
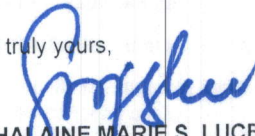




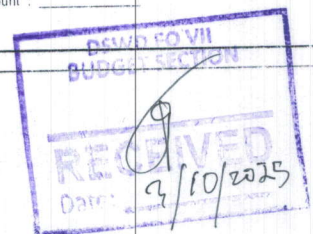
PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier:		ONE CENTRAL HOTEL AND SUITES CORP.			PO No. DSWD7-AMP-2025-071	
Address:		9-10/F One Central Tower, L.Kilat St., Cor. Sanciango, Cebu City			Date: 03/03/2025	
Contact No.:		0998-586-1678			Mode of Procurement: NP-Lease of Venue	
Contact Person:		SHANIESE A. PEPITO			TIN: 009-843-414-000	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery:		Within Cebu City and other nearby Cities			Delivery Term: Upon Actual Date of Activity	
Date of Delivery:		Pls. see dates stated below			Payment Term: within 30 calendar days after receipt of billing.	
Stock No	Unit	Description	Quantity	Unit Cost	Amount	
		Provision of Catering Services and Venue for the SLP Cebu Provincial Monthly Meeting				
		Details: Should be served through managed buffet.				
		Dates:				
	pax	April 4, 2025 LIVE OUT (Lunch, AM Snacks and PM Snacks)	70	650.00	45,500.00	
	pax	July 4, 2025 LIVE OUT (Lunch, AM Snacks and PM Snacks)	70	650.00	45,500.00	
	pax	December 12, 2025 LIVE OUT (Lunch, AM Snacks and PM Snacks)	80	650.00	52,000.00	
	meeting	Venue Rental	3	4,000.00	12,000.00	
		Neighborhood Data Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.				
		Amenities				
		Requirements/inclusions				
		Conference Room Requirement: Use of one (1) Function Room "Sequoia Uno and Molave Ballroom" (7AM- 9PM as the maximum) that can accommodate double the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. The venue must have a high ceiling. No changing of assigned function room during the whole duration of the activity. Tables shall be arranged such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter under (RA 9593 or the Tourism Act of 2009). Availability of separate comfort rooms for Male & Female within or near the conference room.				
		Space Requirement: Classroom arrangement. With provision of 1 table for the registration/working table for the secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With an elevated platform and lectern.				

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Lighting system of Conference room: Must have enough white light bulbs and not yellow/dim bulbs to ensure good vision of participants for the entire session.			
		Audio Visual Requirement: Use of 1 LCD projector in good condition for presentation. Complete functional Audio Visual (surround sound system) with at least 2 wireless microphones and 1 with wire. There has to be a standby operator to assist in the AV needs. Audio Visual must be set up at least 1 hour before the activity. Availability of whiteboard, extension cords, and Philippine Flag. No electrical charge for the use of our own equipment.			
		WIFI Connection: Available of strong WIFI connection in the function room for the downloading, playing of presentation materials and videos required for the training. (to consult IT Team for the standard) -- at least 20 mbps for 50 pax; Inclusion of LAN Connection as back-up for training team.			
		Other Requirements There has to be enough stand-by waiters to assist the participants. There has to be an on-call medical personnel and available over-the-counter medicines. The hotel should be able to provide a certificate of Authority to Operate by DOT safety sealed certificate (must be attached for TWG) The hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby or front desk. Hotels must provide SOA and menu on the last day of the activity. Payment is within 30 days after receipt of the complete set of supporting documents.			
		Catering Services: Lunch: Rice, Soup, 1 vegetable main dish, 2 main dishes (pork, fish, chicken and/or beef) Dessert (choice of fresh fruits, fruit salad or pastries like cake) and natural juices AM/PM Snacks: Variations of pasta, bread, pastries, burgers, pizza, native snacks and natural/local juice (like Lemon grass, Calamansi, Buko, Watermelon or Cucumber, etc.) Unlimited supply of Coffee and Purified/mineral Drinking Water Strictly NO serving of cream dory fish, powder juice and soft drinks Should be served through a managed buffet.			
		Purpose: Provision of Catering Services and Venue for the participants of the said activity			
		End User: SLP			
		(Ref: PR No.: DSWD7-25-0119)			
(Total Amount in Words)		One Hundred Fifty Five Thousand Pesos		Gross Amount	155,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:  SHANIECE A. MEPITO Signature over Printed Name of Supplier		Very truly yours,  SHALAINIE MARIE S. LUCERO, CESO III Regional Director			
Date: MAR 10 2025					
Funds Available:		PAOLO GILBERTO B. CAPUL, CPA Regional Accountant		ALOBS No.: Amount:	

PO No. DSWD7-AMP-2025-071



NOTICE OF AWARD

March 3, 2025

SHANIESE A. PEPITO

Authorized Representative
One Central Hotel and Suites Corp.
9-10/F One Central Tower, L.Kilat St.,
Cor. Sanciango, Cebu City

Dear **Ms. Pepito**:

Greetings!

We are glad to notify you that the **Provision of Catering Services and Venue for the SLP Cebu Provincial Monthly Meeting under RFQ No. DSWD7-2025-0119** is hereby awarded to **One Central Hotel and Suites Corp.** amounting to **One Hundred Fifty-Five Thousand Pesos (Php 155,000.00)**.

Please signify your conformity by affixing your signature on the space provided below and return this Notice of Award to the Procurement Management Section immediately upon receipt.

Failure to conform to this award shall constitute sufficient ground for cancellation and will be awarded to the second (2nd) lowest and responsive quotation.

Thank you.

Very truly yours,


SHALAINE MARIE S. LUCERO, CESO III
Regional Director

Conforme:


SHANIESE A. PEPITO
Authorized Representative

Date: MAR 10 2025

NOTICE TO PROCEED

March 3, 2025

SHANIESE A. PEPITO

Authorized Representative
One Central Hotel and Suites Corp.
9-10/F One Central Tower, L.Kilat St.,
Cor. Sanciango, Cebu City

Dear **Ms. Pepito:**

Greetings!

Please be informed that you may now proceed as the Service Provider for the contract entitled **Provision of Catering Services and Venue for the SLP Cebu Provincial Monthly Meeting** under **PO No. DSWD7-AMP-2025-071** amounting to **One Hundred Fifty-Five Thousand Pesos (Php 155,000.00)**, inclusive of all applicable government taxes.

This Notice binds you to your price proposal, schedule of requirements, technical specifications, and other terms and conditions stipulated in the Purchase Order. Please note that complete delivery of goods/services shall be made on April 4, July 4, and December 12, 2025.

Kindly affix your signature and the corresponding date in the space provided below:

Very truly yours,


SHALAINÉ MARIE S. LUCERO, CESO III
Regional Director

Conforme:


SHANIESE A. PEPITO
Authorized Representative

Date: MAR 10 2025