert NAME OF BIDDER'S  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]***  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

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Series of \_\_\_\_.



## Omnibus Sworn Statement (Revised)

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REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable:);

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

***[Insert NAME OF BIDDER'S  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant***

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, *[date issued]*, *[place issued]*

IBP No. \_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_

Page No. \_\_\_\_

Book No. \_\_\_\_

Series of \_\_\_\_.

## Net Financial Contracting Capacity (NFCC) Form

- a. Summary of the Bidder-Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached audited financial statements, stamped "RECEIVED" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar/tax year which should not be earlier than two (2) years from the date of bid submission.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- b. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements (AFS) submitted to the BIR.

**NFCC = ₱** \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
Business Name of Bidder

Date: \_\_\_\_\_

## Credit Line Form

Date: \_\_\_\_\_

**REBECCA P. GEAMALA, DMPA**

Regional Director  
DSWD – Field Office VII, Cebu City

CONTRACT/PROJECT : \_\_\_\_\_  
COMPANY/FIRM : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
  
BANK/FINANCING INST. : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
AMOUNT : \_\_\_\_\_

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained for one hundred twenty (120) calendar days from the date of opening of bids.

This Certification is being issued in favor of said (Supplier/Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of the Department of Social Welfare and Development – Field Office VII for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized Financing Institution Officer:

\_\_\_\_\_  
Official Designation

Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's)

Authorized Representative: \_\_\_\_\_

Official Designation

Note: The Amount committed should be machine validated

**SUBSCRIBED AND SWORN TO BEFORE ME**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ in the City of \_\_\_\_\_. Affiant exhibiting to me his/her Valid Identification \_\_\_\_\_, Number \_\_\_\_\_.

NOTARY PUBLIC

Doc.No.:  
PageNo.:  
BookNo:  
Series of \_\_\_\_\_

# BID FORM

Date : \_\_\_\_\_

Project Identification No. : ITB No. DSWD7-2020-36

To: **The Bids and Awards Committee**

Department of Social Welfare & Development, Field Office VII  
Cor. M.J. Cuenco and Gen. Maxilom Ave., Cebu City

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *supply/perform the **Supply and Delivery of Rice and Eggs for Supplementary Feeding Program for CY 2020*** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**Financial Proposal Sheet**  
**ITB No. DSWD7-PB-2020-36**

Date: \_\_\_\_\_

**The Bids and Awards Committee**  
DSWD-Field Office VII  
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

Item No.	Specification	Qty	Unit	Total Price
<b>LOT 1 – CEBU PROVINCE</b>				
1	Rice, well-milled (white); whole grain – at least 95%; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption;	<b>285,300</b>	<b>kilo</b>	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains and molds; E.coli and Salmonella free; not broken	<b>93,712</b>	<b>piece</b>	
<b>TOTAL BID PRICE (In Figures)</b>				

**TOTAL BID PRICE (In Words)** \_\_\_\_\_  
\_\_\_\_\_ .

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

\_\_\_\_\_  
Name of Company / Bidder

\_\_\_\_\_  
Name/Signature of Authorized Representative



***Financial Proposal Sheet***  
***ITB No. DSWD7-PB-2020-36***

Date: \_\_\_\_\_

**The Bids and Awards Committee**  
DSWD-Field Office VII  
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

<b>Item No.</b>	<b>Specification</b>	<b>Qty</b>	<b>Unit</b>	<b>Total Price</b>
<b>LOT 1 – BOHOL PROVINCE</b>				
1	Rice, well-milled (white); whole grain – at least 95%; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption;	<b>106,236</b>	<b>kilo</b>	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains and molds; E.coli and Salmonella free; not broken	-	<b>piece</b>	
<b>TOTAL BID PRICE (In Figures)</b>				

**TOTAL BID PRICE (In Words)** \_\_\_\_\_

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

\_\_\_\_\_  
Name of Company / Bidder

\_\_\_\_\_  
Name/Signature of Authorized Representative

**Financial Proposal Sheet**  
**ITB No. DSWD7-PB-2020-36**

Date: \_\_\_\_\_

**The Bids and Awards Committee**  
DSWD-Field Office VII  
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

<b>Item No.</b>	<b>Specification</b>	<b>Qty</b>	<b>Unit</b>	<b>Total Price</b>
<b>LOT 1 – NEGROS ORIENTAL PROVINCE</b>				
1	Rice, well-milled (white); whole grain – at least 95%; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption;	<b>113,751</b>	<b>kilo</b>	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains and molds; E.coli and Salmonella free; not broken	-	<b>piece</b>	
<b>TOTAL BID PRICE (In Figures)</b>				

**TOTAL BID PRICE (In Words)** \_\_\_\_\_  
\_\_\_\_\_ .

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

\_\_\_\_\_  
Name of Company / Bidder

\_\_\_\_\_  
Name/Signature of Authorized Representative

**Financial Proposal Sheet**  
**ITB No. DSWD7-PB-2020-36**

Date: \_\_\_\_\_

**The Bids and Awards Committee**  
DSWD-Field Office VII  
M.J. Cuenco Ave., Cebu City

Sir/Madam:

After having carefully read and accepted the terms and conditions in your Bidding Documents, hereunder is our bid:

<b>Item No.</b>	<b>Specification</b>	<b>Qty</b>	<b>Unit</b>	<b>Total Price</b>
<b>LOT 1 – SIQUIJOR PROVINCE</b>				
1	Rice, well-milled (white); whole grain – at least 95%; free from abnormal discoloration, flavors, odors, insects and mites; safe and suitable for human consumption;	<b>9,985.50</b>	<b>kilo</b>	
2	Egg, white; medium in size; thick; firm; round; clean and free from stains and molds; E.coli and Salmonella free; not broken	-	<b>piece</b>	
<b>TOTAL BID PRICE (In Figures)</b>				

**TOTAL BID PRICE (In Words)** \_\_\_\_\_  
\_\_\_\_\_ .

Note: The above quoted prices are VAT inclusive and delivery cost.

Very truly yours,

\_\_\_\_\_  
Name of Company / Bidder

\_\_\_\_\_  
Name/Signature of Authorized Representative