

DSWD		PURCHASE ORDER			
Department of Social Welfare and Development Field Office VII, Cebu City					
Supplier:	JOSEPHINE'S CATERING SERVICES		PO No.	DSWD7-AMP-2024-553	
Address:	Villa Leyson Subd., Narra St., Blk, 6 Lot 23, Bacayan Cebu City		Date:	07/03/2024	
Contact No.:	0942-345-6600		Mode of Procurement:	NP-Small Value Procurement	
Contact Person:	Josephine A. Redoble		TIN:	205-154-477-000-0	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:				
Place of Delivery:	Regional HAVEN Conference Room, Labangon, Cebu City		Delivery Term:	Upon Actual Date of Activity	
Date of Delivery:	Pls. see dates stated below		Payment Term:	within 30 calendar days after receipt of billing.	
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Catering Services for the conduct of the YEAR END PREW FOR RESIDENTS AND STAFF			
		Date:			
	pax	December 6, 2024	50	900.00	45,000.00
		Meals Lunch and Dinner & AM and PM Snacks (packed)			
		CATERING SERVICES: Rice , 2 Main Dishes : (Choices of: Beef / Pork / Chicken or Fish), 1 Dish : Vegetables, Dessert (Choices of: Fruits or Cakes or Salads) Drinks : (Choices of: at least 500ml Bottled Water 240ml Canned Juice or 330ml Bottled Fresh Natural Juices i.e. Lemon Calamansi/Buko/, Cucumber etc.)) No serving of CREAMDORY fish, No serving of BAM-E, PANSIT or BIHON (as viand) Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS & POWDER JUICES AM/PM Snacks: Variation of : Pasta, Noodles, Pastries, Native Kakanin, Sandwiches i.e. Tuna / Ham & Cheese / Egg with vegetables etc. or Burgers i.e. Beef / Chicken / Ham with vegetables, etc. Drinks : (Choices of at least: 500 ml Bottle water, 240ml Canned Juice 330ml Bottled Fresh Natural Juices i.e. Lemon / Calamansi / Buko / Cucumber etc. or coffee / Hot Choco) Strictly NO SOFTDRINKS & FLAVORED BOTTLED DRINKS & POWDER JUICES			
		Other Specifications: Food must be delivered between 10:30 AM to 11:00 AM and Lunch while Dinner around 3:00 PM Service provider must bring the Delivery Receipt, Sales Invoice or Billing Statement and Menu upon delivery to fast track the processing of payments. Service provider must inform the End-user ahead of time for any changes in the menu prior to the delivery. End-user will inform the service provider at least three (3) days prior to the conduct of the activity. Purpose: For provision of food for the participants of the activity			
		END USER: HAVEN			
		(Ref: PR No.: DSWD7-2024-0793A)			
(Total Amount in Words)	Forty Five Thousand Pesos		Gross Amount:	45,000.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme:	Signature over Printed Name of Supplier		Very truly yours,  SHALAINIE MARIE S. LUCERO, CESO IV Regional Director		
Funds Available:	Date		ALOS No. : _____ Amount : _____		
	PAOLO GILBERTO B. CAPUL, CPA Regional Accountant				