



PURCHASE ORDER

Department of Social Welfare and Development
Field Office VII, Cebu City

Supplier: GOLDEN PRINCE HOTEL AND SUITES / GOLDEN PRINCE HOTEL, INC. Address: Archbishop Reyes Ave. Cebu City Contact No.: 0968-563-2563 Contact Person: Dioda Libosana	PO No. DSWD7-AMP-2024-396 Date: May 23, 2024 Mode of Procurement: NP-Lease of Venue TIN: 211-745-841-000
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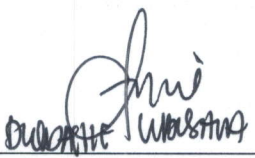
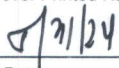



Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	within Cebu Province	Delivery Term:	Upon Actual Date of Activity
Date of Delivery:	Pls. see dates stated below	Payment Term:	within 30 calendar days after receipt of billing.

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Provision of Board and Lodging, Catering Services and Venue for the SUPPLEMENTARY FEEDING PROGRAM INSPECTION AND ACCEPTANCE REVIEW AND EVALUATION (CEBU BATCH)			
		Dates:			
	pax	JUNE 14, 2024 FULLBOARD :Breakfast as first provision and Dinner as last provision with accommodation	56	2,600.00	145,600.00
		Manner of Serving Food: should be served as assisted buffet			
		Neighborhood Data			
		Renting facility must not offer short-term lodging services (e.g. motels); must not be situated beside or across gambling establishments or casinos and others that may touch in cultural sensitivity like mortuaries or morgues and the like.			
		Amenities			
		Requirements/inclusions			
		Conference Room Requirement			
		Use of one (1) Function Room "Ramon Hall" (7AM - 9PM) that can accommodate double the number of pax indicated with no middle/side obstructing post/object with wide space for workshop activities. Venue must have a high ceiling. No changing of assigned function room during the whole duration of the activity. Tables shall be arranged such that the distance from the back of one chair to the back of another chair shall be more than 1 meter apart and the guests face each other from a distance of at least 1 meter under (RA 9593 or the Tourism Act of 2009). Availability of separate comfort rooms for Male & Female within or near the conference room. (RA 9593 or the Tourism Act of 2009)			

	<p>Space Requirements:</p> <p>World Cafe arrangement. Provision of 1 table for the registration / working table for the secretariat and for the laptop/projector. With ample space for workshops or activities like group role playing and other structured learning activities. With elevated platform and lectern.</p> <p>WIFI Connection:</p> <p>Available WIFI connection in the function room should be at least 100mbps for the downloading, playing of presentation materials and videos required for the training. Inclusion of LAN Connection as back-up for training team. Availability of separate comfort rooms for Male & Female within or near the conference room.</p> <p>Lighting System</p> <p>Must have enough white light bulbs and not yellow/dim bulbs to ensure a good visual of participants for the entire session.</p> <p>Audio Visual Requirements:</p> <p>Use of 1 LCD projector in good condition for presentation. Complete functional Audio Visual (surround sound system) with at least 3 wireless microphones and 2 with wire. There has to be a standby operator to assist in the AV needs. Audio Visual must be set up at least 1 hour before the activity. Available whiteboard, extension cords, and Philippine Flag. No electrical charge for the use of our own equipment.</p> <p>Room Requirements:</p> <p>Double sharing with separate bed for each pax that a distance of 1 to 2 meters between the beds is highly required. Preferably assigned rooms must be in the same floor of the function room or is accessible with an elevator for rooms located higher than 3rd floor in consideration with pax who may be Senior Citizen or PWD. There must be a free provision of bottled water and basic toiletries like soap & shampoo. TV and cabinet must be readily available in each room with enough hangers. Room for the secretariat and Resource Persons must be with WIFI connection of at least 100mbps.</p>			
	<p>Other Requirements</p> <p>Provision of Backdrop and Welcome streamers/Lobby posting. Availability of whiteboard, marker and extension cord. No electrical charge for the use of own equipment. There has to be enough stand-by waiters to assist the participants. There has to be on-call medical personnel and available over-the-counter medicines. The hotel should be able to provide a certificate of Authority to Operate by DOT. The Hotel must be a smoke-free zone in compliance with RA 9211.</p>			

	<p>Hotel must be a smoke-free zone in compliance with RA 9211 with a No Smoking Poster visible at the lobby or front desk. There should be a No Human Trafficking Poster.</p> <p>Hotel must provide SOA, and Menu on the last day of the activity. Payment is within 30 days after receipt of the complete set of supporting documents.</p>			
	<p>Catering Services: Buffet Meals and Snacks</p> <p>Breakfast: Rice, Soup, 2 main courses (choice of chicken, beef, pork and fish), 1 dessert (choices of assorted fruits), Drinks (choices of hot chocolate or natural fruit juice)</p> <p>Lunch/Dinner: Rice, Soup, 3 Main Courses (choices of chicken, prok, beef or fish) & 1 vegetable dish, Dessert (choices of assorted fruits, salad or cakes), and Drinks (choice of natural fruit juice)</p> <p>AM/PM snacks: choices of Pasta, Noodles, Sandwiches, Burgers or Native Kakanin and Natural Fruit Juice or Hot Choco if applicable.</p> <p>Unlimited supply of coffee and purified drinking water</p> <p>No serving of Creamdory fish</p> <p>No serving of Bam-E, Pansit or Bihon (as viand)</p> <p>Strictly No Softdrinks, Flavored Bottled Drinks and Powder Juices</p> <hr/> <p>Purpose: Provision of Board and Lodging, Catering Services and Venue for the participants of the said activity</p> <hr/> <p>End User: SFP</p>			
	(Ref: PR No.: DSWD7-24-0309)			
(Total Amount in Words)	One Hundred Forty-Five Thousand, Six Hundred Pesos	Gross Amount	145,600.00	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>				
Conforme:	 Signature over Printed Name of Supplier  Date	Very truly yours,	 SHALAINIE MARIE S. LUCERO, CESO IV Regional Director 	
Funds Available:	 PAOLO GILBERTO B. CAPUL, CPA Regional Accountant			