

PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII

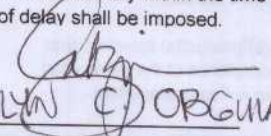
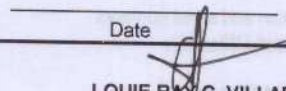


cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

Supplier: CITYSCAPE HOTEL & MANAGEMENT ,INC.	PO No. FO-17-278
Address: Juana Osmeña , Cebu City	Date: 5/18/17
Contact No.: 09487664415/09228280143	Mode of Procurement: Lease of venue
Contact Person: Arlyn C. Obguia	TIN: 404-225-509-000

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		Cebu City	Delivery Term:		Upon actual date of activity
Date of Delivery:			Payment Term:		within 30 calendar days after the activity & receipt of billing.
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of board and lodging, catering and venue for the activity "Training on ECCD-IS or the Early Childhood Care and Development"			
		Title of Activity			
		Training on ECCD-IS or the Early Childhood Care and Development			
		Availability:			
		· May 29-31, 2017			
		· May 29-31, 2017			
	pax	-Live-in Full board with breakfast as the first provision	65 pax x 1,300.00 x 3 dyas	1,300.00	253,500.00
		-Breakfast, Lunch, Dinner and 2 snacks AM/PM			
		Location and Site Condition:			
		· Cebu City or Mandaue City		5%	11,316.96
		Neighborhood Data		2%	4,526.79
				Total after tax	237,656.25
		· The venue must not offer short-term lodging services and not adjacent to casinos, night clubs, bar shows and funeral facilities.			
		Venue/Amenities:			
		a. Conference Room			
		· Use of one (1) function room (7 AM - 7 PM) that can accommodate the indicated number of pax with no middle obstructing post/object and with extra space for setting up of laptops of participants and demonstrations			
		· WIFI connection in the function room for the downloading, playing of presentation materials and videos required of the training.			
		· Use of at least two whiteboard, 12 sets of extension cords/wires and Philippine flag and rostrum.			
		· No electrical charge for the use of own equipment or charging of laptops.			
		b. Space Requirements:			
		· Classroom arrangement			
		· Provision of registration/working table for secretariat, small table near projector for Resource Person			
		c. Light, Ventilation and Air-conditioning			
		· Proper light ventilation and air-conditioning.			

	d. Audio Visual Requirements:			
	· Use of one (1) LCD projector for presentation with screen projector.			
	· Complete audio-visual with at least 2 wireless and 2 wired microphones			
	· There has to be on-call operator to assist in the AV needs.			
	e. Other Requirements:			
	· Provision of backdrop and welcome streamers/lobby posting and transportation (two-way) for the secretariat from office to the venue and vice versa in bringing supplies and equipment.			
	Catering Services: Buffet Breakfast, Lunch, Dinner and with 2 snacks (AM & PM)			
	-Rice, Soup, 3 Main Dishes (vegetable, fish, chicken, pork, beef); dessert and natural juices			
	-Flowing coffee/milo and purified drinking water			
	Purpose: Training on ECCD-IS or the Early Childhood Care and Development on May 29-31, 2017			
	(Ref: PR No.: DSWD7-17-0512)			
(Total Amount in Words)	Two Hundred Fifty Three Thousand Five Hundred Pesos Only		Net of tax	237,656.25
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>				
Conforme:	 ARLYN C. OROGUA Signature over Printed Name of Supplier	Very truly yours,	MA. EVELYN B. MACAPOBRE, CESO III Director IV	
Date			 HERMINIA L. CABAHUG OIC- Assistant Regional Director for Administration	
Funds Available:	LOUIE RAY C. VILLARIN, CPA Regional Accountant 	ALOBS No.:	Amount :	

AO 6/15/02
PO No. FO-17-278