

## PURCHASE ORDER

Department of Social Welfare and Development  
Field Office VII

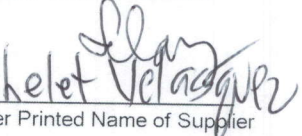

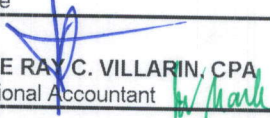
cor. MJ Cuenco Ave. & Gen. Maxilom Ave., Cebu City Tel. # 2330261, 2338785 Fax # 4129908, 2321192

<b>Supplier: GOLDEN PRINCE HOTEL AND SUITES</b> Address: Acacia St. Cebu City Contact No.: 230 1500 Contact Person: Lelet Velasquez	PO No. DSWD7-18-397 Date: 07/04/2018 Mode of Procurement: Lease of venue TIN: 211-745-841-000
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Cebu City	Delivery Term:	Upon actual date of activity
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after the activity & receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>Provision of board and lodging, catering and venue for the below mentioned activity</b> Title of Activity Nutrition Educator's Kit Roll-out Training  <b>Availability:</b> Batch 1: July 10-11, 2018 Batch 2: July 17-18, 2018 (Buffet Breakfast, Lunch and Dinner and AM and PM snacks) <b>FULLBOARD</b> Guaranteed number of pax on the first day and based on actual pax on the succeeding day. Location: • Cebu, City Neighborhood Data • The venue must not offer short-term lodging services and not adjacent to casinos, night clubs, bar shows and funeral facilities. • Venue must not be near the creek  Amenities a. <i>Conference Room</i> • Use of one function room that can accommodate the indicated number of participants. Availability of break-up room as need arises. No middle obstructing post/objects with wide space for workshop activities. • Conference room must have soundproof wall. • No changing of assigned function room during the duration of the activity. Location should be available by an elevator. • (Pls. specify name of function or function number in the "statement of compliance" column.)-ALICIA 1 & 2  b. <i>Room Requirement:</i> • Triple accommodation for the participants with separate beds. Additional bed has to be in level with others and should not only be a mattress in the floor. • There has to be enough space to move within the room. • With complimentary basic toiletries such as soap and shampoo. With free drinking water inside the room. • Room for the secretariat and Resource Person must be with wifi internet connection.  c. <i>Space Requirements:</i> • Conference type/Bus Type/ U-shape (depending on the nature of activity) arrangement of tables and chairs: with registration table • Tables and Chair (7-8 pax per table)	43 40  total before tax  5% 2% total after tax	1,700.00 1,700.00  282,200.00  12,598.21 5,039.29 264,562.50	146,200.00 136,000.00  282,200.00  12,598.21 5,039.29 264,562.50

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		<p><b>d. Audio Visual Requirements:</b></p> <ul style="list-style-type: none"> <li>• Provision of 1 LCD with screen &amp; projector and 1 laptop and must be set-up at least 1 hour before the activity.</li> <li>• With strong internet connection in the function hall for presentation that need to be viewed using the internet</li> <li>• With sound system with at least 3 microphones (1 wired and 2 wireless) with working batteries and on call operator.</li> </ul> <p><b>e. Other Requirements:</b></p> <ul style="list-style-type: none"> <li>• Provision of extension wire and cord and whiteboard with marker.</li> <li>• No electrical charge for the use of own equipment</li> <li>• Provision of Philippine Flag, Tarpaulin backdrop and Welcome streamers/lobby posting.</li> <li>• All activities should be on the same venue.</li> <li>• There has to be on call medical personnel and least have available over the counter medicine as need arises and enough number of stand-by waiters to assist the participants.</li> <li>• Free transportation for the secretariat from the Field Office (activities within cebu) of port (activities outside cebu) to the venue in bringing supplies and equipment's in the 1<sup>st</sup> and last day.</li> </ul> <p><b>Catering Services: Buffet breakfast, lunch, dinner and plated AM &amp; PM</b></p> <ul style="list-style-type: none"> <li>• Meals – rice, soup, appetizer/salad, 3 main dishes (vegetable, fish not cream dory, chicken and pork/beef), dessert (preferably fruits) and natural juices (not powdered juices)</li> <li>• AM/PM Snack: variation of pasta, bread and pastries/native kakanin and natural juices such as calamansi, lemon grass or buko</li> <li>• NO SOFTDRINKS</li> <li>• Others: flowing purified drinking water and coffee</li> </ul> <p>Purpose: Nutrition Educator's Kit Roll-out Training <b>(Ref: PR No.: DSWD7-18-0375)</b></p>			
(Total Amount in Words)	Two hundred sixty four thousand five hundred sixty two pesos and 50/100	Net of tax	<b>264,562.50</b>		
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>					
Conforme:	 Signature over Printed Name of Supplier	Very truly yours,	 <b>SHALAIN MARIE S. LUCERO</b> Director III / ARD For Operations <i>7/6</i>		
	Date				
Funds Available:	<b>LOUIE RAY C. VILLARIN, CPA</b> Regional Accountant 	ALOBS No. : _____ Amount : _____			

AO 6/15/02  
PO No. DSWD7-18-397