



PURCHASE ORDER

 Department of Social Welfare and Development
 Field Office VII, Cebu City



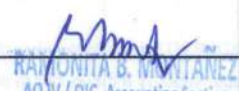
Supplier: GOLDBERRY SUITES AND HOTEL CEBU / RED BARK TREASURES DEVELOPMENT CORP.		PO No. DSWD7-AMP-2025-089			
Address: Escario St. Cor. Gonzales Compound Road, Kamputhaw, Cebu City		Date: March 12, 2025			
Contact No.: 0917-652-4237		Mode of Procurement: NP-Lease of Venue			
Contact Person: GERALYN R. TAOS		TIN: 247-191-326-001			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery:	Within Cebu City and Nearby Cities	Delivery Term:	upon actual date of activity		
Date of Delivery:		Payment Term:	within 30 calendar days after receipt of billing.		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Board and Lodging, Catering Services and Venue for the Capability Building of Solo Parents Federation Officers			
		Date:			
PAX	May 15, 2025	FULL BOARD: First Provision Lunch Last Provision Dinner (Lunch, PM Snacks, Dinner)	40	2,100.00	84,000.00
PAX	May 16, 2025	LIVE OUT (Breakfast , AM snack)	40	550.00	22,000.00
		Manner of Serving Food: Breakfast, Lunch and Dinner should be served as assisted buffet			
		Neighborhood Data			
		Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			
		Amenities			
		Conference Room Requirement:			
		Use of one (1) Function Room "Cristina Hall" (7AM- 9PM as the maximum) that can accommodate the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. The venue must have a high ceiling. Tables shall be arranged such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter under (RA 9593 or the Tourism Act of 2009). Availability of separate comfort rooms for Male & Female within or near the conference room.			
		Space Requirements:			
		World Café arrangement. Provision of 1 table for the registration/working table for the secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With elevated platform and lectern.			
		Room requirement:			
		Double/Triple sharing with separate beds for each pax that a distance of 1 to 2 meters between the beds is highly required. Beds should be at least 1 meter high from the floor and no foldable bed or extension bed on the floor. Preferably assigned rooms must be in the same floor of the function room or is accessible with an elevator for rooms located higher than 3rd floor in consideration with pax who may be Senior Citizen or PWD. There must be a free provision of bottled water and basic toiletries like soap & shampoo. The TV and cabinet must be readily available in each room with enough hangers. Room for the secretariat and Resource Persons must be with WIFI connection of at least 100mbps.			
		WIFI Connection:			
		Available WIFI connection in the function room should be at least 100mbps for the downloading, playing of presentation materials and videos required for the training.			



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	<p>Audio Visual Requirement:</p> <p>Use 2 LCD projector in good condition for presentation. Complete functional Audio Visual (surround sound system) with at least 3 wireless microphones and 2 with wire. There has to be a standby operator to assist in the AV needs and the Audio Visual must be set up at least 1 hour before the activity. Availability of whiteboard, extension cords, and Philippine Flag. No electrical charge for the use of our own equipment.</p> <p>Lighting System</p> <p>Must have enough white light bulbs and not yellow/dim bulbs to ensure good visual of participants for the entire session.</p> <p>Other Requirements</p> <p>Provision of Backdrop or digital lobby posting. Provision of transportation for the secretariat from DSWD Field Office VII to the venue in bringing supplies and equipment on the 1st day and last day of the activity. There has to be enough stand-by waiters to assist the participants. There has to be on-call medical personnel and available over-the-counter medicines. The hotel should be able to provide a certificate of Authority to Operate by DOT safety sealed certificate (must be attached for TWG). A 70% solution alcohol or alcohol-based sanitizers must be provided on strategic locations accessible to the guests. The hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby or front desk. There should also be a No Human Trafficking Poster.</p> <p>Hotels must provide Statement of Account, and Menu on the last day of the activity. Payment is within 30 days after submission of complete and correct documents from the service provider.</p>				
	<p>Catering Services:</p> <p>Breakfast: Rice, Soup, 3 main courses (choice of chicken, beef, fish), 1 dessert (preferably fruits), Drinks (coffee or hot chocolate)</p> <p>Lunch/Dinner: Rice, Soup, 1 vegetable dish, 2 main dishes (pork, fish, chicken and beef)</p> <p>Dessert: (choice of fresh fruits, fruit salad or pastries like cake) and natural juices</p> <p>AM/PM Snacks: Variations of pasta, bread, pastries, burgers, pizza, native snacks and natural/local juice (like Lemon grass, Calamansi, Buko, Watermelon or Cucumber, etc.)</p> <p>Unlimited supply of Coffee and Purified/mineral Drinking Water</p> <p>Strictly NO serving of cream dory fish, powder juice and soft drinks</p>				
	<p>Purpose: provision of food and venue for the said participants</p>				
	<p>End User: Family Combased Program</p>				
	<p>(Ref: PR No.: DSWD7-25-0202)</p>				
<p>(Total Amount in Words)</p>	<p>One Hundred Six Thousand Pesos</p>		<p>Gross Amount</p>	<p>106,000.00</p>	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>					
<p>Conforme:</p>	<p> Signature over Printed Name of Supplier MAR 20 2025 Date 7/20/25</p>	<p>Very truly yours,  SHALAINÉ MARIE S. LUCERO, CESO III Regional Director</p>			
<p>Funds Available:</p>	<p> PAOLO GILBERTO B. CAPUL, CPA Regional Accountant</p>				

NOTICE OF AWARD

March 12, 2025

GERALYN R. TAOY

Authorized Representative
Goldberry Suites and Hotel Cebu /
Red Bark Treasures Development Corp.
Escario St., Cor. Gonzales Cmpd Rd.,
Kamputhaw, Cebu City

Dear **Ms. Taoy**:

Greetings!

We are glad to notify you that the **Provision of Board and Lodging, Catering Services and Venue for the Capability Building of Solo Parents Federation Officers** under RFQ No. **DSWD7-2025-0202** is hereby awarded to **Goldberry Suites and Hotel Cebu / Red Bark Treasures Development Corp.** amounting to **One Hundred Six Thousand Pesos (Php 106,000.00).**

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,


SHALAINE MARIE S. LUCERO, CESO III
Regional Director

Conforme:


GERALYN R. TAOY
Authorized Representative

Date: MAR 20 2025

NOTICE TO PROCEED

March 12, 2025

GERALYN R. TAOY

Authorized Representative
Goldberry Suites and Hotel Cebu /
Red Bark Treasures Development Corp.
Escario St., Cor. Gonzales Cmpd Rd.,
Kamputhaw, Cebu City

Dear **Ms. Taoy**:

Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Board and Lodging, Catering Services and Venue for the Capability Building of Solo Parents Federation Officers** under **PO No. DSWD7-AMP-2025-089** amounting to **One Hundred Six Thousand Pesos (Php 106, 000.00)** inclusive of all applicable government taxes.


This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on May 15-16, 2025.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,


SHALAINE MARIE S. LUCERO, CESO III
Regional Director

Conforme:


GERALYN R. TAOY
Authorized Representative
MAR 20 2025

Date: _____